



PLATTEVILLE POLICE DEPARTMENT

400 Grand Avenue
Platteville, Colorado 80651
970.785.2215 • 970.785.6113 (f)

Police Department Records Request

Police reports are **not** available under **any** of the following conditions:

1. Records from other agencies / jurisdictions (contact the appropriate agency).
2. Records involving **any** on-going investigations.
3. Record information regulated by Colorado Open Records Law.

Fee Schedule:

- **Report Fee:** \$5.00 for records eight (8) pages or less in length (\$0.25 per page after eight pages, \$5 deposit).
- **Search Fee:** \$5.00 in addition to above **Report Fee**, if located (\$5 deposit).
- **Platteville Criminal History Fee:** \$25.00 per request (\$25 deposit).
- **Records copies will only be kept up to five (5) days after printing.**

POLICE USE ONLY	
DATE RECEIVED:	_____
DATE RELEASED:	_____
RELEASED BY:	_____
PHOTO ID ATTACHED:	___
DEPOSIT MADE: \$	____.____
TOTAL FEES: \$	____.____
DUE AT PICKUP: \$	____.____

Person Requesting:

Full Name: _____ Date of Birth: _____

Phone Number: _____ Fax Number: _____

Address: _____

Organization Name (if applicable): _____

Representing: Self Prosecution Defense Attorney

Relationship: Victim Suspect Relative Other

Type of Request (Check one or more):

Complete Report: Platteville Case Number (required for this section): _____

Records Search (\$5 additional fee applies to this section):

Date of Incident: _____ Time of Incident: _____

Location of Incident: _____

Person Involved Name: _____ Date of Birth: _____

Person Involved Name: _____ Date of Birth: _____

Person Involved Name: _____ Date of Birth: _____

Vehicle Involved License Plate Number: _____ VIN: _____

Additional Information: _____

Criminal History (Platteville Police History ONLY - \$25 fee for this section):

Name: _____ Date of Birth: _____

Aliases (including maiden names): _____

Social Security Number: _____ - _____ - _____

Address: _____

USE OF THIS INFORMATION IS REGULATED BY LAW – DO NOT DISSEMINATE

Colorado Revised Statute 24-72-305.5: Records of official actions and criminal justice records and the names, addresses, telephone numbers, and other information in such records shall not be used by any person for the purpose of soliciting business for pecuniary gain. The official custodian shall deny any person access to records of official actions and criminal justice records unless such person signs a statement which affirms that such records shall not be used for the direct solicitation of business for pecuniary gain.

I affirm that I will not use the records, or any portion of the records requested for the purpose of directly soliciting business for pecuniary gain. Records requests will typically be processed within 72 business hours.

Signature: _____ Date: _____