

# TOWN OF PLATTEVILLE, COLORADO

## NOTICE AND AGENDA OF REGULAR MEETING

NOTICE OF REGULAR MEETING of the Platteville Board of Trustees will be held on  
Tuesday, September 5, 2023, at 7:00 pm at 400 Grand Avenue, Platteville, CO.

1. CALL TO ORDER
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL

Mayor: Adrienne Sandoval

Mayor Pro-Tem: Mike Cowper

Trustees: Nick Ralston, Larry Clark, Troy Blum, Miko Rios, Larry Hatcher

Staff Present: Troy Renken, Town Manager; Danette Schlegel, Town Clerk/Treasurer;

### 5. APPROVAL OF THE AGENDA

### 6. AUDIENCE PARTICIPATION (*Public Comment Items not on the agenda*)

Trustees welcome you here and thank you for your time and concerns. If you wish to address the Board of Trustees, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address, then address the Trustees. Your comments will be limited to three (3) minutes. Board Members may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the appropriate staff person for follow-up. Thank you!

Gabe Evans - Colorado House District 48 State Representative

### 7. APPROVAL OF THE CONSENT AGENDA

The Consent Agenda contains items that can be approved without discussion. Any Board Member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the Consent Agenda. Items removed from Consent will be placed under Action Items in the order they appear on the agenda. (This should be done prior to the motion to approve the agenda.)

- A. August 15<sup>h</sup>, 2023 Meeting Minutes
- B. Via Mobility IGA

### 8. ACTION ITEMS

- A. Water Supply Affidavits
- B. Polco Proposal - Viking Nation Recreation District Survey
- C. Employee Handbook Policy Discussion

### 9. REPORTS

- A. Town Manager
- B. Mayor

### 10. ADJOURNMENT



## Agenda Item Cover Sheet

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MEETING DATE: September 5, 2023

AGENDA ITEM: Consent Agenda Items  
August 15, 2023 Meeting Minutes  
Via Mobility IGA

DEPARTMENT: Legislative

PRESENTED BY: Troy Renken, Town Manager

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### SUMMARY

The regular consent items include previous meeting minutes and the Via Mobility IGA that was previously approved in 2022 and a budgeted item this year.

### FINANCIAL CONSIDERATIONS

\$10,012 was budgeted in the Transportation section of the Capital Improvement Fund for the Town's match of the Via Mobility Program.

### ACTION

Move to approve the Consent Agenda as presented and for the Mayor to execute all documents.

### ATTACHMENTS

August 15, 2023 Minutes  
Via Mobility IGA

# TOWN OF PLATTEVILLE, COLORADO

## BOARD OF TRUSTEES MEETING MINUTES

Regular scheduled meeting of the Platteville Board of Trustees will be held on Tuesday, August 15<sup>th</sup>, 2023, at 400 Grand Avenue, Platteville, CO.  
Mayor Sandoval called the meeting to order at 6:30 pm

### CALL TO ORDER

### MOMENT OF SILENCE

### PLEDGE OF ALLEGIANCE

### ROLL CALL

Mayor: Adrienne Sandoval  
Mayor Pro Tem: Mike Cowper  
Trustees: Nick Ralston, Larry Clark, Troy Blum, Miko Rios, Larry Hatcher  
Absent:  
Staff Present: Troy Renken, Town Manager; Danette Schlegel, Town Clerk/Treasurer; David Brand, Public Works Director

### APPROVAL OF THE AGENDA

Trustee Ralston moved to approve the Agenda. Trustee Rios seconded. All members are in favor.

### AUDIENCE PARTICIPATION (Public Comment Items not on the agenda)

### APPROVAL OF THE CONSENT AGENDA

Trustee Rios moved to approve the Consent Agenda. Trustee Blum seconded. All members are in favor.

### ACTION ITEMS

#### Harvest Daze Liquor License

Mayor Sandoval opened the Liquor License Authority at 7:06 Mayor Pro Tem Cowper moved to approve the Harvest Daze Special Event Liquor License. Trustee Ralston seconded. All members are in favor.

#### Tio Juan's Modification of Premises

Trustee Rios moved to approve the modification of premises at Tio Juan 's adding the patio to the licensed premises. Trustee Blum seconded. All members are in favor.

Mayor Sandoval closed the Liquor Authority at 7:11 and convened the regular meeting.

#### Ordinance 2023-831

Mayor Pro Tem Cowper moved to approve Ordinance 2023-831 **AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE AMENDING CHAPTER 14 OF THE PLATTEVILLE MUNICIPAL CODE, UPDATING THE FLOOD INSURANCE RATE MAPS TO MAINTAIN ITS ELIGIBILITY FOR COVERAGE UNDER THE NATIONAL FLOOD INSURANCE PROGRAM.**

Trustee Ralston seconded. All members are in favor.

Eagle Scout Project Update

The Eagle Scout project at the ballfields has been completed. There was \$1,146.82 in donations left over. It was decided that the remainder of the money should stay with the Scout Troop.

Reports

Recreation/Seniors

Police Department

Public Works

Town Manager

Mayor

ADJOURNMENT

Having no further business before the Board, the meeting adjourned at 8:20 P.M.

\_\_\_\_\_  
Attest: Danette Schlegel, Town Clerk / Treasurer

\_\_\_\_\_  
Adrienne Sandoval, Mayor



INTERGOVERNMENTAL AGREEMENT FOR THE WELD COUNTY ON-DEMAND  
TRANSIT PROGRAM TO OPERATE IN THE TOWN OF PLATTEVILLE IN ORDER TO  
PROVIDE SERVICE FOR RESIDENTS OF THE TOWN

THIS INTERGOVERNMENTAL AGREEMENT is entered into this \_\_\_\_ day of \_\_\_\_\_, 2023, by and between the Town of Platteville, a municipality of the State of Colorado, whose address is 400 Grand Avenue, Platteville, Colorado 80651, hereinafter referred to as "Platteville," and the County of Weld, a political subdivision of the State of Colorado, by and through the Board of County Commissioners of the County of Weld, whose address is 1150 O Street, P.O. Box 758, Greeley, Colorado 80632, hereinafter referred to as "County." The parties hereto may also be referred to herein collectively as "the Parties."

WITNESSETH:

RECITALS

WHEREAS, by Resolution dated September 1, 2022, the Upper Front Range Transportation Planning Region (UFR TPR) Regional Planning Commission (RPC) awarded Weld County Multimodal Transportation and Mitigation Options Funds (MMOF) vetted through the Colorado Department of Transportation (CDOT), for VIA Mobility to operate an on-demand transit service, and

WHEREAS, on behalf of the UFR TPR, Weld County collectively contracts the transit busses in one contract to assist the small communities, and

WHEREAS, Weld County has contracted services with Via Mobility for the operation of two busses being in operation for 50 hours per week, with 40 of the hours being in-service time, and

WHEREAS, Weld County will operate the service for two years, or until funding is depleted, and

WHEREAS, Weld County entered into an IGA with the Colorado Department of Transit and Rail which grants the County \$685,800.00 in MMOF funding for the on-demand transit program, and

WHEREAS, Weld County will contribute up to \$63,637.67 in local match for the on-demand transit program, and

WHEREAS, the local match for Platteville is estimated to be \$10,011.79, which will be paid to Weld County as a reimbursement of the on-demand transit service.

## AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and covenants stated herein, the parties hereto agree as follows:

Weld County agrees as follows:

1. Weld County will oversee the on-demand transit program operated by Via Mobility. Via Mobility will operate on-demand transit service for all individuals in the service area, which includes the Town of Platteville. Contractor will operate two buses, 50 hours per week, of which 40 hours per week will be "In service". In Service Hours are weekdays 8:00 AM to 4:30 PM. Via Mobility will provide transportation services to destinations in the defined service area at no cost for the rider. Via Mobility will provide transportation services to persons with disabilities, in accordance with Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 12101 et seq. shall ensure that it will comply with the Americans with Disabilities Act, Section 504 of the Rehabilitation Act, FTA guidance, and any other federal, state, and/or local laws, rules and/or regulations. Via Mobility will maintain, adequate insurance at all times during the term of this Agreement.
2. Weld County will provide local match for the program up to \$63,637.67.

Platteville agrees as follows:

1. Platteville will provide a local match for their portion of the program upon being invoiced by Weld County. Local match is estimated to be \$10,011.79.

- I. SEVERABILITY: If any term or condition of this Agreement shall be held to be invalid, illegal, or unenforceable, this Agreement shall be construed and enforced without such provision to the extent that this Agreement is then capable of execution within the original intent of the parties hereto.
- II. NO THIRD PARTY BENEFICIARY ENFORCEMENT: It is expressly understood and agreed that the enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the undersigned parties and nothing in this Agreement shall give or allow any claim or right of action whatsoever by any other person not included in this Agreement. It is the express intention of the undersigned parties that any entity other than the undersigned parties receiving services or benefits under this Agreement shall be an incidental beneficiary only.
- III. MODIFICATION AND BREACH: This Agreement contains the entire agreement and understanding between the parties to this Agreement and supersedes any other agreements concerning the subject matter of this transaction, whether oral or written. No modification, amendment, novation, renewal, or other alteration of or to this Agreement shall be deemed valid or of any force or effect whatsoever, unless mutually agreed upon in writing by the undersigned parties. No breach of any term, provision, or clause of this Agreement shall be deemed waived or excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party hereto, or waiver of, a breach by any other party, whether express or implied, shall not constitute a consent to, waiver of, or excuse for any other different or subsequent breach.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement this \_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:  
Weld County Clerk to the Board

COUNTY OF WELD, a political  
subdivision of the State of Colorado

By: \_\_\_\_\_  
Deputy Clerk to the Board

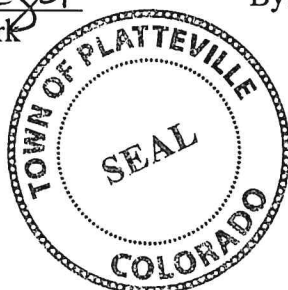
By: \_\_\_\_\_  
Mike Freeman, Chairman  
Board of County Commissioners  
of the County of Weld

ATTEST:

TOWN OF PLATTEVILLE, a municipality  
of the State of Colorado

By: Danette Schlegel  
Danette Schlegel, Town Clerk

By: Adrienne Sandoval  
Adrienne Sandoval, Mayor





## Agenda Item Cover Sheet

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MEETING DATE: September 5, 2023  
AGENDA ITEM: Water Supply Affidavits  
DEPARTMENT: Water  
PRESENTED BY: Troy Renken, Town Manager

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### SUMMARY

Northern Water has submitted the transfer documents to approve the 7 units of C-BT for the Bella Estates Subdivision on CR36. The Town is required to complete the Temporary Use Permit (including \$500 fee), Affidavit Regarding Base Water Supply which is the intention of how the C-BT will be used and the Affidavit of Verification of Base Water Supply showing all water rights in the Town's portfolio. The fourth document for Application to Release Water Allotment Contracts will be approved by CWCWD to validate the treatment and delivery of the units to Platteville to serve the seven lots. Of these documents the Mayor with Board of Trustee approval, authorizes the Temporary Use Permit and the Public Works Director completes the two affidavits that go with the TUP.

### FINANCIAL CONSIDERATIONS

A \$500 one-time fee to Northern Water to pay for the new contract for seven additional units of C-BT

### ACTION

Move to approve the Temporary Use Permit with Northern Water for the use of the seven acre-foot of Colorado Big Thompson water that will be assigned and used for the Bella Estates Subdivision.

### ATTACHMENTS

Base Water Supply Affidavit  
Affidavit Regarding Water Supply  
Temporary Use Permit

NORTHERN COLORADO WATER CONSERVANCY DISTRICT  
(NORTHERN WATER)

**TEMPORARY USE PERMIT**

WHEREAS, the **Town of Platteville**, hereinafter referred to as "Permittee," has by Resolution adopted on June 13, 1990, authorized the undersigned to apply for the temporary use of **seven** acre-foot of water which were originally contracted to certain other allottees and were subsequently removed therefrom by appropriate action of the Board of Directors (Board) of Northern Colorado Water Conservancy District (Northern Water); and

WHEREAS, the Board of Northern Water is empowered to allocate, reallocate, transfer, sell, lease or otherwise dispose of the use of water by term contracts;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is hereby mutually agreed by and between the parties as follows:

1. Northern Water hereby approves the use by the Permittee of such portion of the above amount of water as may be declared by the Board of Northern Water to be available for delivery.
2. Permittee agrees to pay for said **seven** acre-foot of water, referred to above at the rate of \$52.09 – 53.60 per acre-foot for the year ending March 1, 2024, with payment in full to be made by said Permittee within 15 days after the date of a notice from Northern Water that the initial payment is due hereunder.
3. Permittee agrees that this contract shall terminate on March 1, 2024.
4. At any time during the term of this contract, the Permittee may elect to apply to the Board for the perpetual use of the water covered herein by the execution of a permanent contract as provided under Class B or Section 131 contract of the Water Conservancy Act. If a Class B or Section 131 contract is approved by the Board of Northern Water and the transfer of water allotment is ordered thereon, the execution of such Class B or Section 131 contract by Northern Water shall automatically terminate the Temporary Use Contract.
5. In the event that no application is made by the Permittee for a Class B or Section 131 contract as provided in Art. (4) hereof or, if either of these applications are made and are denied by the Board of Northern Water, no further right or interest in the water covered by this Permit shall attach to said Permittee.
6. Permittee agrees to be bound by the Provisions of the Water Conservancy Act of Colorado, the Rules and Regulations, and Policies of the Board of Directors of Northern Water and the Repayment Contract between Northern Water and the United States.
7. Permittee agrees that, without approval of the Board of Northern Water, no permanent assignment may be made of the use of any of the water herein contracted.

**Town of Platteville**

By \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Town Administrator

(SEAL)

**ORDER ON APPLICATION**

Application having been made by or on behalf of all parties interested in the water allotment and after a Hearing by the Board of Directors of Northern Colorado Water Conservancy District, it is hereby ORDERED that the above application be granted and an allotment contract for **seven** acre-foot of water is hereby made to the **Town of Platteville**, a Colorado municipal corporation for the beneficial uses set forth in said application upon the terms, conditions, and manner of payment as therein specified.

**NORTHERN COLORADO WATER CONSERVANCY DISTRICT**

By \_\_\_\_\_  
President

I hereby certify that the above Order was entered by the Board of Directors of Northern Colorado Water Conservancy District on the \_\_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_\_.

ATTEST: \_\_\_\_\_  
Secretary

**AFFIDAVIT REGARDING BASE WATER SUPPLY**

State of Colorado                    )  
  ) ss.  
County of Weld                    )

With respect to the application of the **Town of Platteville** to change or modify an existing Colorado-Big Thompson (C-BT) Project water allotment contract, or for a new C-BT water allotment contract, the following statements are **true and correct** [check box next to each statement]:

*Statements 1 through 4 apply only if the water being transferred is to be used for irrigation purposes.*

- 1. The C-BT water is intended to be used for irrigation purposes and the lands on which the C-BT water will be used have an existing base water supply that is owned or permanently controlled by the applicant.
- 2. The C-BT water is intended to be used for irrigation purposes and the lands on which the C-BT water will be used have a history of irrigation with a base water supply.
- 3. The C-BT water is intended to be used for irrigation purposes on lands that have historically been irrigated with a base water supply and none of the base water supply associated with those lands, that was not rented or leased, has been sold or permanently transferred for use outside the boundaries of the Northern Colorado Water Conservancy District (District) after February 14, 1997.
- 4. The C-BT water is intended to be used for irrigation purposes on lands that have historically been irrigated with a base water supply and not more than 50% of the base water supply that was owned or permanently controlled and beneficially used on those lands has been sold or permanently transferred for use on other lands or for other purposes after February 14, 1997.

*Statements 5 and 6 apply only if the water being transferred is to be used for purposes other than irrigation.*

- 5. The C-BT water is intended to be used for non-irrigation purposes and none of the historic base water supply of the applicant, that was not rented or leased, has been sold or permanently transferred for use outside the boundaries of the District after February 14, 1997.
- 6. The C-BT water is intended to be used for non-irrigation purposes and not more than 50% of the base water supply that was owned or permanently controlled and beneficially used by the applicant has been sold or permanently transferred for other purposes after February 14, 1997.

For purposes of the above statements, base water supply is defined as any permanent water supply other than water supplies yielded from the C-BT Project.



*David Brand*

[Signature] David Brand, Platteville PW Director

\_\_\_\_\_  
[Signature]

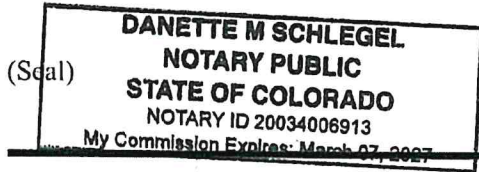
\_\_\_\_\_  
[Signature]

NOTE: Signatures must be acknowledged in space provided below.

Subscribed and sworn to before me by David Brand

on August 25, 2023

My commission expires: 3/7/2027



*Danette M Schlegel*  
Notary Public

Subscribed and sworn to before me by \_\_\_\_\_

on \_\_\_\_\_, \_\_\_\_\_.

My commission expires: \_\_\_\_\_

(Seal)

\_\_\_\_\_  
Notary Public

Subscribed and sworn to before me by \_\_\_\_\_

on \_\_\_\_\_, \_\_\_\_\_.

My commission expires: \_\_\_\_\_

(Seal)

\_\_\_\_\_  
Notary Public



**NORTHERN COLORADO WATER CONSERVANCY DISTRICT**  
**AFFIDAVIT OF VERIFICATION OF BASE WATER SUPPLY**  
 Domestic, Industrial, and Irrigation Water Suppliers  
 (Class B Contract and Class C Contract)

State of Colorado                    )  
   ) ss.  
 County of Weld                        )

I, David Brand, hereby swear and affirm under oath;

1. Town of Platteville, a Colorado municipal corporation (“Applicant”), has applied for a new allotment contract for 4 units of water from the Colorado-Big Thompson (C-BT) Project (the “Allotment Contract”), which can only be obtained by approval of the Board of Directors of the Northern Colorado Water Conservancy District (Northern Water).
2. I am the Public Works Director for the Applicant.
3. In conjunction with the application for the Allotment Contract, I warrant and represent to Northern Water that the base water supplies currently owned, or permanently controlled, by the Applicant are as follows:

| <u>Name</u>   | <u>Amount Owned<br/>Shares or Acre Feet</u>       | <u>Average<br/>Yield</u>                          | <u>Firm<br/>Yield</u>                             |
|---|---|---|---|
| <u>Platteville Irrigating &amp;<br/>Milling Company</u> | <u>13/24 Share</u>                                | <u>115-200 AF/Share</u>                           | <u>          </u>                                 |
| <u>GMS Wells</u>  | <u>Two Wells</u>                                  | <u>20-25 AF</u>                                   | <u>          </u>                                 |
| <u>WAS Wells</u>  | <u>Three Wells</u>                                | <u>12-15 AF</u>                                   | <u>          </u>                                 |
| <u>C-BT Shares</u>                                      | <u>869</u>  | <u>          </u>                                 | <u>          </u>                                 |
| <u>  </u>       | <u>  </u> | <u>  </u> | <u>  </u> |
| <u>  </u>       | <u>  </u> | <u>  </u> | <u>  </u> |
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| <u>  </u>       | <u>  </u> | <u>  </u> | <u>  </u> |

4. The water and water rights described in paragraph 3 above are owned or permanently controlled by the Applicant.
5. I understand that the Board of Directors of Northern Water will rely upon the statements made by me in this Affidavit in considering this application for the Allotment Contract, and that such statements are subject to the provisions of C.R.S. § 18-8-503 which

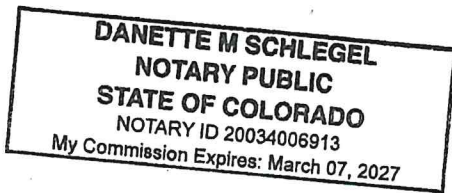
provides that a person commits perjury in the second degree if, with an intent to mislead a public servant in the performance of his or her duty, that person makes a materially false statement, which that person does not believe to be true, under oath required or authorized by law.

6. I understand that the approval of the Board of Directors of Northern Water of the application for the Allotment Contract may be rescinded if it is determined that one or more of my statements herein are materially false.

  
David Brand, Platteville Public Works Dir.

Sworn and affirmed under oath by David Brand, on  
August 25, 20 23.

My commission expires: 3/7/2027



  
Notary Public

**APPLICATION TO RELEASE WATER ALLOTMENT CONTRACTS**

1. Applicant, Central Weld County Water District, hereby applies for the release of certain water allotment contract, as follows:

| <u>Contract Numbers</u> | <u>Contract Dates</u> | <u>Acre-Foot Units</u> |
|-------------------------|-----------------------|------------------------|
| 3546                    | June 8, 2001          | <u>07</u>              |
|                         | TOTAL                 | 07                     |

2. The Applicant hereby certifies and warrants that the 07 acre-foot units of water so allotted are not encumbered in any manner by any obligation, covenant, or restriction, expressed or implied, arising through the terms of any lien, mortgage, bond, indenture, commitment, or other obligation or encumbrance which has been or may have been made by said Applicant in favor of third parties; and, further, the Applicant certifies and warrants, therefore, that said Central Weld County Water District has full authority and power to apply for the release and relinquishment of the water allotment contracts, referred to in Article I hereof, without any limitation, restriction, encumbrance, or impairment of any kind or nature whatsoever.
3. Applicant attaches hereto the opinion of a licensed attorney certifying that said Central Weld County Water District has adequate authority, as certified in Article 2 hereof, to apply for release of the allotments through Order of the Board of Directors of Northern Colorado Water Conservancy District (Northern Water).
4. Applicant attaches hereto a true and correct copy of a Resolution duly and regularly adopted by the Board of Directors of the Central Weld County Water District at a meeting held at Greeley, Colorado, on August 17, 2023, authorizing and directing the Board of Directors of the Central Weld County District in the County of Weld, State of Colorado, to make this application.

ATTEST:

CENTRAL WELD COUNTY WATER DISTRICT

\_\_\_\_\_

By \_\_\_\_\_

(SEAL)

**ORDER ON APPLICATION**

Application having been made by duly authorized officers of the Central Weld County Water District and after a Hearing by the Board of Directors of Northern Water, it is hereby ORDERED that the above application be granted and the water allotment contracts made to the Central Weld County Water District be released and transferred.

ATTEST:

NORTHERN COLORADO WATER  
CONSERVANCY DISTRICT

\_\_\_\_\_  
Secretary

By \_\_\_\_\_  
President

Dated:



provides that a person commits perjury in the second degree if, with an intent to mislead a public servant in the performance of his or her duty, that person makes a materially false statement, which that person does not believe to be true, under oath required or authorized by law.

6. I understand that the approval of the Board of Directors of Northern Water of the application for the Allotment Contract may be rescinded if it is determined that one or more of my statements herein are materially false.

\_\_\_\_\_

Sworn and affirmed under oath by \_\_\_\_\_, on \_\_\_\_\_, 20 \_\_\_\_.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public



## Agenda Item Cover Sheet

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MEETING DATE: September 5, 2023  
AGENDA ITEM: Viking Nation Recreation District Survey  
DEPARTMENT: Administration  
PRESENTED BY: Troy Renken, Town Manager

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### SUMMARY

The towns of Platteville, Lasalle and Gilcrest are being asked by the Viking Nation Recreation District Committee (not formalized at this time) to approve funding to complete a Community Engagement Survey. The survey would be completed by Polco through a pilot program with a discounted rate of \$3,900 that the three communities would share equally. The survey is the next important step to see if the formation of the Viking Nation Recreation District is something that the citizens or voters in the school district boundary would support.

### FINANCIAL CONSIDERATIONS

The cost of the Community Engagement Survey is \$3,900 and the three towns would equally pay \$1,300 for its share of the survey.

### ACTION

Move to approve the Town of Platteville to contract with the Polco Small Cities Pilot Program to complete a Community Engagement Survey for the Viking Nation Recreation District in the amount of \$3,900 with a Town of Platteville contribution of \$1,300.

### ATTACHMENTS

Polco Community Engagement Survey Information  
Viking Nation Recreation District Meeting Minutes

**Polco Road to 100 Cities Pilot Program**

**Recommendation for Community Engagement  
Services**

**Prepared for: Viking Nation Recreation District**

**Date: 8/11/2023**

**Description of the program:**

Polco is offering an exclusive pilot program available for communities with a population of 15,000 or less. The unpublished pricing will be available to the first 100 communities. As we work to support communities with smaller populations we are asking participants of the program to serve as an ambassador, so we can learn more about how we can best support communities like yours. Polco will solicit your candid, ongoing feedback about our platform and services and look to showcase your community in Case Studies. We desire a win/win relationship and commitment to mutual success.

The unpublished pricing is available upon a 2-year commitment and your willingness to provide feedback in addition to being a part of marketing materials such as case studies. The price for this exclusive pilot program includes The Engage Module, the Overview Dashboard, and a Domain Dashboard of your choosing. Upon completion of the pilot program, you will be offered a renewal option at our published pricing based on your population size.

**The Engage Module Overview:**

Community leaders use our Engage module to get essential input from residents and other stakeholders. They engage their community on a wide variety of topics at critical points in policy and decision-making cycles - information gathering, needs assessment, resource trade-offs, policy review, performance measurement, etc. Polco provides the platform to build from with customizable or templates surveys, polls, live events, and simulations.

**The Track Module Overview:**

The Track Module's data dashboards place community statistics alongside resident sentiment to provide insight into areas of strength and need in your community. Comparisons to our nationwide database provide context for your community's data. These dashboards are powered by the strategic Government Performance Action and Learning (GPAL) collaboration. GPAL was originally envisioned by Polco and COWS at UW Madison in conversation with ICMA.

Data scientists from Polco and COWS vetted data from hundreds of potential sources and chose the highest quality, most comparable, and most comprehensive performance metrics. Thousands of hours were dedicated to collecting, cleaning, and integrating hundreds of data points. This data was then added to Polco's proprietary database of longitudinal stakeholder sentiment from hundreds of communities and organized into the domains from the National Research Center's model of community livability - a model developed through decades of research and work with local governments. Indices were developed to provide an overview of community health in each domain, with deep dives into the components. The indices and overall model were improved through review and discussion with key initial collaborators at Arizona State University, Envisio, and Stanford.



**Your Polco Plan 24-Month Term**

**The Polco Modules**

|                              |  |                         |                |
|------------------------------|--|-------------------------|----------------|
| ✓                            | <b>The Polco Pilot Program: Engage, Overview Dashboard, and Pick from one of the six domain dashboards</b> |                         | <b>\$3,900</b> |
|                              | <b>Track</b>   |                         |                |
| ✓                            | Overview Dashboard   |                         | Included       |
|                              | Economy Domain   |                         |                |
|                              | Community Health   |                         |                |
|                              | Safety Domain  |                         |                |
|                              | Land Use Domain  |                         |                |
|                              | Community Connectedness Domain   |                         |                |
| ✓                            | Education, Arts, and Culture   |                         | Recommended    |
| ✓                            | <b>Engage</b>  |                         |                |
| ✓                            | Ask (Surveys and Polls)  |                         | Included       |
|                              | In-Product Weighting   |                         |                |
| ✓                            | Polco Live   |                         | Included       |
| ✓                            | Polco Library  |                         | Included       |
|                              | <b>Assess</b>  | <b>Update Frequency</b> |                |
|                              | National Community Survey  | Every 24 months         |                |
|                              | National Employee Survey   | Every 24 months         |                |
|                              | National Business Survey   | Every 24 months         |                |
|                              | National Law Enforcement Survey  | Every 24 months         |                |
|                              | National Employee Survey - Law Enforcement   | Every 24 months         |                |
|                              | Community Assessment Survey for Older Adults   | Every 24 months         |                |
| <b>Balancing Act Modules</b> |  |                         |                |
|                              | Simulate - Housing and/or Budgeting  |                         |                |
|                              | Simulate - Add Mapping   |                         |                |
|                              | Prioritize   |                         |                |
|                              | Taxpayer Receipt   |                         |                |
|                              | Concierge Sim Building Service   |                         |                |
| <b>Total Investment:</b>     |  |                         | <b>\$3,900</b> |



# Small Communities Make Big Decisions

350+ local governments trust Polco's engagement tools to power resident engagement and community insights.



## Big cities aren't the only ones who can access comprehensive and reliable data anymore.

We've built a program that's the perfect fit for smaller communities.

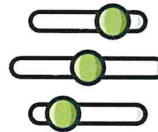
You may qualify for our Small Cities Pilot Program if the population of your City or Town is under 15,000 and if you are one of the first 100 cities to join. The Pilot Program includes:

### Engage



- ✓ Surveys and polls
- ✓ Library of 100+ survey templates

### Track



- ✓ Aggregated data about your city
- ✓ Deep-dive dashboard views on safety, economy, and more

## Be an innovator in data-driven decision-making.

We'll ask for your feedback regularly so we can meet the needs of cities and towns like yours.

Then, we'll feature you in a case study so that peer cities can learn from your experience.

## Government Performance Action & Learning (GPAL): The collaboration behind the data





Both cities needed a solution that could help solve these concerns.

## Small Cities Pilot Program Provides Access to Data for Small Cities

Polco launched the Small Cities Pilot Program to close the gap between large cities with lots of data resources and small cities who have never been able to access this type of information. Cities in the program get access to data dashboards with public data indicators tailored to their location, like fair market rent prices, walkability scores, and proximity to parks and grocery stores. They also have the ability to conduct surveys, polls, and live events to engage residents on a variety of topics. Voter file verification and optional registration ensure that cities can grow their audience of residents reliably over time.

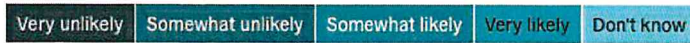


*The Land Use dashboard includes data like fair market rent and walkability score*

Engagement in York increased within a few weeks of launching Polco. A few days after posting their first survey on Polco about arts and culture, responses flew in from a diverse group of residents.

3. How likely or unlikely would you be to attend each of the following types of events in York if offered?

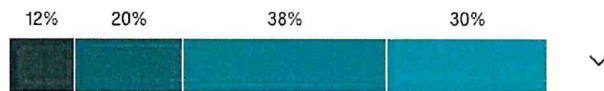
Expand all / Collapse all



Live music events



Live dance events



Musical theater or plays



*After posting a survey on arts and culture, York quickly gained valuable feedback that they can use to inform their application for the state’s Creative Districts program.*

Crawford is hopeful that posting surveys on Polco to invite resident feedback will combat the biases created by social media and include more voices than focus groups alone.

“We thought [Polco] was a good way to reach out beyond the focus groups and try to get some feedback from a much larger group than we would be able to access at a public meeting or in the focus groups,” Crawford said.

## Small Cities Can Lead the Way with Data

Oakley hopes that being part of Polco's pilot program will model data-driven decision-making for other small cities in Utah and around the country.

"I would urge just about any community to begin a thoughtful process of putting together public opinion surveys. And [with Polco] we have a relatively inexpensive vehicle with which to do it," Oakley resident Rick Shapiro said.

Like Oakley, cities with access to data are more competitive when it comes to livability, leveling the playing field with larger cities. Ultimately, the goal is to ensure community members know that they have a voice— and that City leaders are listening.

"We have an opportunity over the next few years and hopefully beyond to create a culture where the community feels that their voices are heard," said Shapiro. "This will send a message over time that community members have a voice in a number of ways, and this is one of them."

## How Polco Can Help Small Communities Unlock Big Data

Many [small governments](#) can't access the abundance of data that's available to them because they don't have the resources or staff to make sense of it all—until now. Polco gives small governments access to hundreds of public data sources that have been distilled and analyzed into key indicators specifically for each city or town. As a community leader, see how you can put this data to work for you.





# Track Progress in One Easy-to-Use Platform

350+ local governments trust Polco to help them turn data into decisions so they can solve tough issues with confidence.



Empower staff to go beyond managing data to utilizing it



Unify key metrics across departments



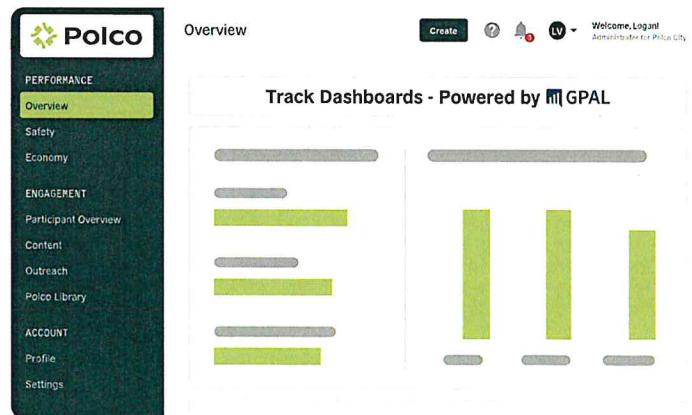
Clarify issues and opportunities without personal and political agendas



Compare against other communities for context

## Government Performance Action & Learning (GPAL): The collaboration behind the data

- ✓ See the impact your initiatives are having on your community goals
- ✓ Stay on course on critical community issues, even in times of chaos
- ✓ Trusted, representative data to protect and advance critical community initiatives
- ✓ Know whether your initiatives are actually helping achieve your community goals







## Actionable Data for Every Role

### City Managers



- Overview Dashboard
- Community Connection
- Education, Arts & Culture

### PIOs



- Community Connection
- Overview Dashboard

### CFOs



- Economy Dashboard

### Urban Planners



- Land Use Dashboard

### Budget Analysts



- Economy Dashboard

### Law Enforcement



- Safety Dashboard
- Community Connection

### County Executives



- Overview Dashboard
- Community Connection

### Communications Managers



- Community Connection
- Overview Dashboard
- Education, Arts & Culture

### Parks Managers



- Land Use Dashboard
- Education, Arts & Culture

### Econ. Development Managers



- Economy Dashboard

### Community Health Leaders



- Community Health Dashboard

### Public Librarians



- Education, Arts & Culture

-  Overview
-  Community Connection
-  Economy
-  Land Use
-  Education, Arts & Culture
-  Community Health
-  Safety

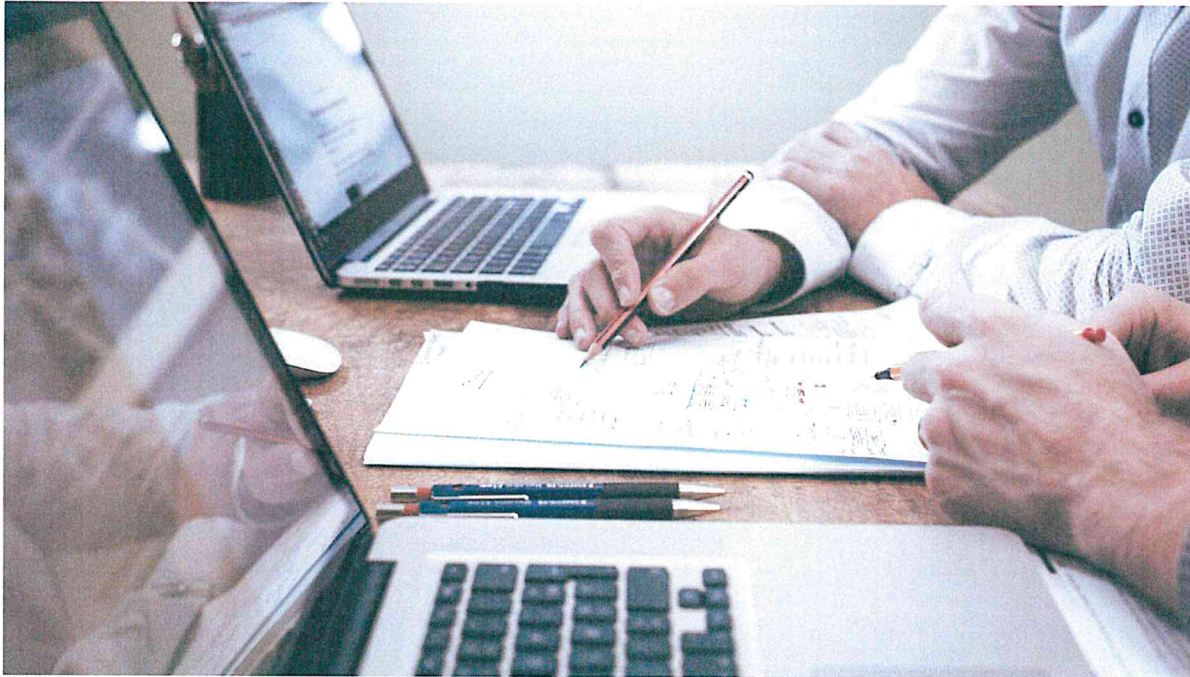
## GPAL partners span the public, academic, and private sectors





# How Small Cities Can Close the Data Equity Gap

by Jen Aceto on July 25, 2023



- Historically, larger cities have had access to more data resources– like data scientists and big budgets– than small cities.
- Small cities like York, Nebraska, and Oakley, Utah, joined Polco’s Small Cities Pilot Program to overcome the data equity gap.
- York and Oakley use data collected through Polco to win grant funds and gain statewide recognition through initiatives like Nebraska’s Creative Districts program.

## Small Cities Need Data-- But Can't Afford It

Small cities like Oakley, Utah, with a population of just 1,700 residents, are frequently at a disadvantage when it comes to data. Large neighboring cities have resources that are not available to small cities throughout the state. With



limited funds, personnel, and time, reliable information on resident demographics, [community needs](#), and livability can seem out of reach.

But the need for resident input is just as real in small cities as it is in larger communities.

For example, Oakley depends on grants as a significant source of funding, but lacks the data to strengthen the needs statement on grant applications.

In 2022, the City built a wastewater treatment plant that relied on [Community Development Block Grant \(CDBG\)](#) money. The data collection process to demonstrate the need for the grant dollars was impractical.

“I had to go door to door to every house in town, asking people how they felt about this. I even needed to know things like their income levels to qualify for this grant money... If I don’t have that information, I can’t apply for grant funding,” said former Oakley mayor Doug Evans.

With a population of 8,000, City staff in York, Nebraska, also lacked the resources to gather resident satisfaction data. This was especially problematic when York decided to pursue certification as part of the state’s [Creative Districts program](#). To qualify, communities must conduct intensive qualitative and quantitative data collection, including details about their community’s fair market rent prices, sales tax revenue, internet speed and broadband availability, and access to free and reduced lunch in schools.

This data isn’t easy to find. Some cities partner with universities to get this information but that wasn’t an option either.

“We do not really have a university that has a public affairs program or anything like that, which would be able to provide that data easily,” City Administrator Sue Crawford explained.



## Three Creative Ways Local Govs Used Resident Feedback To Take Action

by Jessie O'Brien on April 20, 2023



*Local governments can use online polling for quick insights into how their residents feel about local issues.*

Very few residents ever show up to town hall meetings, and those who do are often more opinionated on certain issues than the average citizen. While large-scale scientific community surveys are an excellent way to get a more representative view of an entire city, sometimes government leaders need quicker resident feedback. Many local governments use online community engagement platforms as an efficient way to collect quicker insights.

Here are three creative examples of how local governments used Polco's online resident engagement platform to capture fast and efficient community member feedback on important issues.

## Three Resident Feedback Examples

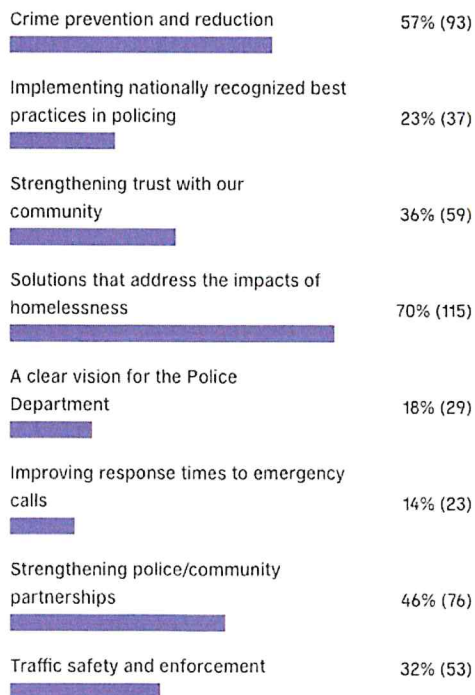
# Community Members Had a Say in Hiring Morro Bay, California's New Police Chief

The Police Chief's top aim is to establish safety goals and objectives that align with community expectations and values.

"The Police Chief is clearly a symbol of [safety in Morro Bay], so we wanted to make sure that person represents the values of the community," said former City Manager Scott Collins.

For this reason, the City of Morro Bay, California, included residents in hiring their new Police Chief when the former chief announced their retirement. They posed an online survey on Polco, and more than 160 residents responded.

7. Please select your priorities for the Morro Bay Police Department over the next several years. (Pick 3 priorities)



**Morro Bay resident responses regarding safety priorities on the police chief survey posted on Polco**



Residents said recruiting and retaining officers, emergency preparedness, and addressing homelessness were the most beneficial past experiences for the new hire. They also highlighted public transparency, strategic thinking, inter-department collaboration, and inclusive outreach as valuable leadership skills. Addressing homelessness was their top safety priority. Commenters on the survey also voiced it was important to hire internally, a topic Collins had not included in the survey questions.

With help from the survey, Morro Bay successfully hired Amy Watkins internally with unanimous support from a vetted panel of police chiefs and community members.



## Community Members Shaped Eagan, Minnesota's Sustainability Initiative

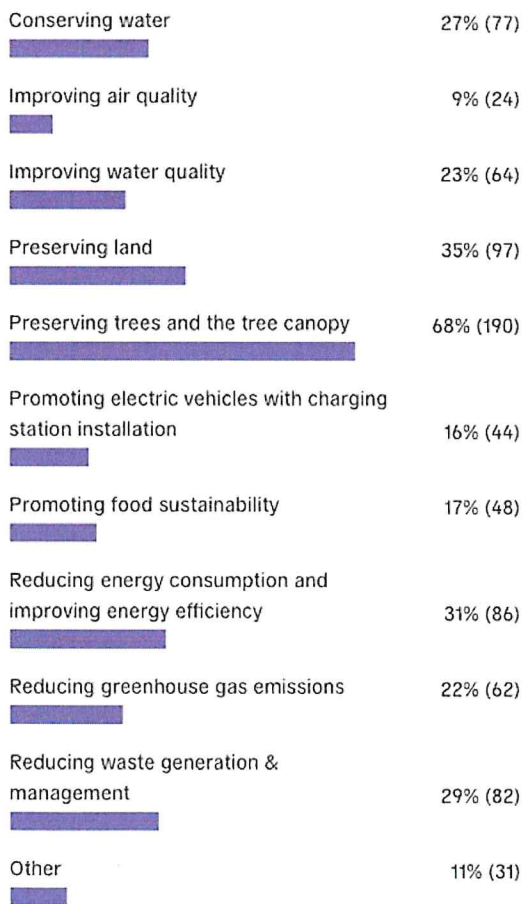
Eagan's urban forest of cedar, balsam fir, quaking aspen, and dozens of other species make the landscape special. Trees are part of the city's identity. And residents are deeply connected to the environment.

Since 2016, The City of Eagan has conducted Polco's The National Community

Survey (The NCS). The NCS is a nationally benchmarked comparison study that shows what residents think about their community and government services.

Eagan’s NCS results revealed that two out of three Eagan residents think climate change is a real threat to their community. And nearly every resident wants the city to prioritize the natural environment.

10. What THREE areas do you consider the most important for the City to work on in the next three years? (Choose up to 3)



*Eagan resident responses regarding environmental priorities on the sustainability survey posted on Polco*

Because residents said the natural environment is such an important priority, the city collected further resident feedback to help shape a sustainability initiative. The City asked residents what they love about our green spaces, how climate change impacts their community, and what sustainability efforts



they want to prioritize.

The online poll received over 280 resident responses on Polco. Residents said they were most concerned about long droughts. The majority of residents have noticed changing weather patterns and dryer fields. Preserving the tree canopy was by far the most important climate priority, according to 68% of respondents. Land preservation and reducing energy consumption were also among the top sustainability concerns.

## Community Survey Results



171 respondents to community survey

98% of respondents live or work in Gardena

76% believe homelessness is moderate-extreme challenge

84% believe addressing homelessness is very important-essential

*Slide from Gardena presentation presenting Polco survey results regarding homelessness*

## Gardena, California Uses Resident Feedback for a New Homelessness Plan

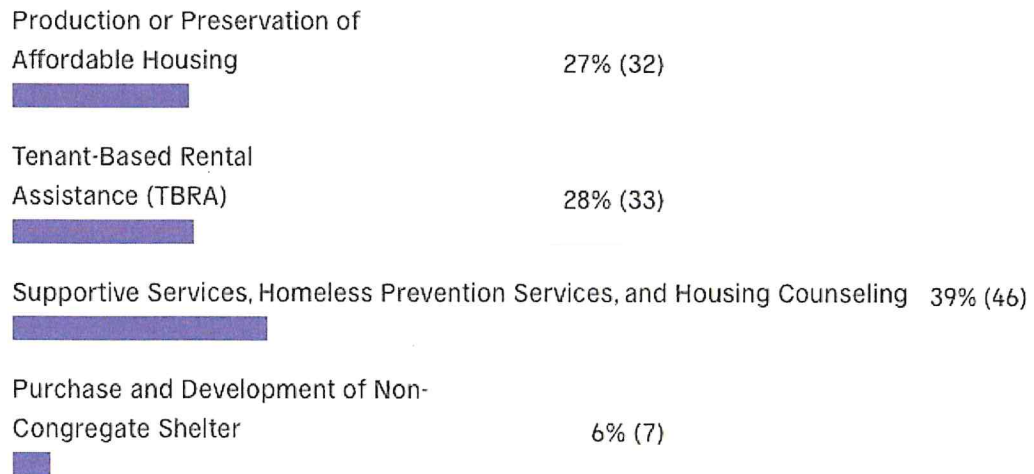
The combined economic pressures of the pandemic, inflation, and high housing costs put significant strain on residents across the US and pushed many people onto the street. The unhoused population in Gardena, California, increased by 160% from 2018 to 2022. But they did not have any official strategy to confront the growing issue. So they surveyed their community to

come up with a homelessness strategic plan.

“We wanted to get a good idea of what the community wanted homeless services to look like,” said Homeless Coordinator for the City, Dianna Espinoza. “[Our residents] have lived experience. They see the issue of homelessness in their city every day, so we really want their input on what they feel the city needs.”

Almost 200 residents responded to the online Polco survey. Around 75% of respondents said homelessness in Gardena was a moderate to extreme challenge. The survey also revealed that 84% of respondents said addressing homelessness was essential. Access to support, such as behavioral health and substance use treatment, was the top service priority, according to 81% of residents. Outreach services (63%) and affordable permanent housing (58%) were other top service priorities.

17. Based on your experience living and/or working in Gardena, which category is the best utilization of HOME-ARP funds?



*Gardena resident responses regarding homelessness ARPA funding survey posted on Polco*

The city also conducted another online Polco survey that asked residents how



they should spend over \$1 million of American Rescue Plan Act (ARPA) funding dedicated to housing. Again, mental health services were the top priority.

What input would you seek if you could ask your community anything? With online polling, local governments can get creative with what they ask their residents and receive more feedback than a town hall meeting could ever provide. Knowing what residents want guides planning and action, as it did in Morro Bay, Eagan, and Gardena. Engagement through online polling aligns residents and local governments around the most important issues and leads to successful decision-making outcomes.

## Get Quick Resident Feedback With Polco's Online Engagement Platform

Polco's online engagement platform lets government leaders quickly receive feedback from residents on pressing issues. Resident verification ensures respondents live in your community. You can also feel confident that any personal information is safe and protected. Connect with one of our engagement experts to see how online polling can help your organization collect community input to guide action.





# VIKING NATION RECREATION DISTRICT

## *JOIN THE MOVEMENT*

### VNRD 5/24/23 Meeting:

#### Summary from last meeting:

Follow the school district boundaries, do not invest in pools, build off what amenities each town already has and needs, fieldhouse in each community, transportation component to get residents around in the district, continue meeting on the 4<sup>th</sup> Wednesday of the month at 6pm (confirm room 141 is available), come up with an attainable timeline for moving forward.

#### What we need:

- Attorney who specializes in Special Districts
- Survey Company to complete a survey to the residents of the three communities
- Builder for cost estimates and plans
- Banking firm / financial planner for all things money

#### Timeline:

- **GOAL IS TO PASS BALLOT QUESTIONS ON 11/5/2024 (end date for this phase)**
- Important dates - these are hard dates and last days to be completed by:
- Jan/Feb 2024 – Send off to Weld Commissioners for approval of service plan (two week's notice to get on agenda)
- Feb/March 2024 – start working with Weld Elections Dept (Adam)
- 7/29/2024 – entities planned to go on the ballot (weld elections dept- WED- can research the voter area)
- 8/27/2024 – IGA between district and WED due
- 9/6/2024 – ballot questions due to WED
- 9/20/2024 – TABOR notices due by
- 9/23/2024 – responses to TABOR notices due by
- 11/5/2024 – ELECTION DAY!!!!!!

#### Before any of the above can happen, we MUST have:

##### *THIS NEEDS TO BE COMPLETED IN 2023*

- Survey of communities, supporting our efforts
- Committee formed and filed with the Secretary of State
- Amenities decided upon for each community
- Designs, plans, costs done
- Service plan created that outlines why, where, when, how much and how

#### CONTINUE TO SPREAD THE WORD AND EXCITEMENT AROUND!!!!



## Agenda Item Cover Sheet

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MEETING DATE: September 5, 2023  
AGENDA ITEM: Employee Handbook Discussion  
DEPARTMENT: Administration  
PRESENTED BY: Troy Renken, Town Manager

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### SUMMARY

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During this past month two positions have opened in the front office for Deputy Clerk and Utility Clerk and several current employees have approached me with interest from their spouses for both positions. The Town has a long-standing Nepotism policy that limits family members from working together for the Town and I want to discuss this policy with the Board to consider amendments to the policy. The current policy is included along with an amended policy for consideration.

### FINANCIAL CONSIDERATIONS

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None

### ACTION

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TBD based upon discussion by the Board

### ATTACHMENTS

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Employee Nepotism Policy



# TOWN OF PLATTEVILLE

Troy Renken, Town Manager  
400 Grand Avenue, Platteville, Colorado 80651  
970.785.2245 - 970.785.2476 (f)  
(trenken@plattevillegov.org)

## Current Policy

### Nepotism

The Town recognizes that the employment of immediate family members may occur on occasion. It may take the steps necessary to attempt to ensure that no full-time or part-time immediate family members are employed in direct or indirect supervisory, subordinate relationships, or other situations that could present a security or confidentiality concern or a conflict of interest. This may include, but not be limited to, the transfer of employees within the organization to maintain impartial employment practices and to enhance supervision and security. Seasonal and temporary employees are exempt from nepotism requirements.

### **POLICY STATEMENT:**

The Town defines relatives as: individuals related by blood, adoption, marriage or domestic partnership (a person with whom the employee's life is interdependent and with whom the employee shares a mutual residence). Relatives are spouse, parent, child, grandparent, grandchild, brother or sister, in-laws, step-relations, life partners, or other family members who by domestic association are not distinguishable from the relatives identified.

The Town will not employ close relatives under circumstances where:

- One would directly or indirectly exercise supervisory, appointment, or dismissal authority over the other;
- One would directly or indirectly have authority over disciplinary action as to the other;
- One would audit, verify, receive, or be entrusted with money received or handled by the other in the course of employment;
- One would have access to the employer's confidential information, including payroll and personnel records; or
- Relatives of full-time employees who are applicants for a vacant position must meet the same requirements as others applying for the position.

### Proposed Policy Recommendations

- Clarify that the Nepotism policy is to deter *immediate family members* from working together for the Town of Platteville including spouse, parent, child, sibling or brother/sister in-laws.
- Recommend that it not include or apply to cousins, nephews/nieces or extended family that is not classified as immediate or who does not reside with the employee.
- The Nepotism policy does not apply to seasonal, temporary or *part-time* employees.



## Agenda Item Cover Sheet

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MEETING DATE: September 5, 2023  
AGENDA ITEM: Town Manager Report  
DEPARTMENT: Administration  
PRESENTED BY: Troy Renken, Town Manager

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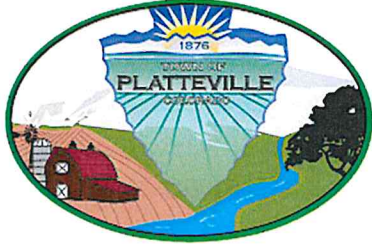
### SUMMARY

Mr. Renken has submitted a written report and will be available to provide additional information and answer any questions as needed.

### ATTACHMENTS

Manager's Report





## TOWN OF PLATTEVILLE

*Troy Renken*

Town Manager

400 Grand Avenue, Platteville, Colorado 80651

970.785.2245 - 970.785.2476 (f)

(trenken@plattevillegov.org)

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To: Mayor & Board of Trustees  
From: Troy Renken, Town Manager  
Date: August 31, 2023

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We have a short meeting agenda scheduled for September 5<sup>th</sup> with three action items for consideration. During public comment Gabe Evans, our House District 48 State Representative, will provide an update for the Board on recent legislative that may be of interest. The Mayor and I will provide reports to conclude the meeting along with updates from the Committee liaisons.

Now that August is over I've shifted my focus on preparing the draft 2024 Operating & Capital Budget that I'll present to the Board during the October 3<sup>rd</sup> meeting and review during the budget work session on Friday, October 13<sup>th</sup>. The preliminary property tax valuations increased by approximately ten million dollars going from \$50,532,910 to \$60,239,590 but may be impacted by Proposition HH which if approved will limit the amount of property taxes the Town receives. Sales tax revenues have also been consistent throughout the year and the current general fund budget remains stable. David Green will complete the August financial statements during the first week of September and then work with me to develop the draft budget and worksheets for all department heads to complete. Preparing the draft budget and proposals for capital projects will be the primary focus in September.

### Manager Items

- I'm currently advertising for the positions of Utility Clerk and Deputy/Court Clerk as Charlyn Reck resigned to take an administrative position with the Town of Windsor and Misty Sanchez had decided to work from home. The application deadline for both positions is Friday, September 8<sup>th</sup> and to date we've received over 50 applications for both positions.
- Since Charlyn resigned I've asked SAFEBuilt to assist the front office staff with processing building permits as needed. A SAFEBuilt permit tech spent several hours training the staff on how to process building permits and will assist as needed until the Utility Clerk position is filled and trained. Charlyn also agreed to manage and send out the September utility bills after hours since the Town is currently switching from Asyst to Caselle for software management and then will help train the new Utility Clerk once hired.
- Brad Hagan with Civil Resources continues to work on the Water Rate Study and the draft study will be presented to the Board later this year. It's very likely that the study will result in increased water rates for both usage and base rates.
- Xcel Energy completed the energy assessment of Town Hall and the new WWTF with a final report expected in September. As a result of the energy assessment Town Hall will receive all new energy efficiency lighting (LED) and we'll also receive energy efficiency rebates for various equipment items at the WWTF. This fall I'll work with a subcontractor of Xcel's to investigate what it would cost to install a solar array at the WWTF to offset electrical costs to not only the treatment facility but all Town buildings. The last project I'm working on with Xcel involves the Holiday decorations on the street lights and I've received preliminary approval to have decorations installed on all street lights along Main Street along with Holiday banners on the streetlights along Grand Ave. and Sterkel Blvd.

- I'm working with a company called Ramtech Building Systems to generate a draft design and cost estimate for the new Police Station that will be located directly east of Town Hall. The basic concept is a 60'x100' rectangle building with a full basement to be used for storage and a community storm/tornado shelter. Ramtech is a Texas based company that specializes in making government buildings, both modular and permanent, and I'll also contact a local architect this fall to get a second estimate as I did in 2017 when the senior center addition was designed. Funds were budgeted this year to work on the design and cost estimate and I'll discuss with the Board during the budget process when a DOLA grant can be submitted to help fund the new station.
- I've started the process of working with a local website designer to rebuild the Town's website as our current website is not very user friendly and a more simply design is needed. The Town has contracted with Civic Plus for years to build and manage our website but complaints are received each year on how difficult it is to find information. I have a meeting in a few weeks with a designer in Loveland to go over various websites and discuss the process including costs and website management. My goal is to have a new website launched by the beginning of the year that is more user friendly and our residents will like.
- The new concrete picnic tables for Lincoln Park are being built by ARCO in Fort Lupton and are expected to be installed by the middle of September. Our crew has started removing several of the old metal picnic tables so JD Chavez and pour concrete slabs for the new tables similar to what we did at Riverview Park years ago. Once the new tables are ready our crew will finish removing the remaining tables and patch concrete as needed before the new tables are installed. I've also ordered new metal benches to be installed around the playground at Lincoln Park as well as several new inground benches in the dog park based upon citizen requests. A new bench and trash container will also be installed in front of the Community Center.
- David advised that A-One Chip Seal will start chip sealing the Old Homestead and Rogers Farm Subdivisions the third week of September. He also approved Precision Concrete to complete sidewalk repairs in various parts of the community that were not completed last year including grinding and slab replacements.
- I contacted Ken Bachman the CPA that represents the Platte River Farms subdivision located west of Bella Vista and proposed a new Purchase & Sale Agreement for the Town to acquire the 50-acre parcel. Since 2017 the Town has been trying to purchase this property but an agreement couldn't be reached for various reasons. I spoke to Kendra about the agreement and she sent another version that I hope will be acceptable to the owner so the Town can finally purchase this property for various development opportunities.

I'll have several more items to discuss with the Board during my verbal report including updates regarding LG Everist mining permit at West Farms and Gary Henrickson's newest proposal for his 300 acre property along the east side of US85 between CR34-CR36. If you have any questions about the packet or other items prior to the meeting please let me know.



## Agenda Item Cover Sheet

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MEETING DATE: September 5, 2023  
AGENDA ITEM: Mayor Report  
DEPARTMENT: Executive / Legislative  
PRESENTED BY: Adrienne Sandoval, Mayor

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### SUMMARY

Mayor Sandoval will update the Board with any/all pertinent information currently at her disposal and will seek comments, questions and concerns of the Board Members.

### ATTACHMENTS

None