

TOWN OF PLATTEVILLE, COLORADO
NOTICE AND AGENDA OF REGULAR MEETING

NOTICE OF REGULAR MEETING of the Platteville Board of Trustees will be held on
Tuesday, December 3 , 2024, at 7:00 pm at 400 Grand Avenue, Platteville, CO.

1. CALL TO ORDER
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL

Mayor: Mike Cowper
Mayor Pro-Tem: Nick Ralston
Trustees: Larry Clark, Larry Hatcher, Hope Morris, Melissa Archambo, Steve Nelson
Staff Present: Troy Renken, Town Manager; Danette Schlegel, Town Clerk/Treasurer

5. APPROVAL OF THE AGENDA

6. AUDIENCE PARTICIPATION (*Public Comment Items not on the agenda*)

Trustees welcome you here and thank you for your time and concerns. If you wish to address the Board of Trustees, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address, then address the Trustees. Your comments will be limited to three (3) minutes. Board Members may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the appropriate staff person for follow-up. Thank you!

7. APPROVAL OF THE CONSENT AGENDA

The Consent Agenda contains items that can be approved without discussion. Any Board Member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the Consent Agenda. Items removed from Consent will be placed under Action Items in the order they appear on the agenda. (This should be done prior to the motion to approve the agenda.)

A. November 19, 2024 Meeting Minutes

8. PRESENTATIONS AND DISCUSSIONS

Tobin Duestsch Eagle Scout Project Update
2025 Budget Overview
Board of Trustee Compensation

9. ACTION ITEMS

- A. Resolution 2024-25 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE SUMMARIZING REVENUES AND EXPENDITURES FOR EACH FUND AND ADOPTING A BUDGET FOR CALENDAR YEAR 2025
- B. Resolution 2024-26 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS OF AND FOR THE PURPOSES SET FORTH BELOW, FOR 2025

C. Resolution 2024-27 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2025 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF PLATTEVILLE, COLORADO, FOR 2025

D. Resolution 2024-28 Adopting the Holiday Schedule for 2025

E. Adams Group Audit Engagement Letter

F. Weld County IGA - CR 36 Maintenance Agreement

10. Liquor Authority

None

11. Platteville Foundation

None

12. REPORTS

- A. Parks, Trails & Trees Committee
- B. Recreation Committee
- C. Public Safety Committee
- D. Economic Development Committee
- E. Town Manager
- F. Mayor

13. ADJOURNMENT

Town of Platteville, Colorado
400 Grand Avenue, 80651



Agenda Item Cover Sheet

MEETING DATE: December 3, 2024

AGENDA ITEM: Consent Agenda Items

➤ November 19, 2024 Minutes

DEPARTMENT: Legislative

PRESENTED BY: Troy Renken, Town Manager

SUMMARY

The minutes from the November 19th regular meeting are included for review and approval.

FINANCIAL CONSIDERATIONS

None

RECOMMENDED ACTION

Move to approve the Consent Agenda as presented and for the Mayor to execute all documents.

ATTACHMENTS

November 19, 2024 Minutes

TOWN OF PLATTEVILLE, COLORADO
BOARD OF TRUSTEES MEETING MINUTES
Regular meeting of the Platteville Board of Trustees will be held on
Tuesday, November 19, 2024, at 400 Grand Avenue, Platteville, CO.
Mayor Cowper called the meeting to order at 7:35 pm

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor: Mayor Cowper
Mayor Pro Tem: Nick Ralston
Trustees: Larry Clark, Steve Nelson, Larry Hatcher, Hope Morris, Melissa Archambo
Absent: None
Staff Present: Troy Renken, Town Manager; Danette Schlegel, Town Clerk/Treasurer;
David Brand, Public Works Director; Carl Dwyer, Police Chief.

APPROVAL OF THE AGENDA

Trustee Morris moved to approve the agenda as presented. Mayor Pro Tem Ralston seconded. All members are in favor.

AUDIENCE PARTICIPATION (*Public Comment Items not on the agenda*)

None

PRESENTATIONS & DISCUSSIONS

Chief Dwyer gave his staff report and was excused from the rest of the meeting.

APPROVAL OF THE CONSENT AGENDA

Trustee Morris moved to approve the consent agenda as presented. Mayor Pro Tem Ralston seconded the motion. All members in favor.

ACTION ITEMS

Public Hearing- Platte View Annexation, Zoning and Subdivision Plat

Ordinance 2024-838

Ordinance 2024-838 formally approves the annexation into the Town as the Board previously accepted the annexation petition during the October 15th regular meeting and all the required notices have been completed. Trustee Morris moved to approve Ordinance 2024-838, AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE APPROVING THE ANNEXATION OF CERTAIN UNINCORPORATED TERRITORY LOCATED IN THE COUNTY OF WELD, KNOWN AS THE PLATTE VIEW COMMERCE CENTER ANNEXATION. Mayor Pro Tem Ralston seconded the motion. All members in favor.

Ordinance 2024-839

Trustee Nelson moved to approve Ordinance 2024-839 AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE ZONING CERTAIN PROPERTY AS PLANNED DEVELOPMENT (PD) PURSUANT TO SECTION 16-5-70 OF THE PLATTEVILLE MUNICIPAL CODE AND APPROVING THE ASSOCIATED ANNEXATION AGREEMENT. Trustee Morris seconded the motion. All members in favor.

Resolution 2024-20 Platte View Commerce Center

Mayor Pro Tem Ralston moved to approve A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE APPROVING THE PLATTE VIEW COMMERCE CENTER SUBDIVISION FINAL PLAT. Trustee Morris seconded the motion. All members in favor.

Resolution 2024-21 Flight 629 Memorial Donation

The Flight 629 Memorial Committee is requesting a donation to assist with the implementation of a memorial to commemorate the plane that crashed on November 1, 1955 in Weld County. Trustee Morris moved to approve A RESOLUTION OF THE TOWN OF PLATTEVILLE BOARD OF TRUSTEES GRANTING A CHARITABLE DONATION TO THE FLIGHT 629 MEMORIAL COMMITTEE REMEBERING THE 44 in the amount of \$250.00. Mayor Pro Tem Ralston seconded the motion. All members in favor.

Resolution 2024-22 Wreaths Across America Donation

The Veterans Memorial Committee will once again be participating in the Wreaths Across America program to decorate all of the military veterans' gravesites on Saturday, December 14th. The \$255 donation from the Town would pay for 15 wreaths for the program. Trustee Nelson moved to approve Resolution 2024-22 A RESOLUTION OF THE TOWN OF PLATTEVILLE BOARD OF TRUSTEES GRANTING A CHARITABLE DONATION TO THE VETERANS MEMORIAL COMMITTEE FOR THE NATIONAL WREATHS ACROSS AMERICA DAY ON DECEMBER 14TH, 2024. Mayor Pro Tem Ralston seconded the motion. All members in favor.

Resolution 2024-23 Certifying Delinquent Municipal Charges

Each year at this time the Town has the ability to certify delinquent utility accounts that are over \$500 and submit them to Weld County for collections on the annual tax assessment. Mayor Pro Tem Ralston moved to approve Resolution 2024-23 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE CERTIFYING DELINQUENT MUNICIPAL CHARGES TO THE WELD COUNTY TREASURER FOR COLLECTION PURSUANT TO C.R.S. SECTION 31-20-105. Trustee Hatcher seconded the motion. All members in favor.

Resolution 2024-24 Revocable License Agreement with KS Industries, LLC

The property at 804 Grand Avenue has a front parking lot that is mostly located in the Town's right-of-way or utility easement. Trustee Nelson moved to approve Resolution 2024-24 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE APPROVING THE REVOCABLE LICENSE AGREEMENT WITH KS Industries, LLC. Mayor Pro Tem Ralston seconded the motion. All members in favor.

Mizpah Cemetery Expansion Bids

David worked with EPS / Northern Engineering this past month to solicit bids to complete the Mizpah Cemetery Expansion Project and two bids were received, one from Brightview and the other from Mountain Constructors. Trustee Morris moved to approve the Town Engineers recommendation to accept the Brightview bid to construct the Mizpah Cemetery Expansion at a total cost of \$1,201,978. Trustee Clark seconded the motion. 5 members in favor, one member opposed. Motion carried.

Rock Solid Landscape Mowing Contract

The Town adopted a three-year schedule for competitive bidding for contractor services and the most recent contract was bid in 2022. An RFP for these services was posted online and emailed to qualified contractors September 12, 2024. These proposals were to include 2025 - 2027 pricing. Mayor Pro Tem Ralston moved to approve the proposal from Rock Solid Landscapes in the amount not to exceed \$79,000 for the 2025 season with the additional two years at a three percent increase. Authorizing the Public Works Director to enter into an attorney approved agreement for these services. Trustee Morris seconded the motion. All members in favor.

Urban Law Commandos Veteran Memorial Contract

Trustee Morris moved to approve the proposal from Urban Lawn Kommandos in the amount not to exceed \$6,000 for the 2025 season with the additional two years at a ten percent increase. Authorizing the Public Works Director to enter an attorney approved agreement for these services. Trustee Nelson seconded the motion. All members in favor.

Reports

Recreation/Seniors

Police

Public Works

Town Attorney

Town Manager

Mayor

ADJOURNMENT

Having no further business before the Board, the meeting was adjourned at 9:35 P.M.

Attest: Danette Schlegel, Town Clerk / Treasurer

Mike Cowper, Mayor

Town of Platteville, Colorado
400 Grand Avenue, 80651



Agenda Item Cover Sheet

MEETING DATE: December 3, 2024
AGENDA ITEM: Presentations & Discussions
DEPARTMENT: Administration
PRESENTED BY: Troy Renken, Town Manager

SUMMARY

Three items are scheduled for presentation & discussion:

- Tobin Duestsch completed his Eagle Scout Project and will update the Board on how the process went.
- The Town Manager will discuss a few budget items with the Board prior to approval.
- Trustee Nelson has requested to discuss the Board's compensation.

FINANCIAL CONSIDERATIONS

None

RECOMMENDED ACTION

None

ATTACHMENTS

None



Agenda Item Cover Sheet

MEETING DATE: December 3, 2024
AGENDA ITEM: Adoption of 2025 Budget
DEPARTMENT: Administration
PRESENTED BY: Troy Renken, Town Manager

SUMMARY

Each year the Town's Annual Operating & Capital Budget is adopted through the approval of three resolutions as summarized below:

- Resolution 2024-25 summarizes the overall revenues and expenditures for each fund and formally adopts the overall budget. The final budget copy is included with the resolution.
- Resolution 2024-26 authorizes the appropriation of sums of money to all funds as allocated by the Board to be spent during the 2025 budget period.
- Resolution 2024-27 authorizes the use of property taxes to help defray the costs of government operations and directs the Town Clerk to certify the mill levy to the Board of County Commissioners.

FINANCIAL CONSIDERATIONS

Adoption of the 2025 Annual Operating & Capital Budget

RECOMMENDED ACTION

(Please read and approve each resolution by roll call separately)

Move to approve RESOLUTION 2024-25, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE SUMMARIZING REVENUES AND EXPENDITURES FOR EACH FUND AND ADOPTING A BUDGET FOR CALENDAR YEAR 2025.

Move to approve RESOLUTION 2024-26, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS OF AND FOR THE PURPOSES SET FORTH BELOW, FOR 2025.

Move to approve RESOLUTION 2024-27, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2025 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF PLATTEVILLE, COLORADO, FOR 2025.

ATTACHMENTS

Resolution 2024-25

Resolution 2024-26

Resolution 2024-27

**TOWN OF PLATTEVILLE
BOARD OF TRUSTEES
RESOLUTION 2024-25**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE SUMMARIZING REVENUES AND EXPENDITURES FOR EACH FUND AND ADOPTING A BUDGET FOR CALENDAR YEAR 2025.

WHEREAS, the Town Manager submitted a proposed budget to this governing body on October 8, 2024 for consideration;

WHEREAS, upon due and proper notice, the proposed budget was open for public inspection at Town Hall, a public hearing was held on October 8, 2024, and interested taxpayers were given the opportunity to file or register any objections to the proposed budget; and

WHEREAS, whatever increases and/or decreases may have been made in the expenditures, like increases/decreases were respectively made to the revenues so that the budget remains in balance, as required by law.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE, COLORADO AS FOLLOWS:

Section 1. The following budget is hereby adopted for the Town of Platteville for calendar year 2025:

Estimated Revenues:

	Balance	Property Taxes	Other Taxes	Other Sources	Total
General Fund	\$ 4,494,878	\$ 971,624	\$ 1,756,640	\$ 2,606,088	\$ 9,829,230
Library Fund	4,515,335	55,889	-	1,122,094	5,693,318
Cemetery Operating Fund	655	-	-	123,500	124,155
Conservation Trust Fund	153,874	-	-	36,500	190,374
Law Enforcement Equip & Training Fund	352,594	-	-	167,143	519,737
Harvest Daze Fund	1,315	-	-	47,665	48,980
Capital Improvement Fund	1,801,176	-	800,000	237,285	2,838,461
Sewer Fund	4,470,177	-	-	1,015,743	5,485,920
Water Fund	7,992,801	-	-	1,436,025	9,428,826
Total Revenues	\$ 23,782,805	\$ 1,027,513	\$ 2,556,640	\$ 6,792,043	\$ 34,159,001

Estimated Expenditures:

	Operating Expenses	Capital Outlay	Debt Service	Transfers Out	Total
General Fund	\$ 5,114,522	\$ 405,000	\$ -	\$ 15,000	\$ 5,534,522
Library Fund	1,070,354	6,500	-	-	1,076,854
Cemetery Operating Fund	125,714	-	-	-	125,714
Conservation Trust Fund	121,000	-	-	-	121,000
Law Enforcement Equip & Training Fund	2,600	185,000	-	-	187,600
Harvest Daze Fund	46,250	-	-	-	46,250
Capital Improvement Fund	150,000	1,250,000	-	-	1,400,000
Sewer Fund	624,228	300,000	292,799	-	1,217,027
Water Fund	1,168,045	120,000	-	-	1,288,045
Total Expenditures	<u>\$ 8,422,713</u>	<u>\$ 2,266,500</u>	<u>\$ 292,799</u>	<u>\$ 15,000</u>	<u>\$ 10,997,012</u>

Section 2. The Town Clerk is hereby directed forthwith to certify said budget to the Department of Local Affairs of the State of Colorado as provided by law.

PASSED AND APPROVED this 3rd day of December, 2024.

TOWN OF PLATTEVILLE

Mike Cowper, Mayor

ATTEST:

Danette Schlegel, Town Clerk/Treasurer

**TOWN OF PLATTEVILLE
GENERAL FUND
2025 BUDGET**

		ACTUAL	BUDGET	PROJECTED	BUDGET
		2023	2024	2024	2025
REVENUES					
100-0000-411000	General Property Taxes	878,011	999,935	1,050,774	971,624
100-0000-411001	Interest on Delinquent Taxes	1,370	1,000	1,422	1,000
100-0000-413000	Specific Ownership Tax	39,510	45,000	40,000	45,000
100-0000-414000	Sales Tax	1,633,695	1,500,000	1,523,548	1,500,000
100-0000-414100	Vehicle Sales Tax	63,637	15,000	24,348	17,500
100-0000-415002	Electric Tax	99,486	70,000	57,021	70,000
100-0000-415003	Gas Tax	96,270	65,000	90,000	90,000
100-0000-415004	Telephone Tax	1,279	1,500	3,891	4,000
100-0000-415009	Occupation Tax	142	-	141	140
100-0000-416000	Exempt Fuel Tax	3,671	3,000	2,063	3,000
100-0000-422000	Animal License	2,465	2,000	2,250	2,000
100-0000-423000	Business/Sales Tax/Contractor License	3,864	5,000	4,839	3,800
100-0000-424000	Liquor License	176	250	238	250
100-0000-425000	Excavation Permit	99	-	133	-
100-0000-426000	Building Permit	42,030	80,000	95,694	100,000
100-0000-426005	School District Impact Fee	-	-	1,054	4,743
100-0000-426006	Fire District Impact Fee	-	-	2,266	6,798
100-0000-427000	Special Use Permits	25	-	33	-
100-0000-431000	County Road and Bridge	20,920	34,815	34,815	34,815
100-0000-432000	Cigarette Tax	6,438	4,200	5,007	5,000
100-0000-433000	Highway Users Tax	158,855	156,817	142,785	156,817
100-0000-434000	Oil and Gas Severance Tax	153,887	140,000	89,483	100,000
100-0000-436000	Motor Vehicle Road Tax	22,031	21,000	17,519	21,000
100-0000-437000	Mineral Lease	37,585	30,000	37,585	35,000
100-0000-441000	Administrative Fee	231,695	226,844	226,844	254,801
100-0000-444520	Fort Vasquez / Welcome Center	9,510	7,000	6,500	7,000
100-0000-444000	Ball Field/Park Rental Fee	1,380	2,000	580	1,500
100-0000-444500	Recreation Fees/Donations	61,764	50,750	50,000	50,750
100-0000-444501	Concession Sales	4,901	4,000	3,686	4,000
100-0000-444510	Viking Time Fees	20	-	-	-
100-0000-445000	Refuse Collection	208,646	200,000	201,998	200,000
100-0000-445100	Cleanup Days	4,231	6,500	4,159	6,500
100-0000-445500	Street Lights	44,301	45,000	45,329	45,000
100-0000-446001	Community Center Rental	8,851	8,500	9,000	9,000
100-0000-447500	Zoning, Subdivision, Annexation	4,800	3,000	8,550	5,000
100-0000-451000	Misc Police Fees	3,728	4,000	3,345	4,000
100-0000-451001	Restitution	(573)	500	2,865	500
100-0000-451100	Court Costs	9,218	7,000	8,155	8,000
100-0000-452000	Fines	186,766	125,000	185,000	150,000
100-0000-511001	Development Reimbursement	1,425	2,500	22,500	880,000
100-0000-511450	Gilcrest Law Enforcement Services	107,207	122,960	119,379	127,264
100-0000-511500	Donations	2,867	-	2,500	-
100-0000-511501	SRO Services	105,004	137,950	75,036	137,950
100-0000-512000	Earnings on Investments	197,193	65,000	187,498	100,000
100-0000-514001	Utility Bill Penalties/Interest	5,810	5,000	-	5,000
100-0000-514500	Royalties	158,136	40,000	104,129	100,000
100-0000-518100	CDPHE/DOLA Grant	(3,804)	-	27	-
100-0000-519000	Convenience Fees	2,436	2,000	2,247	2,000
100-0000-519003	Misc. Revenue-Senior Organization	15,192	18,000	17,000	18,000
100-0000-519004	Misc. Revenue - Police	111	1,000	586	1,000
100-0000-519100	Misc Revenue -General	33,663	15,000	23,429	15,000
100-0000-512002	Misc Revenue - Public Works	-	5,000	-	5,000
100-0000-520300	Grant Revenue	32,994	20,000	6,004	20,000
100-0000-522040	United Way-Recreation	7,000	4,600	7,000	4,600
TOTAL GENERAL FUND REVENUES		4,709,914	4,303,620	4,550,256	5,334,352

**TOWN OF PLATTEVILLE
GENERAL FUND
2025 BUDGET**

ACTUAL	BUDGET	PROJECTED	BUDGET
2023	2024	2024	2025

General Fund Expenditures

LEGISLATIVE Expenditures

100-0110-617000	Trustee/PC Salary	9,010	7,000	6,460	7,000
100-0110-616000	Mayor Salary	4,325	4,200	4,200	4,200
100-0110-618000	Payroll Taxes	218	170	158	170
100-0110-618002	PERA	1,669	975	1,100	975
100-0110-651700	Codification	300	2,800	2,800	2,800
100-0110-653000	Dues/Subscriptions	2,795	3,328	3,491	3,491
100-0110-653300	Publishing	2,194	1,500	1,694	1,500
100-0110-654400	Supplies/Small Equipment	149	150	435	150
100-0110-660010	Citizen Advisory Committees	-	6,800	2,314	7,000
100-0110-671000	Travel/Training/Meetings	2,530	3,000	3,000	3,000
100-0110-701600	Community Donations	1,740	3,000	2,000	3,000
100-0110-701700	Election Expenses	-	4,000	-	2,000

TOTAL LEGISLATIVE

	24,929	36,923	27,652	35,286
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WAGES AND BENEFITS

100-0170-611000	Public Works Salaries	202,357	246,387	313,190	266,643
100-0170-611003	Administration Salaries	222,092	329,240	365,011	340,101
100-0170-611004	Police Salaries	900,465	870,175	845,715	902,504
100-0170-611005	Recreation Salaries	137,453	147,857	164,635	164,171
100-0170-611007	Historical Society Salaries	12,118	38,198	7,153	15,000
100-0170-618000	Payroll Taxes	27,824	28,623	25,423	30,039
100-0170-618001	FPPA	100,194	112,829	92,345	117,002
100-0170-618002	PERA	116,030	116,470	114,735	123,697
100-0170-618003	Longevity	55,121	57,285	27,909	57,285
100-0170-618004	Health, Dental, Vision	217,724	322,284	289,404	334,311
100-0170-619000	Workers Compensation	27,478	34,474	34,474	34,804

	2,018,855	2,303,821	2,279,992	2,385,557
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**TOWN OF PLATTEVILLE
GENERAL FUND
2025 BUDGET**

		ACTUAL	BUDGET	PROJECTED	BUDGET
		2023	2024	2024	2025
ADMINISTRATIVE Expenditures					
100-0140-613000	Contract Accountant	16,505	23,000	23,000	23,000
100-0140-651500	Recruitment	683	-	-	-
100-0140-652300	Copier/Postage Meter	17,348	15,000	24,632	24,000
100-0140-653000	Dues/Subscriptions	4,360	1,951	1,747	1,951
100-0140-653900	Insurance/Bonds	43,592	75,108	75,108	82,155
100-0140-654400	Supplies/Small Equipment	10,538	7,000	9,000	8,500
100-0140-654420	Bank Fees	-	500	-	-
100-0140-654430	Credit Card Fees	272	-	62	250
100-0140-654440	Small Equipment	3,247	3,000	3,200	3,500
100-0140-654600	Employee Holiday Party	6,010	7,500	7,500	7,500
100-0140-654610	Misc	13,673	15,000	15,000	15,000
100-0140-655000	Caselle/Asyst Software	5,498	1,500	17,000	17,000
100-0140-671000	Travel/Training/Meetings	6,936	5,000	5,500	5,000
100-0140-680000	Impact fee pass through	-	-	-	11,541
100-0140-701000	Weld County Treasurer Fees	10,795	10,000	10,794	11,000
100-0140-701100	Accounting/Auditing	12,000	12,500	12,500	13,000
100-0140-701500	Computer Consulting/Expense	91,333	85,000	85,000	100,000
100-0140-615000	Judicial Services	7,200	7,200	7,200	7,200
100-0140-702600	Legal Services	32,882	22,500	24,720	25,000
100-0140-702610	Prosecuting Attorney	-	10,000	10,000	10,000
100-0140-702900	Misc Professional Fees	5,019	3,500	3,500	3,500
100-0140-754010	Phones/Pager/Data Line/TV	4,123	5,500	9,940	10,000
100-0140-792500	M/R Equipment	31	500	28	500
100-0140-811000	Capital Outlay	-	5,000	742,493	5,000
100-0140-810103	Computer/Software Purchases	69,116	20,000	22,000	20,000
100-0140-810104	Website Development	4,100	1,000	7,540	1,000
TOTAL ADMINISTRATIVE		365,262	337,259	1,117,464	405,597
BUILDINGS AND GROUNDS Expenditures					
100-0150-651500	Recruitment	120	500	500	500
100-0150-652900	Uniforms/Equipment	634	650	690	650
100-0150-654400	Supplies/Small Equipment	3,078	6,500	6,200	6,500
100-0150-656900	Ditch/Well Water Assessment	12,820	15,000	14,101	15,000
100-0150-671000	Travel/Training/Meetings	-	500	500	500
100-0150-701400	Cleaning Fees	18,363	20,000	25,360	25,000
100-0150-754010	Phones/Pager/Data Line/TV	3,002	3,500	3,482	3,500
100-0150-754020	Utilities	37,043	37,000	51,975	55,000
100-0150-754030	Water Fee to Water Fund	3,400	4,000	4,000	4,000
100-0150-754040	Sewer Fee to Sewer Fund	1,000	1,500	1,500	1,500
100-0150-791000	M/R Buildings	28,260	20,000	15,000	20,000
100-0150-792500	M/R Equipment	17,773	12,000	20,828	12,000
100-0150-793500	M/R Grounds	5,816	6,500	29,390	10,000
100-0150-794000	Landscaping	2,870	5,000	2,500	5,000
100-0150-810150	Building/Rooms	8,043	15,000	8,611	15,000
100-0150-651800	Mosquito Control	6,370	6,000	6,000	6,000
100-0150-651801	Pest Abatement	2,829	3,000	1,555	6,000
100-0150-815109	Capital improvement projects	103,350	50,000	2,500	50,000
TOTAL BUILDINGS AND GROUNDS		254,773	206,650	194,692	236,150

**TOWN OF PLATTEVILLE
GENERAL FUND
2025 BUDGET**

		ACTUAL	BUDGET	PROJECTED	BUDGET
		2023	2024	2024	2025
PLANNING AND ZONING Expenditures					
100-0160-654400	Supplies/Small Equipment	-	-	-	50,000
100-0160-655200	Publications/Advertising	-	-	-	1,100,000
100-0160-671000	Travel/Training/Meetings	-	1,500	-	1,500
100-0160-701300	Building Inspection Fees	28,142	35,000	37,000	40,000
100-0160-702100	Engineer Services	9,654	12,000	17,000	17,000
100-0160-702200	Planning Services	41,339	35,000	25,000	40,000
100-0160-702600	Legal Services	6,407	7,000	7,000	7,000
TOTAL PLANNING, ZONING, AND ECONOMIC DEVELOPMENT		85,543	90,500	86,000	1,255,500
POLICE Expenditures					
100-0210-651500	Recruitment	2,042	5,000	2,320	5,000
100-0210-652400	Crime Control/Investigation	2,608	5,000	4,752	5,000
100-0210-652450	Code Enforcement Training/Supplies	473	500	129	500
100-0210-652460	Animal Shelter/Control	194	2,000	870	2,000
100-0210-652900	Uniforms/Equipment	4,541	8,000	8,000	8,000
100-0210-653000	Dues/Subscriptions	1,495	800	1,025	800
100-0210-653800	Gas/Oil	37,576	40,000	32,355	40,000
100-0210-654400	Supplies/Small Equipment	3,488	5,000	2,791	5,000
100-0210-671000	Travel/Training/Meetings	2,290	5,000	5,000	5,000
100-0210-681000	Community/Youth Programs	3,387	3,000	2,473	3,000
100-0210-683000	Computer/Radio Fees	6,505	11,500	8,002	11,500
100-0210-702600	Legal Services	2,891	3,000	2,552	3,000
100-0210-754010	Phones/Pager/Data Line/TV	13,048	14,000	13,607	14,000
100-0210-792500	M/R Equipment	5,340	4,000	5,158	4,000
100-0210-796500	M/R Vehicles	17,395	15,000	16,037	20,000
100-0210-810217	Computers	-	3,000	2,153	3,000
TOTAL POLICE, SRO AND CROSSING GUARD		103,273	124,800	107,224	129,800
PUBLIC WORKS Expenditures					
100-0305-651500	Recruitment	139	500	1,857	500
100-0305-652900	Uniforms/Equipment	1,463	1,500	1,592	1,500
100-0305-653800	Gas/Oil	11,172	12,000	7,515	12,000
100-0305-654400	Supplies/Small Equipment	5,364	4,000	4,000	4,000
100-0305-671000	Travel/Training/Meetings	233	1,000	1,000	1,000
100-0305-702900	Misc Professional Fees	1,069	300	298	300
TOTAL PUBLIC WORKS		19,438	19,300	16,262	19,300

**TOWN OF PLATTEVILLE
GENERAL FUND
2025 BUDGET**

	ACTUAL	BUDGET	PROJECTED	BUDGET
	2023	2024	2024	2025
STREETS Expenditures				
100-0310-702100	Engineer Services	23,516	20,000	20,000
100-0310-703500	Weed Control	1,438	5,000	5,000
100-0310-754010	Phones/Pager/Data Line/TV	358	500	500
100-0310-792500	M/R Equipment	24,253	18,000	17,146
100-0310-796500	M/R Vehicles	4,176	2,500	3,877
100-0310-797000	Maintenance of Condition	137,131	75,000	75,000
100-0310-797500	Crack Sealing	37,800	50,000	50,000
100-0310-810320	PW Capital Items	269,855	485,000	478,825
100-0310-901000	Ice/Snow Removal	11,192	15,000	10,475
100-0310-902000	Signs	7,204	15,000	5,762
100-0310-905000	Street Lighting	45,315	42,000	44,750
100-0310-957000	Land Lease-UP	8,601	9,000	8,601
TOTAL STREETS		570,838	737,000	717,802
SANITATION Expenditures				
100-0320-703000	Refuse Collection	209,704	190,000	189,577
100-0320-703001	Cleanup Days	23,570	20,000	18,000
TOTAL SANITATION		233,274	210,000	207,577
PARKS Expenditures				
100-0510-703002	Sanitation	6,720	7,000	8,469
100-0510-703500	Weed Control	1,387	2,500	-
100-0510-754010	Phones/Pager/Data Line/TV	307	400	3,073
100-0510-754030	Water Fee to Water Fund	-	3,900	3,900
100-0510-756010	Community Events	6,110	5,000	921
100-0510-791000	M/R Buildings	(142)	5,000	3,390
100-0510-792500	M/R Equipment	40,860	50,000	20,000
100-0510-793500	M/R Grounds	23,411	30,000	30,974
100-0510-796500	M/R Vehicles	1,380	2,500	1,061
TOTAL PARKS		80,031	106,300	71,788
RECREATION Expenditures				
100-0530-652100	Concession Supplies	4,464	4,500	4,464
100-0530-654430	Credit Card Fees	5,688	6,500	5,794
100-0530-654400	Supplies/Small Equipment	2,423	4,500	3,470
100-0530-654610	Misc	1,882	3,500	3,057
100-0530-655300	Recreation Equipment	6,849	5,000	7,000
100-0530-655400	Recreation Uniforms	8,401	8,500	8,500
100-0530-656400	Trophies/Awards	1,964	3,000	2,226
100-0530-657500	Youth Activities	5,416	6,000	8,013
100-0530-657550	Viking Time Expenses	2,436	3,000	3,000
100-0530-671000	Travel/Training/Meetings	3,062	3,000	3,000
100-0530-673000	Background Checks	2,322	1,500	-
100-0530-701500	Computer Consulting/Expense	2,151	3,000	3,000
100-0530-702500	League/Tournament Fees	6,507	7,500	7,000
100-0530-754010	Phones/Pager/Data Line/TV	1,239	1,500	1,519
TOTAL RECREATION		54,804	61,000	60,043

**TOWN OF PLATTEVILLE
GENERAL FUND
2025 BUDGET**

	ACTUAL	BUDGET	PROJECTED	BUDGET
	2023	2024	2024	2025
SENIORS Expenditures				
100-0540-653800 Gas/Oil	539	1,500	-	1,700
100-0540-654400 Supplies/Small Equipment	8,004	5,000	7,000	7,500
100-0540-671000 Travel/Training/Meetings	2,099	2,500	1,411	3,000
100-0540-671800 Activity expenses	7,965	15,000	16,000	17,500
100-0540-672000 Town-Sponsored Meals	2,498	2,000	2,300	2,500
100-0540-754010 Phones/Pager/Data Line/TV	305	400	543	600
100-0540-796500 M/R Vehicles	2,684	3,000	3,381	3,200
TOTAL SENIORS	24,093	29,400	30,635	36,000
HISTORICAL SOCIETY Expenditures				
100-0550-653900 Insurance/Bonds	-	3,000	-	3,281
100-0550-754010 Phones/Pager/Data Line/TV	2,198	2,500	2,443	2,500
100-0550-755000 Security	210	600	179	600
100-0550-791000 M/R Buildings	2,626	12,000	10,413	12,000
100-0550-793500 M/R Grounds	319	-	-	-
100-0550-794020 Activity Expenses - Welcome Ctr	-	2,000	2,000	2,000
100-0550-794030 Merchandise and Materials - Welcome Ctr	-	2,000	2,500	2,500
100-0550-795000 Supplies - Welcome Ctr	11,148	1,000	1,500	1,500
100-0550-795000 Fort Vazquez Operating Expenses	11,148	1,000	1,500	1,500
TOTAL MUSEUM TRANSFERS	27,649	24,100	20,535	25,881
100-0610-982802 Donation to Harvest Daze Fund	15,000	15,000	10,000	15,000
TOTAL GENERAL FUND EXPENDITURES	3,877,763	4,302,053	4,947,666	5,534,522
REVENUES OVER / (UNDER) EXPENDITURES	832,151	1,567	(397,410)	(200,170)
BEGINNING FUND BALANCE				4,494,878
ENDING FUND BALANCE				4,294,708

**TOWN OF PLATTEVILLE
LIBRARY FUND
2025 BUDGET**

ACTUAL	BUDGET	PROJECTED	BUDGET
2023	2024	2024	2025

Revenues

210-0000-411000	General Property Taxes	50,876	57,517	59,048	55,889
210-0000-411001	Interest on Delinquent Taxes	77	20	80	20
210-0000-438000	Library District	1,212,832	1,311,657	1,311,051	1,057,074
210-0000-490000	Earnings on Investments	155,344	50,000	191,526	50,000
210-0000-438110	Misc Revenue	15	-	2,733	-
210-0000-438120	Xcel Energy Rebate	13,260	15,000	7,046	15,000

GILCREST LIBRARY Revenues

TOTAL LIBRARY FUND REVENUES

		1,432,404	1,434,194	1,571,484	1,177,983
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LIBRARY FUND EXPENDITURES

Expenditures

210-0000-611000	Salary/Wages	297,266	350,182	404,061	385,077
210-0000-618000	Payroll Taxes	6,333	7,004	6,474	7,004
210-0000-618002	PERA	48,129	44,143	60,863	44,143
210-0000-618003	Longevity	33,264	28,400	8,585	28,400
210-0000-618004	Health, Dental, Vision	65,032	100,903	59,466	104,941
210-0000-619000	Workers Compensation	9,710	6,515	6,515	6,267
210-0000-650120	Archives	2,500	2,500	3,333	2,500
210-0000-652000	Donations Given	500	3,000	3,043	4,000
210-0000-653000	Dues/Subscriptions	1,172	1,500	2,523	1,500
210-0000-653900	Insurance/Bonds	18,592	24,503	24,503	26,802
210-0000-654100	Circulating Materials	1,685	24,500	9,994	20,000
210-0000-654200	Periodicals	394	500	506	500
210-0000-654300	Audio/Visual	16,633	6,000	8,077	6,000
210-0000-654400	Supplies/Small Equipment	7,436	7,250	2,424	7,250
210-0000-655200	Publications/Advertising	7,965	10,000	5,372	10,000
210-0000-655800	Children's Programming	5,055	6,500	3,929	6,500
210-0000-655810	Adult Programming	3,811	3,750	2,845	4,500
210-0000-671000	Travel/Training/Meetings	2,344	2,500	1,246	2,500
210-0000-655820	Board / Volunteer Appreciation	3,184	3,000	916	3,000
210-0000-655830	Tuition Reimbursement	3,960	30,000	5,592	30,000
210-0000-655840	Storage Unit	455	1,500	693	1,500
210-0000-701000	Weld County Treasurer Fees	514	600	789	600
210-0000-701050	Administrative Fees	46,339	49,314	46,339	55,392
210-0000-701400	Cleaning Fees	6,075	8,000	6,693	9,000
210-0000-702900	Misc Professional Fees	-	10,000	533	1,000
210-0000-754010	Phones/Pager/Data Line/TV	5,175	7,500	7,177	7,500
210-0000-754020	Utilities	7,123	10,000	4,368	10,000
210-0000-791000	M/R Buildings	2,081	16,000	3,553	16,000
210-0000-792500	M/R Equipment	217	-	-	-
210-0000-793500	M/R Grounds	8,853	-	-	-
210-0000-812103	Contingency	2,149	5,000	-	20,000
210-0000-812104	Equipment Acquisitions	76	3,000	968	1,500
210-0000-812107	Art/Furnishings	242	2,000	51	2,000
210-0000-812109	Library Capital Items	6,851	100,000	18,633	-

TOTAL PLATTEVILLE LIBRARY

		621,114	875,564	710,064	825,376
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GILCREST LIBRARY Expenditures

210-2110-611000	Salary/Wages	102,661	135,965	60,425	149,539
210-2110-618000	Payroll Taxes	452	2,719	1,403	2,719

	ACTUAL	BUDGET	PROJECTED	BUDGET
	2023	2024	2024	2025
210-2110-618002 PERA	14,085	15,174	12,914	15,174
210-2110-618003 Longevity	1,477	2,300	738	6,000
210-2110-618004 Health, Dental, Vision	12,831	14,415	8,558	14,992
210-2110-619000 Workers Compensation	2,986	2,240	2,240	2,154
210-2110-654100 Circulating Materials	10,399	15,000	10,593	12,000
210-2110-654200 Periodicals	483	400	305	400
210-2110-654300 Audio/Visual	1,187	2,000	710	1,500
210-2110-654400 Supplies/Small Equipment	2,100	2,500	2,274	4,000
210-2110-655800 Children's Programming	3,389	6,500	3,287	6,500
210-2110-655810 Adult Programming	2,404	3,750	3,340	4,500
210-2110-701400 Cleaning Fees	5,400	6,500	5,813	7,000
210-2110-754010 Phones/Pager/Data Line/TV	2,578	2,750	1,436	3,000
210-2110-754020 Utilities	4,415	5,000	4,488	5,000
210-2110-791000 M/R Buildings	8,689	8,500	5,441	8,500
210-2110-792500 M/R Equipment	214	-	-	-
210-2110-812104 Equipment and furnishings	-	2,000	-	2,000
210-2110-815109 Capital Outlay	-	10,000	-	6,500
TOTAL GILCREST LIBRARY	175,749	237,713	123,965	251,478
TOTAL LIBRARY EXPENDITURES	796,863	1,113,277	834,029	1,076,854
REVENUES OVER / (UNDER) EXPENDITURES	635,542	320,917	737,456	101,128
BEGINNING FUND BALANCE				4,515,335
ENDING FUND BALANCE				4,616,463

**TOWN OF PLATTEVILLE
CEMETERY FUND
2025 BUDGET**

		ACTUAL	BUDGET	PROJECTED	BUDGET
		2023	2024	2024	2025
Revenues					
220-0000-490000	Earnings on Investments	11,429	3,500	12,458	10,000
220-0000-573000	Lot Sales	20,000	22,000	17,600	22,000
220-0000-573002	Vault Sales	1,665	1,500	1,973	1,500
220-0000-573004	Open/Close Fees	19,355	25,000	25,000	25,000
220-0000-577000	Water Tower Lease	19,409	15,000	25,000	15,000
220-0000-578000	Land Lease-Water Fund	50,000	50,000	50,000	50,000
TOTAL CEMETERY REVENUES		121,858	117,000	132,032	123,500
CEMETERY EXPENDITURES					
Expenditures					
220-0000-611000	Salary/Wages	25,677	26,252	32,216	27,302
220-0000-618000	Payroll Taxes	376	457	529	476
220-0000-618002	PERA	3,201	3,733	4,813	3,882
220-0000-618003	Longevity	753	2,115	332	6,746
220-0000-618004	Health, Dental, Vision	1,410	6,487	3,691	6,487
220-0000-619000	Workers Compensation	1,121	551	928	551
220-0000-652900	Uniforms/Equipment	877	1,000	955	1,000
220-0000-653800	Gas/Oil	3,724	4,000	2,408	4,000
220-0000-653900	Insurance/Bonds	2,590	4,720	2,617	5,163
220-0000-654400	Supplies/Small Equipment	95	1,500	1,500	1,500
220-0000-654500	Vault Purchase (by Town)	4,250	3,000	3,000	3,000
220-0000-701050	Administrative Fees	37,071	19,726	19,725	22,157
220-0000-703002	Sanitation	4,362	4,200	3,850	4,200
220-0000-754010	Phones/Pager/Data Line/TV	189	300	207	300
220-0000-754020	Utilities	56	400	535	600
220-0000-792000	M/R Sprinklers	1,174	3,500	1,958	3,500
220-0000-792500	M/R Equipment	2,618	2,500	2,124	2,500
220-0000-793500	M/R Grounds	13,988	10,750	13,988	10,750
220-0000-794000	Landscaping	15,070	15,000	15,000	21,000
220-0000-796500	M/R Vehicles	1,669	600	1,247	600
220-0000-812201	Survey/Plat-East Side of Cemetery	37,373	-	4,970	-
TOTAL CEMETERY EXPENDITURES		157,643	110,792	116,592	125,714
REVENUES OVER / (UNDER) EXPENDITURES		(35,785)	6,208	15,439	(2,214)
BEGINNING FUND BALANCE					298,832
ENDING FUND BALANCE					296,617

**TOWN OF PLATTEVILLE
CONSERVATION TRUST FUND
2025 BUDGET**

		ACTUAL	BUDGET	PROJECTED	BUDGET
		2023	2024	2024	2025
Revenues					
230-0000-490000	Earnings on Investments	3,945	1,500	4,300	1,500
230-0000-490100	Lottery	41,508	35,000	36,056	35,000
TOTAL CONSERVATION TRUST REVENUES		45,453	36,500	40,356	36,500
CONSERVATION TRUST EXPENDITURES					
Expenditures					
230-0000-812306	Ball Field Maintenance	2,902	30,000	30,000	115,000
230-0000-812309	Tree City USA	7,542	6,000	6,000	6,000
TOTAL CONSERVATION TRUST EXPENDITURES		10,443	36,000	36,000	121,000
REVENUES OVER / (UNDER) EXPENDITURES		35,009	500	4,356	(84,500)
BEGINNING FUND BALANCE					153,874
ENDING FUND BALANCE					69,374

TOWN OF PLATTEVILLE
LAW ENFORCEMENT TRAINING FUND
2025 BUDGET

		ACTUAL	BUDGET	PROJECTED	BUDGET
		2023	2024	2024	2025
LAW ENFORCEMENT TRAINING FUND REVENUES					
Revenues					
280-0000-448000	Impact fees	85	-	1,012	3,036
280-0000-448001	Victim Surcharge	47,343	55,000	70,473	55,000
280-0000-448002	Gilcrest Law Enforcement Services	30,814	32,000	35,275	33,120
280-0000-448003	SRO Services	21,076	34,487	12,773	34,487
280-0000-490000	Earnings on Investments	9,282	1,500	39,135	1,500
280-0000-518100	Grant Revenue	-	25,000	-	25,000
280-0000-513000	Sale of Town Property	-	-	-	15,000
TOTAL LAW ENFORCEMENT FUND REVENUES		108,599	147,987	158,669	167,143
LAW ENFORCEMENT TRAINING FUND EXPENDITURES					
Expenditures					
280-0000-671500	Weld County Victim Advocate	2,500	2,500	2,210	2,600
280-0000-810210	Police Equipment	4,474	50,000	7,004	50,000
280-0000-810212	Biometric Fingerprint System	35,798	44,000	33,712	45,000
280-0000-815200	Replacement Vehicle	30,000	55,000	55,000	60,000
280-0000-816000	Contingency for Replacement	49,149	15,000	9,325	30,000
TOTAL LAW ENFORCEMENT FUND EXPENDITURES		121,920	166,500	107,251	187,600
REVENUES OVER / (UNDER) EXPENDITURES		(13,321)	(18,513)	51,418	(20,457)
BEGINNING FUND BALANCE					352,594
ENDING FUND BALANCE					332,137

**TOWN OF PLATTEVILLE
HARVEST DAZE FUND
2025 BUDGET**

		ACTUAL	BUDGET	PROJECTED	BUDGET
		2023	2024	2024	2025
HARVEST DAZE REVENUES					
290-0000-511500	Donations	15,402	15,000	25	15,000
290-0000-511510	Booth Rental	200	150	175	150
290-0000-511530	Golf Registration	15,850	15,000	19,105	15,000
290-0000-511550	Beer Garden Sales	2,046	2,500	1,020	2,500
290-0000-490000	Earnings on Investments	21	15	17	15
290-0000-520000	Transfer from General Fund	15,000	15,000	15,000	15,000
TOTAL HARVEST DAZE REVENUES		48,519	47,665	35,342	47,665
Expenditures					
Expenditures					
290-0000-652210	Fireworks	8,000	8,000	8,000	8,000
290-0000-652220	Golf Tournament	8,719	9,000	9,417	9,000
290-0000-652260	Entertainment	9,975	7,000	8,575	7,000
290-0000-652270	Youth Activities	16,165	15,000	15,200	15,000
290-0000-652280	Beer Garden Expense	1,843	1,250	25	1,250
290-0000-652290	Sanitation Expense	1,025	1,500	-	1,500
290-0000-654400	Supplies/Small Equipment	1,426	1,500	2,208	1,500
290-0000-654610	Misc	214	3,000	2,901	3,000
TOTAL HARVEST DAZE EXPENDITURES		47,366	46,250	46,326	46,250
REVENUES OVER / (UNDER) EXPENDITURES		1,153	1,415	(10,984)	1,415
BEGINNING FUND BALANCE					1,315
ENDING FUND BALANCE					2,730

**TOWN OF PLATTEVILLE
CAPITAL IMPROVEMENT FUND
2025 BUDGET**

		ACTUAL	BUDGET	PROJECTED	BUDGET
		2023	2024	2024	2025
CAPITAL IMPROVEMENT FUND					
CAPITAL IMPROVEMENTS Revenues					
310-1000-491000	Sales Tax	820,277	800,000	764,062	800,000
310-1000-490000	Earnings on Investments	13,504	7,500	22,865	15,000
USE TAX Revenues					
310-1110-416001	Use Tax	32,856	35,000	80,000	75,000
310-1110-490000	Earnings on Investments	9,249	7,500	10,082	7,500
SIDEWALK MAINTENANCE Revenues					
310-1120-490900	Utility Billing Income	75,396	75,000	75,189	75,000
PUBLIC FACILITIES Revenues					
310-1130-490200	Impact Fee	-	2,096	8,990	6,288
310-1130-490000	Earnings on Investments	(54)	-	-	-
STORM DRAINAGE Revenues					
310-1140-490200	Impact Fee	-	1,601	1,601	4,803
310-1140-490000	Earnings on Investments	28,214	20,000	30,754	25,000
OVERSIZE / OVERWEIGHT Revenues					
310-1150-448001	Oversize/Overweight Fee	1,500	500	-	500
TRANSPORTATION Revenues					
310-1160-490200	Impact Fee	-	2,860	2,860	8,580
310-1160-490000	Earnings on Investments	0	-	-	-
PARKS Revenues					
310-1170-490200	Impact Fee	-	1,538	1,538	4,614
310-1170-490000	Earnings on Investments	15,079	-	16,437	15,000
TOTAL CAPITAL IMPROVEMENT FUND REVENUES		996,022	953,595	1,014,378	1,037,285
Expenditures					
Capital Improvements Expenditures					
310-0000-810004	Reynolds Avenue Improvements	1,168,380	750,000	25,000	1,200,000
USE TAX Expenditures					
310-1110-654601	Mowing Contract	26,632	30,000	28,206	40,000
SIDEWALK Expenditures					
310-1120-791500	Repairs and Maintenance	-	100,000	134,825	100,000
STORM DRAINAGE Expenditures					
OVERSIZE EXPENDITURES					
PUBLIC FACILITIES Expenditures					

310-1130-815109	Capital Outlay	8,200	50,000	-	50,000
TRANSPORTATION Expenditures					
310-1160-828000	Transportation Expenditures	-	65,000	90,847	-
PARKS Expenditures					
310-1170-791500	Repairs and Maintenance	9,050	10,000	-	10,000
TOTAL CAPITAL IMPROVEMENT FUND EXPENDITURES		<u>1,212,262</u>	<u>1,005,000</u>	<u>278,878</u>	<u>1,400,000</u>
REVENUES OVER / (UNDER) EXPENDITURES		<u>(216,240)</u>	<u>(51,405)</u>	<u>735,500</u>	<u>(362,715)</u>
BEGINNING FUND BALANCE					1,801,176
ENDING FUND BALANCE					<u><u>1,438,461</u></u>

**TOWN OF PLATTEVILLE
SEWER FUND
2025 BUDGET**

		ACTUAL	BUDGET	PROJECTED	BUDGET
		2023	2024	2024	2025
Revenues					
510-0000-441000	Administrative Fee	1,000	-	1,500	-
510-0000-441500	Upkeep Charge	553,104	576,262	594,928	610,838
510-0000-441501	Consumption	244,080	275,000	233,106	275,000
510-0000-446000	Investment Fees	-	3,905	-	3,905
510-0000-490000	Earnings on Investments	156,393	25,000	175,043	125,000
510-0000-441503	Service Charge	-	1,000	-	1,000
510-0000-518100	CDPHE/DOLA Grant	346,863	-	-	-
	Debt Proceeds - SRF Loan	1,311,301	2,905,003	2,905,000	-
TOTAL SEWER FUND REVENUES		2,612,741	3,786,170	3,909,577	1,015,743

Expenditures					
Expenditures					
510-0000-611000	Salary/Wages	91,908	112,761	72,690	117,271
510-0000-618000	Payroll Taxes	1,418	1,965	1,091	2,043
510-0000-618002	PERA	11,760	16,035	10,673	16,676
510-0000-618003	Longevity	2,856	2,250	-	2,250
510-0000-618004	Health, Dental, Vision	9,884	26,667	8,925	27,734
510-0000-619000	Workers Compensation	3,519	2,366	2,913	2,368
510-0000-652700	Discharge Permit	-	3,000	3,020	3,200
510-0000-652900	Uniforms/Equipment	975	1,000	1,061	1,000
510-0000-653000	Dues/Subscriptions	3,581	2,500	3,485	2,500
510-0000-653800	Gas/Oil	6,517	7,500	4,215	7,500
510-0000-653900	Insurance/Bonds	12,319	22,459	12,319	22,459
510-0000-654400	Supplies/Small Equipment	12,697	20,000	18,000	20,000
510-0000-654410	Postage/Copies	-	500	-	500
510-0000-654430	Credit Card Fees	16,899	18,500	20,449	18,500
510-0000-654440	Small Equipment	578	5,000	5,000	5,000
510-0000-654610	Misc	-	1,000	1,000	1,000
510-0000-671000	Travel/Training/Meetings	637	800	800	800
510-0000-701050	Administrative Fees	74,142	78,902	74,142	88,627
510-0000-701100	Accounting/Auditing	10,000	11,500	10,000	11,500
510-0000-701110	Contract Accountant	4,128	5,000	5,000	5,500
510-0000-701501	Caselle-1/3 of Contract	-	5,000	-	5,000
510-0000-702100	Engineer Services	-	20,000	40,580	20,000
510-0000-702300	Testing	16,481	20,000	10,858	20,000
510-0000-702900	Misc Professional Fees	5,705	5,000	367	5,000
510-0000-754010	Phones/Pager/Data Line/TV	3,343	3,500	4,245	3,500
510-0000-754020	Utilities	72,522	75,000	51,628	75,000
510-0000-791000	M/R Buildings	62	7,500	2,840	7,500
510-0000-792500	M/R Equipment	6,851	13,000	22,898	13,000
510-0000-795500	M/R Systems	79,912	75,000	70,000	95,000
510-0000-796500	M/R Vehicles	1,042	1,300	1,300	1,300
510-0000-815101	Aerators/Interim Improvements	-	5,000	-	5,000
510-0000-815109	Capital Outlay	-	300,000	255,607	190,000
510-0000-815108	Sliplining	-	-	-	110,000
510-0000-815209	SCADA Upgrade	8,772	3,500	8,500	10,000
510-0000-816100	Lift Station Pump	-	4,000	-	7,500
510-0000-900000	SRF loan - Principal	-	152,178	152,178	152,178
510-0000-800100	SRF loan - Interest	140,621	140,621	140,621	140,621

**TOWN OF PLATTEVILLE
SEWER FUND
2025 BUDGET**

	ACTUAL	BUDGET	PROJECTED	BUDGET
	2023	2024	2024	2025
TOTAL SEWER FUND EXPENDITURES	599,129	1,170,304	1,016,404	1,217,027
REVENUES OVER / (UNDER) EXPENDITURES	2,013,613	2,615,866	2,893,173	(201,285)
BEGINNING FUND BALANCE				4,470,177
ENDING FUND BALANCE				4,268,892

**TOWN OF PLATTEVILLE
WATER FUND
2025 BUDGET**

		ACTUAL	BUDGET	PROJECTED	BUDGET
		2023	2024	2024	2025
Revenues					
520-0000-441000	Administrative Fee	3,400	-	4,000	-
520-0000-441500	Upkeep Charge	583,332	660,235	683,132	774,456
520-0000-441501	Consumption	419,698	572,019	546,168	572,019
520-0000-443500	Meter/Yoke Fee	-	1,000	10,478	1,000
520-0000-446000	Investment Fees	-	3,300	15,271	3,300
520-0000-490000	Earnings on Investments	85,626	25,000	101,540	85,000
520-0000-491000	Misc Revenue	357,889	-	15,360	-
520-0000-441502	Utility Bill Penalties/Interest	440	250	800	250
TOTAL WATER FUND REVENUES		1,450,386	1,261,804	1,376,749	1,436,025
Expenditures					
Expenditures					
520-0000-611000	Salary/Wages	91,908	112,761	72,689	117,271
520-0000-618000	Payroll Taxes	1,419	1,965	1,090	2,043
520-0000-618002	PERA	11,760	16,035	10,673	16,676
520-0000-618003	Longevity	2,856	2,250	-	2,250
520-0000-618004	Health, Dental, Vision	5,484	26,667	8,925	27,734
520-0000-619000	Workers Compensation	3,519	2,366	2,910	2,368
520-0000-652500	CWCWD Demand Charge	159,763	-	23,424	-
520-0000-652501	Treated Water Purchase	272,762	582,721	525,530	582,721
520-0000-652900	Uniforms/Equipment	975	1,000	1,061	1,000
520-0000-653000	Dues/Subscriptions	741	850	1,094	850
520-0000-653800	Gas/Oil	9,313	7,500	6,023	7,500
520-0000-653900	Insurance/Bonds	16,495	30,082	16,495	32,904
520-0000-654400	Supplies/Small Equipment	1,559	2,500	2,500	2,500
520-0000-654430	Credit Card Fees	16,899	18,500	20,032	18,500
520-0000-654440	Small Equipment	350	5,000	5,000	5,000
520-0000-654610	Misc	-	1,800	-	1,800
520-0000-656901	Water Assessments	48,102	58,000	53,112	58,000
520-0000-657000	Water Meters	5,694	25,000	6,436	25,000
520-0000-657110	Land Lease-Cemetery	50,000	50,000	50,000	50,000
520-0000-671000	Travel/Training/Meetings	-	800	550	800
520-0000-701050	Administrative Fees	74,392	78,902	74,392	88,627
520-0000-701100	Accounting/Auditing	2,575	5,500	5,425	5,500
520-0000-701110	Contract Accountant	12,377	5,000	5,000	5,000
520-0000-701501	Caselle-1/3 of Contract	-	5,000	-	5,000
520-0000-702100	Engineer Services	29,583	10,000	12,500	10,000
520-0000-702300	Testing	4,587	5,000	3,542	5,000
520-0000-702900	Misc Professional Fees	10,232	7,000	5,500	7,000
520-0000-754010	Phones/Pager/Data Line/TV	2,027	2,500	2,139	2,500
520-0000-754020	Utilities	1,075	14,000	1,570	14,000
520-0000-791000	M/R Buildings	-	2,000	-	2,000
520-0000-792500	M/R Equipment	1,553	4,000	10,243	4,000
520-0000-795500	M/R Systems	60,302	50,000	47,812	50,000
520-0000-796500	M/R Vehicles	1,669	1,500	630	1,500
520-0000-815109	Capital Outlay	-	120,000	-	120,000
520-0000-815204	Cross Connect Controls	-	2,000	-	2,000
520-0000-815208	Wells	-	1,000	-	1,000
520-0000-815209	SCADA Upgrade	6,967	3,500	7,000	10,000

520-0000-817000 Water Line Installation

750

-

-

-

TOTAL WATER FUND EXPENDITURES

907,688

1,262,699

983,298

1,288,045

REVENUES OVER / (UNDER) EXPENDITURES

542,698

(895)

393,450

147,980

BEGINNING FUND BALANCE

7,992,801

ENDING FUND BALANCE

8,140,781

**TOWN OF PLATTEVILLE
BOARD OF TRUSTEES
RESOLUTION 2024-26**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS OF AND FOR THE PURPOSES SET FORTH BELOW, FOR 2025

WHEREAS, the Board of Trustees adopted the annual budget in accordance with the Local Government Budget Law on December 3rd, 2024;

WHEREAS, the Board of Trustees has made provisions therein for revenues, including beginning fund balances, in the amount equal to or greater than the total proposed expenditures as set forth in the 2025 budget; and

WHEREAS, the Board of Trustees wishes to appropriate sums of money in accordance with the 2025 budget.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE, COLORADO AS FOLLOWS:

Section 1. The following sums are hereby appropriated from the revenues and other available money of each fund, for the purposes stated:

	Operating Expenses	Capital Outlay	Debt Service	Transfers Out	Total
General Fund	\$ 5,114,522	\$ 405,000	\$ -	\$ 15,000	\$ 5,534,522
Library Fund	1,070,354	6,500	-	-	1,076,854
Cemetery Operating Fund	125,714	-	-	-	125,714
Conservation Trust Fund	121,000	-	-	-	121,000
Law Enforcement Equip & Training Fund	2,600	185,000	-	-	187,600
Harvest Daze Fund	46,250	-	-	-	46,250
Capital Improvement Fund	150,000	1,250,000	-	-	1,400,000
Sewer Fund	624,228	300,000	292,799	-	1,217,027
Water Fund	1,168,045	120,000	-	-	1,288,045
Total Expenditures	\$ 8,422,713	\$ 2,266,500	\$ 292,799	\$ 15,000	\$ 10,997,012

PASSED AND APPROVED this 3rd day of December, 2024.

TOWN OF PLATTEVILLE

Mike Cowper, Mayor

ATTEST:

Danette Schlegel, Town Clerk/Treasurer

TOWN OF PLATTEVILLE
BOARD OF TRUSTEES
RESOLUTION 2024-27

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF
PLATTEVILLE LEVYING GENERAL PROPERTY TAXES FOR THE YEAR
2025 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE
TOWN OF PLATTEVILLE, COLORADO, FOR 2025

WHEREAS, on December 3, 2025, the Board of Trustees adopted the annual budget in accordance with the Local Government Budget Law;

WHEREAS, the amount of money necessary to balance the budget for general operating expenses and capital outlay is \$971,624;

WHEREAS, the amount of money necessary to balance the budget for library operating expenses and capital outlay is \$55,889;

WHEREAS, the valuation for assessment for the taxable year 2024 for the Town as certified by the Weld County Assessor is \$55,888,640; and

WHEREAS, the amount of 2024 taxes abated and refunded as of August 1, 2024 was \$0.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE, COLORADO AS FOLLOWS:

Section 1. For the purposes of meeting all general operating expenses and capital outlay of the Town of Platteville during 2025 budget year, there is hereby levied a mill levy of 18.385 mills upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2024.

Section 2. Of the 18.385 mills, 1.0 mills has been set aside for the purpose of meeting library operating expenses of the Town of Platteville during the 2025 budget year.

Section 3. The Town Clerk is hereby authorized and directed to immediately certify to the County Commissioners of Weld County, Colorado, the mill levies for the Town of Platteville as herein determined and set.

PASSED AND APPROVED this 3rd day of December, 2024.

TOWN OF PLATTEVILLE

Mike Cowper, Mayor

ATTEST:

Danette Schlegel, Town Clerk



Agenda Item Cover Sheet

MEETING DATE: December 3, 2024
AGENDA ITEM: Resolution 2024-28 Holiday Schedule 2025
DEPARTMENT: Administration
PRESENTED BY: Troy Renken, Town Manager

SUMMARY

The Board of Trustees have typically approved 12 days annually that are recognized as paid holidays in which Town facilities are closed. The past several years the Board has approved eight (8) official holidays consisting of the 12 days total including two days each for Independence Day, Thanksgiving and Christmas with one floating holiday that employees can use at any time with Department Director approval.

Independence Day is on a Friday next year and already provides for a 3-day weekend so having another day for this Holiday isn't being requested as in the past few years. Since Christmas Eve & Day are on Thursday & Friday this year the Town Manager is requesting to include Friday, December 26th to the Christmas Holiday schedule. By doing so the Town will again recognize 12 days designated as Holidays and employees will have a nice long Christmas weekend next year to spend with family and friends.

FINANCIAL CONSIDERATIONS

The Town budgets for 12 paid holiday "days" for all employees.

RECOMMENDED ACTION

Move to approve Resolution 2024-28, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE, COLORADO ESTABLISHING TOWN HOLIDAYS FOR 2025.

ATTACHMENTS

Resolution 2024-28

**TOWN OF PLATTEVILLE, COLORADO
WELD COUNTY, COLORADO
RESOLUTION NO. 2024-28**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE,
COLORADO ESTABLISHING TOWN HOLIDAYS FOR 2025.**

WHEREAS, the Town established that there are twelve (12) days during that will be classified as holidays;
and

WHEREAS, the Town employees shall be granted these holidays off with pay, provided that an employee
may be required to work on a holiday, if necessary, to maintain essential services to the public; and

WHEREAS, the Town offices shall be closed on such holidays.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF
PLATTEVILLE**, that the following days shall be observed as holidays:

New Year's Day	Wednesday, January 1, 2025
President's Day	Monday, February 17, 2025
Memorial Day	Monday, May 26, 2025
Independence Day	Friday, July 4, 2025
Labor Day	Monday, September 1, 2025
Veteran's Day	Tuesday, November 11, 2025
Thanksgiving Holiday	November 27 & 28, 2025
Christmas Holiday	December 24, 25 & 26, 2025

Floating Holiday - One floating holiday for each employee to be utilized at the discretion of supervisory
staff.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the Board of Trustees of the Town of
Platteville on this 3rd day of December 2024.

TOWN OF PLATTEVILLE, COLORADO

Mike Cowper, Mayor

ATTEST:

Danette Schlegel, Town Clerk/Treasurer

Town of Platteville, Colorado
400 Grand Avenue, 80651



Agenda Item Cover Sheet

MEETING DATE: December 3, 2024
AGENDA ITEM: Adams Group Audit letter
DEPARTMENT: Administration
PRESENTED BY: Troy Renken, Town Manager

SUMMARY

The Adams Group has submitted the annual Audit Engagement Letter to schedule the 2024 audit that will be completed in March - April 2025. This will be the final year of a 5-year agreement between the Town and the Adams Group for auditing services. The Board will discuss to either maintain the Adams Group for continued auditing services or solicit proposals to consider other firms in the spring of next year.

FINANCIAL CONSIDERATIONS

The cost to complete the 2024 financial year audit during the spring of 2025 is \$19,700 which is included in the 2025 budget.

RECOMMENDED ACTION

Move to approve the Engagement Letter with the Adams Group to complete the 2024 fiscal year audit during the spring of 2025.

ATTACHMENTS

The Adams Group Engagement Letter



November 26, 2024

Board of Trustees and Management
400 Grand Avenue
Platteville, Colorado 80651

We are pleased to confirm our understanding of the services we are to provide the Town of Platteville, CO (the Town) for the year ended December 31, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Town as of and for the year ended December 31, 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Town's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Town's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's discussion and analysis
- 2) Budgetary comparison schedules
- 3) GASB required pension and OPEB schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the Town's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Combining and individual fund financial statements
- 2) Budgetary comparison schedules
- 3) Local highway finance report

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditors' Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information.

Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Town's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters;

(2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of The Adams Group, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to an oversight agency or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of The Adams Group, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to an oversight agency or its designee. The oversight agency or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Eric Miller, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit in April or May 2025.

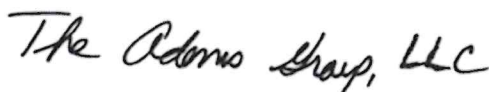
Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, confirmation service provider fees, etc.) except that we agree that our gross fee, including expenses, will not exceed \$19,700. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of the Town’s financial statements. Our report will be addressed to the Board of Trustees of the Town. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor’s report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the Town and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,



The Adams Group, LLC
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of the Town of Platteville, Colorado.

Management signature: _____
Title: _____
Date: _____

Governance signature: _____
Title: _____
Date: _____

Town of Platteville, Colorado
400 Grand Avenue, 80651



Agenda Item Cover Sheet

MEETING DATE: December 3, 2024

AGENDA ITEM: Intergovernmental Agreement with Weld County

DEPARTMENT: Public Works

PRESENTED BY: Troy Renken, Town Manager

SUMMARY

Weld County Public Works has submitted an IGA to maintain approximately $\frac{3}{4}$ mile of gravel roadway along CR36 east from Highway 85 at an hourly rate per week. Since the Bella Estates development was annexed the maintenance of CR36 has not been consistent and Weld County Public Works has agreed to maintain the roadway section with weekly grading and as needed snow plowing. The monthly costs to maintain CR36, estimated to be 1-2 hours one day per week at the rate listed in the IGA, will be invoiced to the Bella Estates developer for payment in accordance with the annexation and development agreement.

FINANCIAL CONSIDERATIONS

Costs associated with this agreement will be paid out of the Street Fund Maintenance of Condition line item in the 2025 Budget and reimbursed by the Bella Estates development.

RECOMMENDED ACTION

Move to approve the Intergovernmental Agreement between Weld County and the Town of Platteville for Gravel Road maintenance and Snow removal.

ATTACHMENTS

Weld County CR36 Road Maintenance IGA

**INTERGOVERNMENTAL AGREEMENT BETWEEN WELD COUNTY AND TOWN OF
PLATTEVILLE, COLORADO**

GRAVEL ROAD MAINTENANCE AND SNOW REMOVAL

THIS AGREEMENT made and entered into this ___ day of December 2024, by and between the Town of Platteville, Colorado, a municipal corporation of the State of Colorado, whose address is 400 Grand Ave, Platteville, Co 80651 hereinafter referred to as "TOWN" and the County of Weld, State of Colorado, by and through the Board of County Commissioners of the County of Weld, Colorado whose address is P.O. Box 758, 1150 O Street, Greeley, Colorado 80632, hereinafter referred to as "COUNTY".

WITNESSETH:

WHEREAS, Agreements between Weld County and other governmental entities are authorized and provided for by the provisions of Section 29-1-203, C.R.S., and so provided for by Section 2-3 of the Weld County Home Rule Charter, and

WHEREAS, COUNTY is responsible for maintaining the roadways within the unincorporated portions of Weld County by and through its Public Works Department, and

WHEREAS, TOWN is responsible for maintaining its streets and roadways within its town boundaries, and

WHEREAS, TOWN has annexed a portion of WCR 36 (See Exhibit A) and wishes the COUNTY to perform gravel road maintenance and snow removal services on approximately .75 miles of WCR 36 within the TOWN's jurisdiction, which are hereinafter referred to as "ANNEXED ROADS". COUNTY is agreeable to performing said services pursuant to the terms and conditions hereinafter set forth.

NOW THEREFORE, IN CONSIDERATION of the mutual promises and covenants contained herein, the parties agree as follows:

1. **TERM:** The initial term of this Agreement shall be in effect from its date of signing and shall automatically renew annually for successive one-year periods upon the expiration of the initial term and any renewal term, unless earlier terminated as set forth in Section 4, below, or a written notice of non-renewal is given by COUNTY to TOWN at least 90 calendar days prior to the expiration of the term then in effect.
2. **WELD COUNTY OBLIGATIONS:** COUNTY agrees to perform roadway grading services on an as needed basis and to remove snow from the ANNEXED ROADS shown on Exhibit A.

3. PLATTEVILLE OBLIGATIONS: TOWN also agrees to remain responsible for other infrastructure needs (i.e. gravel resurfacing, road base, culvert replacements, road sign placement and/or replacements, etc.) on the ANNEXED ROADS shown on Exhibit A.

TOWN agrees to pay COUNTY for the services rendered under this Agreement at the total cost of labor, equipment, and materials incurred to perform said services. COUNTY shall bill TOWN on a yearly basis for those services, which have been performed in said period. To assist the TOWN in budgeting for this agreement, the COUNTY shall advise the TOWN of current hourly cost for an operated motor grader by November 15th of each year. If no information is provided by the date noted above, the TOWN may use the rate provided in the previous year. The 2025 rate for an operated motor grader is \$76.27 per hour.

4. After consultation with the TOWN, the COUNTY shall apply gravel when the material is necessary to properly maintain a road segment. The TOWN shall furnish the gravel necessary for the maintenance operation on the schedule provided by the COUNTY.
5. When a roadway segment appears to be approaching or exceeding an Average Annual Daily Traffic (AADT) of 200 vehicles per day, the COUNTY shall perform a traffic count. The TOWN will reimburse the COUNTY for labor and equipment for the traffic count taken by the COUNTY.
6. TOWN will provide dust suppressant or dust control for roads that have an AADT in excess of 200 vehicles per day based on two sets of 72-hour counts taken within 90 days of each other in lieu of grading. County will continue to provide snow removal, and Town will continue to provide gravel and dust suppressant as deemed necessary for said roads exceeding AADT of 200 vehicles per day.
7. TERMINATION: This agreement may be terminated by either party upon providing to the other party written notice of such termination at least 90 days prior to the projected date of termination.
8. NON-ASSIGNMENT: This Agreement shall not be assignable without prior written consent of Weld County or Platteville, whichever is the non-assigning party.
9. GOVERNMENTAL IMMUNITY AND INSURANCE: Both COUNTY and TOWN acknowledge that each party is a governmental entity immune from certain liability pursuant to the Colorado Governmental Immunity Act §§ 24-10-101 C.R.S., et seq. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied of any of the immunities, rights, benefits, protections, limitations, or other provisions of the Colorado Governmental Immunity Act §§ 24-10- 101 C.R.S., et seq, as applicable not or hereafter amended. Both COUNTY and TOWN shall name the other as an additional insured for all standard coverages provided in each Party's property

insurance or general liability policy (ies) and covering liability of the insured arising out of bodily injury and/ or property damage in connection with the work performed by either Party pursuant to the terms of this Agreement.

[reserved]

10. MODIFICATION AND BREACH: This Agreement contains the entire agreement and understanding between the parties to this Agreement and supersedes any other agreements concerning the subject matter of this transaction, whether oral or written. No modification, amendment, novation, renewal, or other alteration of or to this Agreement shall be deemed valid or of any force or effect whatsoever, unless mutually agreed upon in writing by the undersigned parties. No breach of any term, provision, or clause of this Agreement shall be deemed waived or excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party hereto, or waiver of, a breach by any other party, whether expressed or implied, shall not constitute a consent to, waiver of, or excuse for any other different or subsequent breach.

11. ENTIRE AGREEMENT: This Agreement, together with the exhibits hereto attached, constitutes the entire Agreement between the Parties with respect to the subject matter herein, and shall be binding upon the Parties, their officers, employees, agents, and assigns and shall inure to the benefit of the respective survivors, heirs, personal representative, successors, and assigns of the Parties.

The parties hereby agree that neither has made or authorized any Agreement with respect to the subject matter of this Agreement other than expressly set forth herein, and no oral representation, promise, or consideration different from the terms herein contained shall be binding on either party, or its agents or employees, hereto.

This Agreement may be changed or supplemented only by a written instrument signed by both parties.

12. SEVERABILITY: If any term or provision of this Agreement is held to be invalid, illegal, or unenforceable, the remainder of this Agreement shall be construed and enforced without such provision to the extent that this Agreement is then capable of execution within the original intent of the Parties.

13. WARRANTY: COUNTY, by and through this Intergovernmental Agreement and upon its promise to perform the road maintenance and snow removal services described herein, makes no warranty, either express or implied, that such services will meet any standards or requirements other than those typically followed by COUNTY in performing such work upon County roadways.

14. INTERRUPTIONS: Neither party to this Agreement shall be liable to the other for delays in delivery or failure to deliver or otherwise to perform any obligation under this Agreement, where such failure is due to any cause beyond its

reasonable control, including, but not limited to Acts of God, fires, strikes, war, flood, earthquakes, or Governmental actions.

- 15. GOVERNING LAW: This Agreement shall be governed by the laws of the State of Colorado and venue for any dispute shall be in the District Court of Weld County.
- 16. NOTICES: All notices required herein shall be personally delivered or mailed via First Class Mail to the Parties' representatives at the addresses set forth below:

TOWN OF PLATTEVILLE

Troy Renken
Town Manager
400 Grand Ave
Platteville, CO 80651
970-785-2245

WELD COUNTY

Curtis Hall
Director of Public Works
PO Box 758, 1111 H Street
Greeley, CO 80632
970-400-3721

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this ____
Day of _____, 2024.

ATTEST:

TOWN OF PLATTEVILLE, COLORADO

By: _____
Danette Schlegel, Town Clerk

By: _____
Mike Cowper, Mayor

ATTEST:

BOARD OF COUNTY COMMISSIONERS
WELD COUNTY, COLORADO

By: _____
Weld County Clerk to the Board

By: _____
Kevin D. Ross, Chair

Exhibit A





Agenda Item Cover Sheet

MEETING DATE: December 3, 2024
AGENDA ITEM: Advisory Committees Reports
DEPARTMENT: Legislative
PRESENTED BY: Troy Renken, Town Manager

SUMMARY

The citizen advisory committee liaisons will provide reports summarizing what each committee is working on.

Larry Hatcher	Parks, Trails & Trees Liaison
Nick Ralston	Recreation Liaison
Hope Morris	Public Safety Liaison
Larry Clark	Economic Development Liaison

ATTACHMENTS

None



Agenda Item Cover Sheet

MEETING DATE: December 3, 2024
AGENDA ITEM: Town Manager Report
DEPARTMENT: Administration
PRESENTED BY: Troy Renken, Town Manager

SUMMARY

Manager Renken did not submit a written report this time but will discuss a variety of topics with the Board during the meeting.

ATTACHMENTS

None



Agenda Item Cover Sheet

MEETING DATE: December 3, 2024
AGENDA ITEM: Mayor Report
DEPARTMENT: Executive / Legislative
PRESENTED BY: Mike Cowper, Mayor

SUMMARY

Mayor Cowper will update the Board with any & all pertinent information currently at his disposal and will seek comments, questions, and concerns of the Board Members.

ATTACHMENTS

None