

TOWN OF PLATTEVILLE, COLORADO
NOTICE AND AGENDA OF REGULAR MEETING

NOTICE OF REGULAR MEETING of the Platteville Board of Trustees will be held on
Tuesday, October 1st, 2024, at 7:00 pm at 400 Grand Avenue, Platteville, CO.

1. CALL TO ORDER
2. MOMENT OF SILENCE
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL

Mayor: Mike Cowper
Mayor Pro-Tem: Nick Ralston
Trustees: Larry Clark, Larry Hatcher, Hope Morris, Steve Nelson
Staff Present: Troy Renken, Town Manager; Danette Schlegel, Town Clerk/Treasurer

5. APPROVAL OF THE AGENDA

6. AUDIENCE PARTICIPATION (*Public Comment Items not on the agenda*)

Trustees welcome you here and thank you for your time and concerns. If you wish to address the Board of Trustees, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address, then address the Trustees. Your comments will be limited to three (3) minutes. Board Members may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the appropriate staff person for follow-up. Thank you!

7. PRESENTATIONS & DISCUSSIONS

None Scheduled

8. APPROVAL OF THE CONSENT AGENDA

The Consent Agenda contains items that can be approved without discussion. Any Board Member may request removal of any item they do not want to consider without discussion or wish to vote no on, without jeopardizing the approval of other items on the Consent Agenda. Items removed from Consent will be placed under Action Items in the order they appear on the agenda. (This should be done prior to the motion to approve the agenda.)

- A. September 17, 2024 Meeting Minutes
- B. Mizpah Cemetery Utility Easements (revised)
- C. Water Meter Purchase

9. ACTION ITEMS

- A. Board of Trustee Appointment
- B. Planning Commission Appointment
- C. Veterans Memorial Master Plan Proposal - TB Group
- D. CDBG Grant Agreement - Weld County

E. Proposal for Decorative Rock Work at the Community Center

F. Preliminary Budget 2025

10. Liquor Authority

No Items Scheduled

11. Platteville Foundation

No Items Scheduled

12. REPORTS

- A. Town Attorney
- B. Town Manager
- C. Mayor

13. ADJOURNMENT



Agenda Item Cover Sheet

MEETING DATE: October 1, 2024

AGENDA ITEM: Consent Agenda Items

- September 17, 2024 Meeting Minutes
- Mizpah Cemetery Utility Easements
- Water Meter Cost Sheet

DEPARTMENT: Legislative

PRESENTED BY: Troy Renken, Town Manager

SUMMARY

The Consent Agenda includes the regular meeting minutes from September 17, 2024, revised utility easements for the new irrigation project at the Mizpah Cemetery, and the annual purchase of water meters to keep in stock for replacement and maintenance. The irrigation system easements for the Chance and Frank properties were modified slightly from the original agreements that the Board authorized as the wording in section 6 was changed to state that their use of the water would be curtailed in the same amount that was being required of the Town. It was a very slight modification, but it is different from what the Board originally signed. The Town annually budgets water meter purchases in the Water Fund to continue updating and replacing water meters as needed.

FINANCIAL CONSIDERATIONS

Water meter purchases are a budgeted expense and the utility easements are at no cost to the Town.

RECOMMENDED ACTION

Move to approve the Consent Agenda as presented and for the Mayor to execute all documents.

ATTACHMENTS

September 17, 2024 Meeting Minutes
Mizpah Cemetery Easements
Water Meter Cost Sheet

TOWN OF PLATTEVILLE, COLORADO
BOARD OF TRUSTEES MEETING MINUTES
Regular meeting of the Platteville Board of Trustees will be held on
Tuesday, September 17, 2024, at 400 Grand Avenue, Platteville, CO.
Mayor Cowper called the meeting to order at 7:00 pm

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor: Mayor Cowper
Mayor Pro Tem: Nick Ralston
Trustees: Larry Clark, Steve Nelson, Larry Hatcher, Hope Morris
Absent: Trustee Vacancy
Staff Present: Troy Renken, Town Manager; Danette Schlegel, Town Clerk/Treasurer;
Carl Dwyer, Police Chief

APPROVAL OF THE AGENDA

Trustee Morris moved to approve the agenda as presented. Trustee Nelson seconded. All members in favor.

AUDIENCE PARTICIPATION (*Public Comment Items not on the agenda*)

None

PRESENTATIONS & DISCUSSIONS

None

APPROVAL OF THE CONSENT AGENDA

Trustee Morris moved to approve the consent agenda approved the consent agenda consisting of September 3, 2024 minutes, August Financials and August paid bills. Trustee Nelson seconded the motion. All members in favor.

ACTION ITEMS

Firearms Draft Ordinance and Discussion

A draft ordinance was presented to the Board for review and discussion along with a summary of Senate Bill 24-131. Mayor Pro Tem Ralston move to approve Ordinance 2024-837, AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE REGULATING THE POSSESSION OF FIREARMS AT TOWN HALL. Three trustees in favor, two trustees not in favor. Motion passed.

CIRSA Insurance Quote

The annual CIRSA Workers Compensation and Property Casualty insurance premiums were presented for review and approval. Mayor Pro Tem Ralston moved to approve the 2025 Workers Compensation and Property/Casualty Preliminary Contribution Quotations as presented. Trustee Morris seconded the motion. All members in favor.

Reports

Recreation/Senior Director (written only)

Public Works Director (written only)

Police Chief

Town Attorney

Town Manager

Mayor

ADJOURNMENT

Having no further business before the Board, the meeting was adjourned at 7:50 P.M.

Attest: Danette Schlegel, Town Clerk / Treasurer

Mike Cowper, Mayor

UTILITY EASEMENT AGREEMENT

THIS UTILITY EASEMENT AGREEMENT (the "Agreement") is dated this ____ day of _____, 2024 (the "Effective Date"), by and among the Town of Platteville, a Colorado municipality (the "Town") and Timothy C. Chance and Kathleen E. Chance (collectively "Grantor") (the Town and Grantor each a "Party" and collectively the "Parties").

WHEREAS, Grantor is the owner of the real property more particularly described in **Exhibit A**, attached hereto and incorporated herein by this reference (the "Easement Property");

WHEREAS, the Town wishes to construct and install, and thereafter use, operate, inspect, maintain and repair public utility facilities and related appurtenances and facilities located under the Easement Property, as depicted in **Exhibit B**, attached hereto and incorporated herein by this reference (collectively the "Facilities"); and

WHEREAS, for this purpose, Grantor is willing to convey this permanent easement to the Town, which allows the Town to install, operate, use, repair and maintain the Facilities upon and beneath the surface of the Easement Property.

NOW THEREFORE, for and in consideration of the mutual promises and covenants contained here, Grantor and the Town mutually agree as follows:

1. Grant of Easement. Grantor hereby grants to the Town, its successors and assigns, lessees, licensees and agents, a permanent, perpetual, non-exclusive easement (the "Easement") to enter, re-enter, occupy and use the Easement Property to construct, reconstruct, use, operate, maintain, repair, patrol, replace, enlarge and remove the Facilities in, through, over, across, under and above the Easement Property.
2. Town's Rights. The Town and its employees, agents, contractors, representatives, successors and assigns shall have and exercise the right of ingress and egress in, to, through, over, under, above and across the Easement Property for access to perform construction, reconstruction, operation, installation, use, maintenance, repair, replacement, upkeep, monitoring, relocating and removal of the Facilities, and the Town shall have the right to occupy and disturb the surface area of the Easement to accomplish the same.
3. Non-exclusive Use. The Town agrees, following written request to, and approval by the Town, that other utilities and facilities may be installed on the Easement Property, if such utilities do not interfere with the Town's rights as herein granted or the Town's use of the Easement and Easement Property. All surface and subsurface uses of the Easement Property must be approved in writing by the Town prior to installation.
4. Maintenance. The Town shall be solely responsible for maintaining the Facilities and the costs and expense associated with the same, and the Facilities shall remain the Town's property.
5. No Interference. Grantor shall not construct or place any structure or building, shrub, tree, woody plant or nursery stock, whether temporary or permanent, of any kind or nature on the Easement Property that will interfere with or obstruct the Easement granted herein, except as approved in writing by the Town. Any such prohibited structure or item placed on the Easement

Property may be removed by the Town, at Grantor's expense and without liability to the Town, for damages arising therefrom. Grantor shall retain the right to the use and occupancy of the Easement Property to the extent that it does not interfere with the Town's rights or its use of the Easement.

6. Grantor's Rights. Grantor shall have all rights to the Easement Property not granted hereby. Additionally, Grantor shall have the right to access and use the Town's water line located in the Easement via a ¾" connection, at no charge. Grantor's use of the water line shall be limited to the seasonal timeframe when the Platteville Milling and Irrigation Company ditch is flowing with water and the system is operational. Grantor shall only use the water line for outdoor irrigation of Grantor's property. The Town reserves the right to curtail or restrict Grantor's water use if the Town's water supply is limited, but only to the degree necessitated by the Town's water supply limitation.

7. Warranty. Grantor warrants that it has the full right and legal authority to make the grant of Easement contained in this Agreement.

8. Recordation. The Town shall record this Agreement in a timely fashion in the official records of Weld County and may re-record it at any time as may be required to preserve its rights in this Agreement. All provisions of this Agreement, including the benefits, burdens and covenants, are intended to run with the land and shall be binding upon and inure to the benefit of the respective successors and assigns of the Parties.

9. No Merger. It is the express intent of the Parties that the doctrine of merger shall not apply to this Agreement and there will be no merger of estate between the Easement and the Easement Property.

10. Miscellaneous.

a. *Governing Law and Venue.* This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Weld County, Colorado.

b. *Integration.* This Agreement constitutes the entire agreement between the Parties, superseding all prior oral or written communications.

c. *No Waiver.* Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligation of this Agreement.

d. *Third Parties.* There are no intended third-party beneficiaries to this Agreement.

e. *Notice.* Any notice under this Agreement shall be in writing, and shall be deemed sufficient when directly presented or sent prepaid, first-class United States Mail to the Party at the address set forth on the first page of this Agreement.

f. *Severability.* If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.

g. *Modification.* This Agreement may only be modified upon written agreement of the Parties.

h. *Governmental Immunity.* The Town and its officers, attorneys and employees are relying on, and do not waive, or intend to waive, by any provision of this Agreement, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended, or otherwise available to the Town, its officers, attorneys or employees.

i. *Subject to Annual Appropriation.* Consistent with Article X, § 20 of the Colorado Constitution, any financial obligation of the Town, not performed during the current fiscal year is subject to annual appropriation, shall extend only to monies currently appropriated, and shall not constitute a mandatory charge, requirement, debt or liability beyond the current fiscal year.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

TOWN OF PLATTEVILLE, COLORADO

Troy Renken, Town Manager

ATTEST:

Danette Schlegel, Town Clerk

TIMOTHY C. CHANCE

KATHLEEN E. CHANCE

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing instrument was subscribed, sworn to, and acknowledged before me this _____ day of _____, 2024, by Timothy C. Chance and Kathleen E. Chance

My commission expires: _____

(S E A L)

Notary Public

UTILITY EASEMENT AGREEMENT

THIS UTILITY EASEMENT AGREEMENT (the "Agreement") is dated this ____ day of _____, 2024 (the "Effective Date"), by and among the Town of Platteville, a Colorado municipality (the "Town") and Thomas C. Frank and Jean M. Frank (collectively "Grantor") (the Town and Grantor each a "Party" and collectively the "Parties").

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IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

TOWN OF PLATTEVILLE, COLORADO

Troy Renken, Town Manager

ATTEST:

Danette Schlegel, Town Clerk

THOMAS C. FRANK

JEAN M. FRANK

STATE OF COLORADO)
) ss.
COUNTY OF _____)

The foregoing instrument was subscribed, sworn to, and acknowledged before me this _____ day of _____, 2024, by Thomas C. Frank and Jean M. Frank.

My commission expires: _____

(S E A L)

Notary Public



Date: 9/12/2024

Town of Platteville, CO
400 Grand Ave
Platteville, CO 80651

970.785.6415
Quote Ref: Residential Meters
Quote Expiration: 1/30/2025

Ferguson Waterworks
Jordan Miller
Meter Specialist
602.245.3435
jordan.miller@ferguson.com
17655 E 25th Dr
Aurora, CO 80011

Neptune - Products

Description	Units	Quantity	Unit Sale Price	Extended
5/8x3/4" T-10 ProCoder R900i + 6' Pit Antenna - Gallons	Each	36	\$ 373.00	\$ 13,428.00

Total:			\$13,428.00	
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Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). Shipments beyond 48 hours shall be at the price in effect at time of shipment unless noted otherwise. Seller is not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing the type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at http://wolseley.com/terms_conditionsSale.html. Government Buyers: All items quoted are open market unless noted otherwise. Lead Law Warning: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable laws in potable water systems anticipated for human consumption. Products with *NP in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.

Town of Platteville, Colorado
400 Grand Avenue, 80651



Agenda Item Cover Sheet

MEETING DATE: October 1, 2024
AGENDA ITEM: Board of Trustee Appointment
DEPARTMENT: Legislative
PRESENTED BY: Troy Renken, Town Manager

SUMMARY

The Trustee vacancy has been advertised for the past month and one resident, Melissa Archambo, has submitted an application of interest for the Board to consider for appointment.

FINANCIAL CONSIDERATIONS

None

RECOMMENDED ACTION

Move to appoint Melissa Archambo to the Board of Trustees to complete the term of Trustee through the next Municipal Election in April 2026.

ATTACHMENTS

Melissa Archambo Application



9/4/24

TOWN OF PLATTEVILLE

400 Grand Avenue
Platteville, Colorado 80651
Phone (970) 785-2245 ~ Fax (970) 785-2476
www.plattevillegov.org

Board of Trustees Application

To apply for a Board of Trustees vacancy please complete the following application. There is a one-year residency requirement to be considered for a Trustee vacancy. This application will be considered by the Mayor and Board of Trustees for appointment to fill a vacancy including a full 4-year or partial term depending on the vacancy.

Applicant Name: Melissa Archambo

Address: 115 Plowshare Ln Platteville, CO 80651

Primary Phone: 970-402-7484 Alternate Phone: N/A

⓪ E-Mail Address melissa.archambo@gmail.com

How long have you been a resident of Platteville? 19 years

Current Occupation: Software Quality Engineer Employer: Bright Horizons Family Solution

Do you currently serve, or have you served previously, on a committee, board or commission? If so, which one(s)?

NO

Briefly explain what you believe are the most important responsibilities of the Board of Trustees and how you will be an attribute to this group. I feel one of the most important responsibilities is to be mindful of the needs and wants of the community's citizens.

List any abilities, skills, licenses, certificates, specialized training, or interests you have which are applicable to the Board of Trustees: Extensive knowledge of the software engineering process, which includes collaboration of multiple teams working together to plan, build, test & release a quality product.

Please specify any activities which might create a conflict of interest that would prevent you from official action if you should be appointed to this committee: No conflicts

All applicants are encouraged to attend a Board of Trustee meeting prior to applying for a position vacancy. For more information, including a copy of the Town of Platteville's Elected Officials Handbook, or to submit the application please contact the Town Clerk/Treasurer at Town Hall or by calling (970) 785-2245.

I certify that the information contained in this application is true to the best of my knowledge.

Signature: Date: 8-30-24



Agenda Item Cover Sheet

MEETING DATE: October 1, 2024
AGENDA ITEM: Planning Commission Appointment
DEPARTMENT: Legislative
PRESENTED BY: Troy Renken, Town Manager

SUMMARY

There are two vacancies on the Planning Commission, one for a Trustee position representative and one for the non-elected resident position. Trustee Hope Morris has expressed interest to fill the Trustee position and to date no one from the community has submitted interest for the other position.

FINANCIAL CONSIDERATIONS

None

RECOMMENDED ACTION

Move to appoint Hope Morris to fill the Trustee representative position on the Planning Commission.

ATTACHMENTS

None

Town of Platteville, Colorado
400 Grand Avenue, 80651



Agenda Item Cover Sheet

MEETING DATE: October 1, 2024

AGENDA ITEM: Veterans Memorial Master Plan Proposal (TB Group)

DEPARTMENT: Cemetery

PRESENTED BY: Troy Renken, Town Manager

SUMMARY

The Veterans Memorial Committee has been working with the Town Manager to pursue additional improvements at the Memorial that will complete the final phase for future use. The TB Group, who previously completed the Community Complex Master Plan and Platteville Nature Preserve Master Plan, was contacted and met with the Committee to discuss the project. The TB Group has submitted the proposal to work with the Committee to complete the final expansion design that will include construction cost estimates that will be used to solicit donations and fundraising opportunities.

FINANCIAL CONSIDERATIONS

The proposal "not to exceed" cost is \$8,500 to complete the Veterans Memorial Master Plan. Funding is available in the Capital Improvement Fund - Public Facilities section to complete this project.

RECOMMENDED ACTION

Move to approve the proposal from the TB Group to complete the Veterans Memorial Master Plan that will design the final phase of the Veterans Memorial for future fundraising and expansion.

ATTACHMENTS

TB Group Proposal

September 17, 2024

Mr. Troy Renken - Town Manager
Town of Platteville
400 Grand Avenue
Platteville, CO 80651



trenken@plattevillegov.org

Project: Platteville-Veterans Memorial Expansion - Master Planning and Cost Estimate

It is understood that this proposal is a request to Master Plan and Program the expansion of the existing Veterans Memorial at the Mizpah Cemetery at 12785 CR 32 in Platteville, Colorado.

Items delineated herein will be on a service and materials basis with a not to exceed value provided. The project will be billed monthly with attached progress reports and percent billing analysis. If changes to the Scope are needed, requested by the Town or should the outlined assumptions be incorrect, TB Group will renegotiate fees for altered or additional items with the Town before work will commence. All fees are based on the assumption that invoices will be paid within 30 days of receipt of the invoice and upon the assumption that information furnished by others can be used and is laid out in such a manner as to be approvable by the governing municipalities.

It is anticipated that minor changes to the plans will be necessary to meet the demands of the Town, Town Committee and the Project itself. However, if significant changes in the project due to owner or jurisdictional changes require additional services beyond those proposed, additional services will be proposed and agreed upon by all parties prior to any additional work taking place.

SCOPE OF SERVICES

The following is our understanding of the general scope of services and associated fees for the Veterans Memorial Expansion Master Planning and Work Sessions:

1) Project Management

- Site Visit, Due diligence, and internal and external project coordination
- Attend work sessions with Town staff and Town Committee to understand goals, objectives, and program
- Includes time and coordination with the Town or other jurisdictional departments.
- Project meetings / work sessions with Town Staff and Town Committee
 - a) Discuss project with Town Staff Work and complete revised drawings incorporating agreed upon input from meetings while ensuring designs are consistent with the Town Land Use Codes
 - b) Present Concept Master Plan to Town and then incorporate final input as necessary
 - c) Prepare and submit Final Master Plan Colored Rendering – 24 x 26 PDF and hard copy mounted for marketing purposes.



2) Master Planning

Determine the memorial site program that meets the needs of the project and the Town to develop a basic master plan in concept format.

- Site Inventory - Analyze the site, review pertinent surveys, aerials, existing architectural and landscape plans or general plans to obtain a preliminary but workable existing conditions base map.
- Base Mapping - Coordinate and prepare base maps from the information and documents obtained from Site Inventory process. This will be the working base map to generate conceptual memorial site plans.
- Concept Plans – Prepare 2-3 concept plans for review and presentation and revise as necessary for master plan adoption. The conceptual plan will be presented to the town for discussion and phasing.
- Prepare an overall 3D rendering of the final master plan that incorporates the existing memorial site with the proposed site improvements.
- Final Master Plan - Incorporate any final input as necessary to create master / phasing plan and prepare Master Plan for Town use and marketing purposes.
- Prepare a Construction Cost Estimate based on the Master Plans and current unit costs

3) Reimbursable Project Expenses

TB Group and our sub-consultants shall be compensated for reimbursable project expenses such as, but not limited to, printing, postage, messenger service, etc per the consultant's associated Hourly Rates and Expenses.

TOTAL COMPENSATION: VETERANS MEMORIAL EXPANSION MASTER PLANNING AND COST ESTIMATE

For the above-described design and professional services, including Reimbursable Expenses, TB Group, LLC and our consultants propose the following not to exceed fee:

NOT TO EXCEED LUMP SUM FEE:

\$8,500



EXCLUSIONS

The following services NOT included in this proposal are:

- Base Maps – All base maps or existing conditions surveys will be provided to TB Group, LLC in AutoCAD version 2018 or earlier.
- Management of Entitlement Process with Town or County or the Coordination of Submittals
- Surveying for any onsite or offsite improvements and Construction staking.
- Geological Testing and Report
- Bidding Facilitation and Management.
- Construction Facilitation and Management.
- Bid and Construction Administration
- The location of any underground private or public utilities and easements. These are to be located on base maps provided by the Engineer, Surveyor or Town.
- Traffic impact and parking analysis or studies for this Site.
- Coordination with Urban Drainage, FEMA letter of maps revision.
- Army Corp. of Engineering 404 permitting, wetlands delineation, Preeble's Mouse and prairie dog evaluation, or any other environmental or wildlife studies that may be required.
- Calculations, fees or the determination of fees for permitting, water storage, consumption, water / sewer and irrigation taps, and / or fees required for governing agencies, or any fees not specifically defined herein.
- Analysis of water rights or the determination and potential of water storage and the conveyance of raw water.
- Major revisions occurring after the issue of construction documents for pricing, bid, permit and/or construction.
- Testing for construction materials, fill, base, and sub-base, concrete, etc.
- Construction documents of any kind including but not limited to construction site plans, site amenity plans, landscape and fencing plans.
- Civil Engineering, Utility, Grading/Drainage and Storm Water Plans or Reports or the coordination of.
- Architectural (Building) Design or the coordination of.
- Mechanical, Electrical and Plumbing Design and Engineering or the coordination of.
- Structural Engineering of any kind, including retaining walls, footers, monument signs and water features or the coordination of.
- Skate Park, Water Features or Splash Pad Design or the coordination of.
- Irrigation system design and the evaluation and / or reconnaissance of the existing irrigation system or the coordination of.
- Irrigation Pump Systems or the design and evaluation of any existing Non-Potable system, associated ponds or the diversion / conveyance of raw water or the coordination of.
- Preparation of construction schedules, meeting minutes, submittal & RFI logs, punch lists.



TB GROUP, LLC ACCEPTANCE:

I, Mike Walker, Partner of TB Group, LLC. have reviewed this document and agree to the terms and fees set forth herein.



Mike Walker, Partner of TBGroup, LLC

09.17.2024

Date

ACCEPTANCE:

If you are in agreement with the scope of services and associated fees presented herein, please indicate your acceptance by signing this proposal below and returning one copy to our office.

Signature _____

Accepted this _____ day of _____, 2024

By: _____

Name / Title of Organization



STANDARD HOURLY RATES

Partner	\$175/hour
Project Manager	\$165/hour
Project Planner/Landscape Architect	\$150/hour
Designer	\$130/hour
Draftsperson	\$115/hour

Copies/Prints (8.5"x 11") B&W	\$.20/copy
Copies/Prints (11"x17") B&W	\$.50/copy
B&W Prints / Mylar (24"x36")	\$8.00/copy
Color copies (11"x 17")	\$4.00/copy
Color copies (8.5"x 11")	\$2.00/copy
Color prints/Mylar (24"x 36")	\$36.00/copy
Color prints (30"x 36")	\$44.00/copy
Color prints (30"x 42")	\$48.00/copy
Color prints (36"x 48")	\$60.00/copy
USB drive	\$20.00/each
Scans (24" x 36")	\$30.00/scan
APO Labels	\$3.00/label
Mileage	\$.65/mile
Outside copies and bulk printing	Cost



Agenda Item Cover Sheet

MEETING DATE: October 1, 2024
AGENDA ITEM: CDBG Grant Agreement
DEPARTMENT: Administration
PRESENTED BY: Troy Renken, Town Manager

SUMMARY

A Community Development Block Grant (CDBG) was applied for earlier this year to complete the needed ADA handicap ramps and sidewalks improvements at the playground areas in the Town's four public parks. The application was successful and the Town was awarded \$96,000 to complete the project with not matching costs for the Town.

FINANCIAL CONSIDERATIONS

The CDBG grant will provide up to \$96,000 to complete the ADA ramp and sidewalks in the parks and there is no Town matching requirements.

RECOMMENDED ACTION

Move to approve the subrecipient agreement for the Community Development Block Grant funds to complete ADA handicap ramp and sidewalk improvements at Riverview, Lincoln, Coronado and Rodgers Farm parks.

ATTACHMENTS

CDBG Grant Agreement
CDBG Proposal & Park Exhibits

SUBRECIPIENT AGREEMENT

FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

THIS AGREEMENT entered this ____ day of _____, 20__, by and between the Weld County Community Development Block Program (herein called the "Grantee") and the Town of Platteville, CO (herein called the "Subrecipient").

WHEREAS, the Grantee has applied for and received funds from the United States Government under Title I of the Housing and Community Development Act of 1974, as amended (HCD Act), Public Law 93-383; and

WHEREAS, the Grantee wishes to engage the Subrecipient to assist the Grantee in utilizing such funds;

WHEREAS, the Grantee and Subrecipient have an executed Cooperation Agreement;

NOW, THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. Activities

The Subrecipient will be responsible to provide the following activity(ies): install ADA compliant ramps and sidewalks in all four public parks in the community which include Lincoln, Riverview, Coronado and Rodgers Farm to meet the National Objective of Benefit to Low- and Moderate-Income Persons. The Subrecipient will be responsible for administering the Community Development Block Grant funds in a manner satisfactory to the Grantee and consistent with any standards required as a condition of providing these funds.

Program Delivery

Activity #1 The Subrecipient will hire a contractor to provide new or improved ADA accessible ramps and sidewalks in four public parks in the Town. The detailed project scope is as follows:

- Lincoln Park: remove existing 4' sidewalk and curb & gutter located on Frank Place and replace with ADA accessible street access with roll-over curb & gutter along with a 6' sidewalk connecting the street to the playground area. The current ADA playground ramp will be replaced at the new sidewalk into the playground area and another new ADA ramp will be placed connecting the shelter to the playground area.
- Riverview Park: two new 5' sidewalks will be installed along Main Street (Salisbury-Byers) and Byers Avenue (Main Street-Ann Place) that will allow direct access to Riverview Park and the playground area. There is an existing curb & gutter where the new sidewalks will be installed but some portions of landscaping and irrigation will need to be modified.
- Coronado Park: install two new 5' sidewalks that will connect from an existing picnic table slab to the playground. Two new ADA ramps will be installed where the tow sidewalk connections are made to the playground area. There has never been ADA access to this public park and additional improvements will be made by the Town including new engineered wood chips and improved playground amenities.
- Rodgers Farm Park: Two new 5' sidewalks will be made from the existing sidewalk that connects Rodgers Circle to the shelter and playground areas that are east and west of

the shelter. New ADA ramps will be installed where the new sidewalks connect as the existing shelter and concrete pad does not have adequate space to allow property ADA access due to other shelter amenities installed.

General Administration

The Subrecipient will be responsible for general administration and monitoring of the work to be performed.

B. National Objectives

All activities funded with CDGB funds must meet one of the CDBG program's National Objectives: benefit low- and moderate-income persons; aid in the prevention or elimination of slums or blight; or meet community development needs having a particular urgency, as defined in 24 CFR 570.208.

The Subrecipient certifies that the activity(ies) carried out under this Agreement will meet the National Objective of Benefit to Low and Moderate-Income Persons through improvements to infrastructure to foster accessible and livable neighborhoods on a limited clientele basis.

C. Levels of Accomplishment – Goals and Performance Measures

The levels of accomplishment may include such measures as units rehabbed, persons or households assisted, or meals served, and should also include time frames for performance.

The Subrecipient agrees to provide the following levels of program services: install ADA compliant ramps and sidewalks in all four public parks in the community which include Lincoln, Riverview, Coronado and Rodgers Farm.

<u>Activity</u>	<u>% of project completion</u>	<u>Date</u>
Activity #1	Bid Advertisement	2/1/2025
Activity #1	Construction Start	4/1/2025
Activity #1	Substantial Completion	9/30/2025
Activity #1	100% Project Completion	12/31/2025

Units of service would be the percent of project completion.

D. Staffing

Troy Renken, Platteville Town Manager, in conjunction with EPS/Northern Engineering, will be the Project Manager. David Brand, Public Works Director, Town of Platteville, will be the Assistant Manager.

Any changes in the Key Personnel assigned or their general responsibilities under this project are subject to the prior approval of the Grantee.

E. Performance Monitoring

The Grantee will monitor the performance of the Subrecipient against goals and performance standards as stated above. Substandard performance as determined by the Grantee will constitute noncompliance with this Agreement. If action to correct such substandard performance is not taken by the Subrecipient within a reasonable period of time (**30 days**) after being notified by the Grantee, contract suspension or termination procedures will be initiated.

II. TIME OF PERFORMANCE

Services of the Subrecipient shall start on the date of the Notice to Proceed and end on the 31st day of December 2025. The term of this Agreement and the provisions herein shall be extended to cover any additional time period during which the Subrecipient remains in control of CDBG funds or other CDBG assets, including program income.

III. BUDGET

<u>Line Item</u>	<u>Amount:</u>
Weld County CDBG funds	\$96,000
Construction costs	\$83,200
Consultants	\$7,500
Equipment	\$5,300
TOTAL	\$96,000

Any indirect costs charged must be consistent with the conditions of Paragraph VIII (C)(2) of this Agreement. In addition, the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to the budget must be approved in writing by both the Grantee and the Subrecipient.

IV. PAYMENT

It is expressly agreed and understood that the total amount to be paid by the Grantee under this Agreement shall not exceed \$96,000. Drawdowns for the payment of eligible expenses shall be made against the line-item budgets specified in Paragraph III herein and in accordance with performance. Expenses for general administration shall also be paid against the line-item budgets specified in Paragraph III and in accordance with performance.

For construction activities: Draw requests can be submitted no more frequently than at the following points in the work: 25% draw request when work is 35% complete; 50% draw request when work is 60% complete; 75% draw request when work is 85% complete; to reach 90% draw when work is 100% complete; remaining 10% when all lien waivers and completion reports have been submitted as required. Lien waivers are required before the final payment and certified payrolls are required at every stage of the draw schedule, if Davis Bacon requirements are in force.

Payments may be contingent upon certification of the Subrecipient's financial management system in accordance with the standards specified in 2 CFR 200.302.

V. NOTICES

Notices required by this Agreement shall be in writing and delivered via mail (postage prepaid), commercial courier, or personal delivery or sent by facsimile or other electronic means. Any notice delivered or sent as aforesaid shall be effective on the date of delivery or sending. All notices and other written communications under this Agreement shall be addressed to the individuals in the capacities indicated below, unless otherwise modified by subsequent written notice.

Communication and details concerning this contract shall be directed to the following contract representatives:

Grantee
Elizabeth Relford
CDBG Manager, Weld County
1402 N 17th Ave., PO Box 758
Greeley, CO 80632
erelford@weld.gov
(970) 673-5836

Subrecipient
Mike Cowper
Mayor, Town of Platteville
400 Grand Ave.
Platteville, CO 80651
mcowper@plattevillegov.org
(970) 785-2245

VI. SPECIAL CONDITIONS

All projects regardless of scope, require an environmental review. Reviews will be completed by the County prior to issuing a notice to proceed.

If the subrecipient wishes to extend the time given for project completion, they will need to notify the Weld County CDBG Program in writing forty-five (45) days in advance unless due to unforeseen circumstances. Weld County CDBG staff may extend the time of performance of this subrecipient agreement up to 90 days without prior approval from the Weld County Board of Commissioners.

Progress reports will be due quarterly April 30th, July 31st, October 31st and January 31st for the preceding quarter. In addition, a progress report must accompany each draw request detailing the progress made/activities completed with the funds being requested for reimbursement.

VII. GENERAL CONDITIONS

(Note: Links to the Code of Federal Regulations [CFR] may be accessed through links provided in the agreement, provided as a convenience to the Subrecipient. It is, however, the Subrecipient's responsibility to ensure the links are the most current one available)

Code of Federal Regulations

<https://www.govinfo.gov/app/collection/cfr/>

A. General Compliance

The Subrecipient agrees to comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 (the U.S. Housing and Urban Development regulations concerning Community Development Block Grants (CDBG)) including subpart K of these regulations, except that (1) the Subrecipient does not assume the recipient's environmental responsibilities described in 24 CFR 570.604 and (2) the Subrecipient does not assume the recipient's responsibility for initiating the review process under the provisions of 24 CFR Part 52. The Subrecipient also agrees to comply with all other applicable Federal, state and local laws, regulations, and policies governing the funds provided under this contract. The Subrecipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

B. "Independent Contractor"

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Subrecipient shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The

Grantee shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance, as the Subrecipient is an independent contractor.

C. Hold Harmless

The Subrecipient shall hold harmless, defend and indemnify the Grantee from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Subrecipient's performance or nonperformance of the services or subject matter called for in this Agreement.

D. Workers' Compensation

The Subrecipient shall provide Workers' Compensation Insurance coverage for all of its employees involved in the performance of this Agreement.

E. Insurance & Bonding

The Subrecipient shall carry sufficient insurance coverage to protect contract assets from loss due to theft, fraud and/or undue physical damage, and as a minimum shall purchase a blanket fidelity bond covering all employees in an amount equal to cash advances from the Grantee.

The Subrecipient shall comply with the bonding and insurance requirements of 2 CFR 200.

F. Grantee Recognition

The Subrecipient shall insure recognition of the role of the Grantee in providing services through this Agreement. All activities, facilities and items utilized pursuant to this Agreement shall be prominently labeled as to funding source. In addition, the Subrecipient will include a reference to the support provided herein in all publications made possible with funds made available under this Agreement.

G. Amendments

The Grantee or Subrecipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of each organization, and approved by the Grantee's governing body. Such amendments shall not invalidate this Agreement, nor relieve or release the Grantee or Subrecipient from its obligations under this Agreement.

The Grantee may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both Grantee and Subrecipient.

H. Suspension or Termination

In accordance with 2 CFR 200, the Grantee may suspend or terminate this Agreement if the Subrecipient materially fails to comply with any terms of this Agreement, which include (but are not limited to) the following:

1. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and HUD guidelines, policies or directives as may become applicable at any time;

2. Failure, for any reason, of the Subrecipient to fulfill in a timely and proper manner its obligations under this Agreement;
3. Ineffective or improper use of funds provided under this Agreement; or
4. Submission by the Subrecipient to the Grantee reports that are incorrect or incomplete in any material respect.

In accordance with 2 CFR 200, this Agreement may also be terminated for convenience by either the Grantee or the Subrecipient, in whole or in part, by setting forth the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if in the case of a partial termination, the Grantee determines that the remaining portion of the award will not accomplish the purpose for which the award was made, the Grantee may terminate the award in its entirety.

VIII. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

1. Accounting Standards

The Subrecipient agrees to comply with 2 CFR 200 and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

2. Cost Principles

The Subrecipient shall administer its program in conformance with 2 CFR Part 200 as applicable. These principles shall be applied for all costs incurred whether charged on a direct or indirect basis.

B. Documentation and Record Keeping

1. Records to be Maintained

The Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR 570.506, that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
- c. Records required to determine the eligibility of activities;
- d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- e. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
- f. Financial records as required by 24 CFR 570.502 and 2 CFR.200; and
- g. Other records necessary to document compliance with Subpart K of 24 CFR 570.

2. Retention

The Subrecipient shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of four (4) years. The retention period begins

on the date of the submission of the Grantee's annual performance and evaluation report to HUD in which the activities assisted under the Agreement are reported on for the final time. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the four-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the four-year period, whichever occurs later.

3. Client Data

The Subrecipient shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to, client name, address, income level or other basis for determining eligibility, and description of service provided. Such information shall be made available to Grantee monitors or their designees for review upon request.

4. Disclosure

The Subrecipient understands that, subject to applicable law including the Colorado Open Records Act, C.R.S. § 24-72-200.1, *et seq.*, client information collected under this contract is private and the use or disclosure of such information, when not directly connected with the administration of the Grantee's or Subrecipient's responsibilities with respect to services provided under this contract, is prohibited unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.

5. Close-outs

The Subrecipient's obligation to the Grantee shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the Grantee), and determining the custodianship of records. Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that the Subrecipient has control over CDBG funds, including program income.

6. Audits & Inspections

All Subrecipient records with respect to any matters covered by this Agreement shall be made available to the Grantee, grantor agency, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully cleared by the Subrecipient within 30 days after receipt by the Subrecipient. Failure of the Subrecipient to comply with the above audit requirements will constitute a violation of this contract and may result in the withholding of future payments. The Subrecipient hereby agrees to have an annual agency audit conducted in accordance with current Grantee policy concerning subrecipient audits and 2 CFR 200.

C. Reporting and Payment Procedures

1. Program Income

The Subrecipient shall report monthly all program income (as defined at 24 CFR 570.500(a)) generated by activities carried out with CDBG funds made available under this contract. The use of program income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504.

By way of further limitations, the Subrecipient may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balances on hand. All unexpended program income shall be returned to the Grantee at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury and from funds held in a revolving fund account is not program income and shall be remitted promptly to the Grantee.

2. Indirect Costs

No indirect costs can be charged to this project.

3. Payment Procedures

The Grantee will pay to the Subrecipient funds available under this agreement based on information submitted by the Subrecipient and Grantee policy concerning payments. Payments will be made for eligible expenses actually incurred and paid for by the Subrecipient. Requests for payment by the Subrecipient must include copies of invoices for which reimbursement is being requested, and a copy(ies) of Subrecipient's check for payment of the invoices. Additionally, the Progress/Inspection Report should be submitted with activity progress noted for the period for which reimbursement is being requested. In addition, the Grantee reserves the right to liquidate funds available under this contract for costs incurred by the Grantee on behalf of the Subrecipient.

4. Progress Reports

The Subrecipient shall submit regular Progress Reports to the Grantee in the form, content, and frequency as required by the Grantee.

D. Procurement

1. Compliance

The Subrecipient shall comply with the procedures delineated at 2 CFR 200.317-327 when procuring all materials, property, and/or services (including the purchase of equipment) under this agreement. It is the Subrecipient's responsibility to be familiar with the procedures for each level of procurement and to request technical assistance. The Subrecipient shall maintain inventory records of all non-expendable personal property as defined by such policy as may be procured with funds provided herein. All program assets (unexpended program income, property, equipment, etc.) shall revert to the Grantee upon termination of this Agreement.

Subrecipient shall, to the greatest extent feasible, reach out through advertising, phone or email notice, or other means, and solicit bids from, Section 3 business concerns, women-owned businesses, and minority-owned businesses.

2. OMB Standards

Unless specified otherwise within this agreement, the Subrecipient shall procure all materials, property, or services in accordance with the requirements of 2 CFR 200.

3. Travel

The Subrecipient shall obtain written approval from the Grantee for any travel outside the metropolitan area with funds provided under this Agreement.

E. Use and Reversion of Assets

The use and disposition of real property and equipment under this Agreement shall be in compliance with the requirements of 2 CFR 200 and 24 CFR 570.502, 570.503, and 570.504, as applicable, which include but are not limited to the following:

1. The Subrecipient shall transfer to the Grantee any CDBG funds on hand and any accounts receivable attributable to the use of funds under this Agreement at the time of expiration, cancellation, or termination.
2. Real property under the Subrecipient's control that was acquired or improved, in whole or in part, with funds under this Agreement in excess of \$25,000 shall be used to meet one of the CDBG National Objectives pursuant to 24 CFR 570.208 until five(5) years after expiration of this Agreement [or such longer period of time as the Grantee deems appropriate]. If the Subrecipient fails to use CDBG-assisted real property in a manner that meets a CDBG National Objective for the prescribed period of time, the Subrecipient shall pay the Grantee an amount equal to the current fair market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for acquisition of, or improvement to, the property. Such payment shall constitute program income to the Grantee. The Subrecipient may retain real property acquired or improved under this Agreement after the expiration of the five-year period [or such longer period of time as the Grantee deems appropriate].
3. In all cases in which equipment acquired, in whole or in part, with funds under this Agreement is sold, the proceeds shall be program income (prorated to reflect the extent to which funds received under this Agreement were used to acquire the equipment). Equipment not needed by the Subrecipient for activities under this Agreement shall be (a) transferred to the Grantee for the CDBG program or (b) retained after compensating the Grantee [an amount equal to the current fair market value of the equipment less the percentage of non-CDBG funds used to acquire the equipment].

IX. RELOCATION, REAL PROPERTY ACQUISITION AND ONE-FOR-ONE HOUSING REPLACEMENT

The Subrecipient agrees to comply with (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR 24 and 24 CFR 570.606(b); (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies. [The Grantee may preempt the optional policies.] The Subrecipient shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project. The Subrecipient also agrees to comply with applicable Grantee ordinances, resolutions and policies concerning the displacement of persons from their residences.

X. PERSONNEL & PARTICIPANT CONDITIONS

A. Civil Rights

1. Compliance

The Subrecipient agrees to comply with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973,

the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11063, and Executive Order 11246 as amended by Executive Orders 11375, 11478, 12107 and 12086.

2. Nondiscrimination

The Subrecipient agrees to comply with the non-discrimination in employment and contracting opportunities laws, regulations, and executive orders referenced in 24 CFR 570.607, as revised by Executive Order 13279. The applicable non-discrimination provisions in Section 109 of the HCDA are still applicable.

3. Land Covenants

This contract is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P. L. 88-352) and 24 CFR 570.601 and 570.602. In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this contract, the Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the Grantee and the United States are beneficiaries of and entitled to enforce such covenants. The Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. Section 504

The Subrecipient agrees to comply with all Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination against the individuals with disabilities or handicaps in any Federally assisted program. The Grantee shall provide the Subrecipient with any guidelines necessary for compliance with that portion of the regulations in force during the term of this Agreement.

B. Affirmative Action

1. Approved Plan

The Subrecipient agrees that it shall be committed to carry out pursuant to the Grantee's specifications an Affirmative Action Program in keeping with the principles as provided in President's Executive Order 11246 of September 24, 1966. The Grantee shall provide Affirmative Action guidelines to the Subrecipient to assist in the formulation of such program. The Subrecipient shall submit a plan for an Affirmative Action Program for approval prior to the award of funds.

2. Women- and Minority-Owned Businesses (W/MBE)

The Subrecipient will use its best efforts to afford small businesses, minority business enterprises, and women's business enterprises the maximum practicable opportunity to participate in the performance of this contract. As used in this contract, the terms "small business" means a business that meets the criteria set forth in section 3(a) of the Small Business Act, as amended (15 U.S.C. 632), and "minority and women's business enterprise" means a business at least fifty-one (51) percent owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are Afro- Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian- Americans, and American Indians. The Subrecipient may rely on written representations by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.

3. Access to Records

The Subrecipient shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the Grantee, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

4. Notifications

The Subrecipient will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the Subrecipient's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

5. Equal Employment Opportunity and Affirmative Action (EEO/AA) Statement

The Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity or Affirmative Action employer.

6. Subcontract Provisions

The Subrecipient will include the provisions of Paragraphs X.A, Civil Rights, and B, Affirmative Action, in every subcontract or purchase order, specifically or by reference, so that such provisions will be binding upon each of its own subrecipients or subcontractors.

C. Employment Restrictions

1. Prohibited Activity

The Subrecipient is prohibited from using funds provided herein or personnel employed in the administration of the program for: political activities; inherently religious activities; lobbying; political patronage; and nepotism activities.

2. Labor Standards

The Subrecipient agrees to comply with the requirements of the Secretary of Labor in accordance with the Davis-Bacon Act as amended, the provisions of Contract Work Hours and Safety Standards Act (40 U.S.C. 327 *et seq.*) and all other applicable Federal, state and local laws and regulations pertaining to labor standards insofar as those acts apply to the performance of this Agreement. The Subrecipient agrees to comply with the Copeland Anti- Kick Back Act (18 U.S.C. 874 *et seq.*) and its implementing regulations of the U.S. Department of Labor at 29 CFR 5. The Subrecipient shall maintain documentation that demonstrates compliance with hour and wage requirements of this part. Such documentation shall be made available to the Grantee for review upon request.

The Subrecipient agrees that, except with respect to the rehabilitation or construction of residential property containing less than eight (8) units, all contractors engaged under contracts in excess of \$2,000.00 for construction, renovation or repair work financed in whole or in part with assistance provided under this contract, shall comply with Federal requirements adopted by the Grantee pertaining to such contracts and with the applicable requirements of the regulations of the Department of Labor, under 29 CFR 1, 3, 5 and 7 governing the payment of wages and ratio of apprentices and trainees to journey workers; provided that, if wage rates higher than those required under the regulations are imposed by state or local law, nothing hereunder is intended to relieve the

Subrecipient of its obligation, if any, to require payment of the higher wage. The Subrecipient shall cause or require to be inserted in full, in all such contracts subject to such regulations, provisions meeting the requirements of this paragraph.

3. "Section 3" Clause

a. Compliance

Compliance with the provisions of Section 3 of the HUD Act of 1968, as amended, and as implemented by the regulations set forth in 24 CFR 75, and all applicable rules and orders issued hereunder prior to the execution of this contract, shall be a condition of the Federal financial assistance provided under this contract and binding upon the Grantee, the Subrecipient and any of the Subrecipient's subrecipients and subcontractors. Failure to fulfill these requirements shall subject the Grantee, the Subrecipient and any of the Subrecipient's subrecipients and subcontractors, their successors and assigns, to those sanctions specified by the Agreement through which Federal assistance is provided. The Subrecipient certifies and agrees that no contractual or other disability exists that would prevent compliance with these requirements.

The Subrecipient further agrees to comply with these "Section 3" requirements and to include the following language in all subcontracts executed under this Agreement:

"The work to be performed under this Agreement is a project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701). Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to low- and very low-income residents of the project area, and that contracts for work in connection with the project be awarded to business concerns that provide economic opportunities for low- and very low-income persons residing in the metropolitan area in which the project is located."

The Subrecipient further agrees to ensure that opportunities for training and employment arising in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project are given to low- and very low-income persons residing within the metropolitan area in which the CDBG-funded project is located; where feasible, priority should be given to low- and very low-income persons within the service area of the project or the neighborhood in which the project is located, and to low- and very low-income participants in other HUD programs; and award contracts for work undertaken in connection with a housing rehabilitation (including reduction and abatement of lead-based paint hazards), housing construction, or other public construction project to business concerns that provide economic opportunities for low- and very low-income persons residing within the metropolitan area in which the CDBG-funded project is located; where feasible, priority should be given to business concerns that provide economic opportunities to low- and very low-income residents within the service area or the neighborhood in which the project is located, and to low- and very low-income participants in other HUD programs.

The Subrecipient certifies and agrees that no contractual or other legal incapacity exists that would prevent compliance with these requirements.

b. Notifications

The Subrecipient agrees to send to each labor organization or representative of workers with which it has a collective bargaining agreement or other contract or understanding, if any, a notice advising said labor organization or worker's representative of its commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.

c. Subcontracts

The Subrecipient will include this Section 3 clause in every subcontract and will take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the grantor agency. The Subrecipient will not subcontract with any entity where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR Part 75 and will not let any subcontract unless the entity has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.

D. Conduct

1. Assignability

The Subrecipient shall not assign or transfer any interest in this Agreement without the prior written consent of the Grantee thereto; provided, however, that claims for money due or to become due to the Subrecipient from the Grantee under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the Grantee.

2. Subcontracts

a. Approvals

The Subrecipient shall not enter into any subcontracts with any agency or individual in the performance of this contract without the written consent of the Grantee prior to the execution of such agreement.

b. Monitoring

The Subrecipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. Content

The Subrecipient shall cause all of the provisions of this contract in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.

d. Selection Process

The Subrecipient shall undertake to ensure that all subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis in accordance with applicable procurement requirements. Executed copies of all subcontracts shall be forwarded to the Grantee along with documentation concerning the selection process.

3. Hatch Act

The Subrecipient agrees that no funds provided, nor personnel employed under this Agreement, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V of the U.S.C.

4. Conflict of Interest

The Subrecipient agrees to abide by the provisions of 2 CFR 200.317-327 and 24 CFR 570.611, which include (but are not limited to) the following:

- a. The Subrecipient shall maintain a written code or standards of conduct that shall govern the performance of its officers, employees or agents engaged in the award and administration of contracts supported by Federal funds.
- b. No employee, officer or agent of the Subrecipient shall participate in the selection, or in the award, or administration of, a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.
- c. No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract, subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a "covered person" includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the Grantee, the Subrecipient, or any designated public agency.

5. Lobbying

The Subrecipient hereby certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- c. It will require that the language of paragraph (d) of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all Subrecipients shall certify and disclose accordingly:
- d. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

6. Copyright

If this contract results in any copyrightable material or inventions, the Grantee and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work or materials for governmental purposes.

7. Religious Activities

The Subrecipient agrees that funds provided under this Agreement will not be utilized for inherently religious activities prohibited by 24 CFR 570.200(j), such as worship, religious instruction, or proselytization.

XI. ENVIRONMENTAL CONDITIONS

A. Air and Water

The Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this Agreement:

- Clean Air Act, 42 U.S.C., 7401, *et seq.*
- Federal Water Pollution Control Act, as amended, 33 U.S.C., 1251, *et seq.*, as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder;
- Environmental Protection Agency (EPA) regulations pursuant to 40 CFR 50, as amended.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4001), the Subrecipient shall assure that for activities located in an area identified by the Federal Emergency Management Agency (FEMA) as having special flood hazards, flood insurance under the National Flood

Insurance Program is obtained and maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

The Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this Agreement shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.608, and 24 CFR 35, Subpart B. Such regulations pertain to all CDBG-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint. Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken. The regulations further require that, depending on the amount of Federal funds applied to a property, paint testing, risk assessment, treatment and/or abatement may be conducted.

D. Historic Preservation

The Subrecipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and the procedures set forth in 36 CFR 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this agreement.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, state, or local historic property list.

XII. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

XIII. SECTION HEADINGS AND SUBHEADINGS

The section headings and subheadings contained in this Agreement are included for convenience only and shall not limit or otherwise affect the terms of this Agreement.

XIV. WAIVER

The Grantee's failure to act with respect to a breach by the Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of the Grantee to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

XV. ENTIRE AGREEMENT

This agreement constitutes the entire agreement between the Grantee and the Subrecipient for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the Grantee and the Subrecipient with respect to this Agreement.

IN WITNESS WHEREOF, County and Municipality have duly executed this Agreement, which shall become effective as of the latest date written below.

ATTEST:

TOWN OF PLATTEVILLE, COLORADO

BY: _____

Danette Schlegel, Clerk

BY: _____

Mike Cowper, Mayor

ATTEST: _____

Weld County Clerk to the Board

BOARD OF COUNTY COMMISSIONERS

WELD COUNTY, COLORADO

BY: _____

Deputy Clerk to the Board

BY: _____

Kevin D. Ross, Chair



Town of Platteville
“Park Playground Sidewalks
& Ramps ADA Enhancements”

Weld County CDBG Presentation

Presented by:
Troy Renken, Town Manager
David Brand, Public Works Director

March 6th, 2024

Project Summary

Town of Platteville Property Map

Project Probable Cost Estimate

Lincoln Park

Riverview Park

Coronado Park

Rodgers Farm Park

Project Summary

The CDBG funding will provide for new or improved ADA accessible ramps and sidewalks in all four public parks in Platteville that are not otherwise funded. The funds will primarily pay for a contractor to build and install the handicap ramps from either a sidewalk or concrete platform to the wood chip area where the playground amenities are located. The detailed project scope includes improvements to the following public parks:

Lincoln Park (Established 1872)

- Remove existing 4' sidewalk and curb & gutter located on Frank Place and replace with ADA accessible street access with roll-over curb & gutter along with a 6' sidewalk connecting the street to the playground area. The current ADA playground ramp will be replaced at the new sidewalk into the playground area and another new ADA ramp will be placed connecting the shelter to the playground area.

Riverview Park (Established 1872)

- Two new 5' sidewalks will be installed along Main Street (Salisbury - Byers) and Byers Avenue (Main Street - Ann Place) that will allow direct access to Riverview Park and the playground area. A new ADA ramp will be installed from the existing shelter area into the playground area. There is an existing curb & gutter where the new sidewalks will be installed but some portions of landscaping and irrigation will have to be modified.

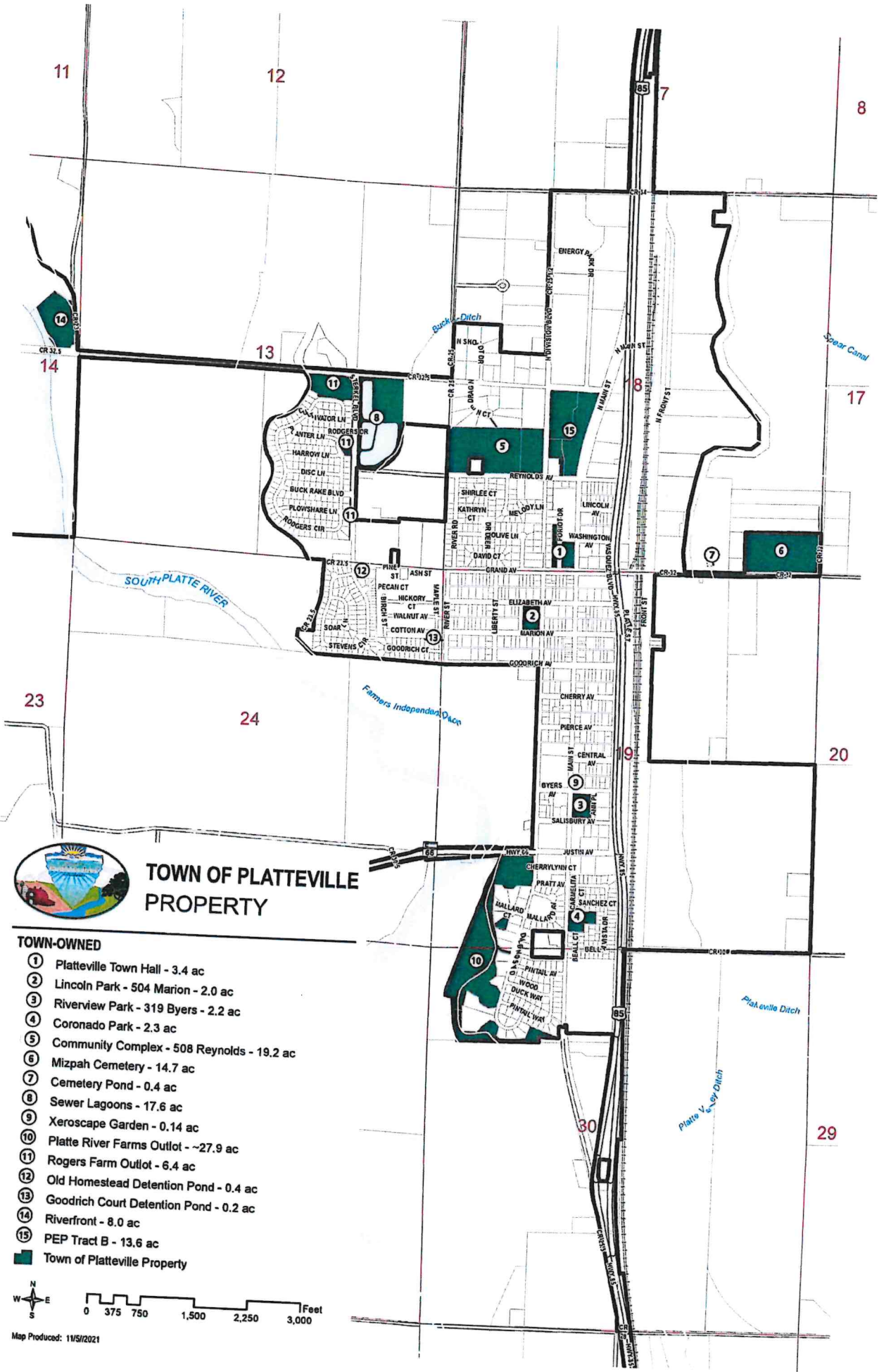
Coronado Park (Established 1971)

- Install two new 5' sidewalks that will connect from an existing park sidewalk directly to the playground and from an existing picnic table slab to the playground. Two new ADA ramps will be installed where the two sidewalk connections are made to the playground area. There has never been ADA access to this public park and additional improvements will be made by the Town in addition to this project including new engineered wood chips and improved playground amenities.

Rodgers Farm Park (Established 2016)

- Two new 5' sidewalk connections will be made from the existing sidewalk that connects Rodgers Circle (street) to the shelter and playground areas that are east and west of the shelter. New ADA ramps will be installed where the new sidewalks connect as the existing shelter and concrete pad does not have adequate space to allow property ADA access due to other shelter amenities installed.

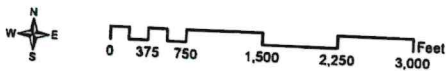
Lincoln & Riverview Parks are the two largest and most used public parks in the community and were both established (platted) when the overall town was platted in 1872 after being founded in 1871. Coronado Park was established as part of the Bella Vista Subdivision which was a government housing project in the 1970's. Rodgers Farm Park was established as part of the 3rd and final phase of the Rodgers Farm Subdivision in 2015-16.



TOWN OF PLATTEVILLE PROPERTY

TOWN-OWNED

- ① Platteville Town Hall - 3.4 ac
- ② Lincoln Park - 504 Marion - 2.0 ac
- ③ Riverview Park - 319 Byers - 2.2 ac
- ④ Coronado Park - 2.3 ac
- ⑤ Community Complex - 508 Reynolds - 19.2 ac
- ⑥ Mizpah Cemetery - 14.7 ac
- ⑦ Cemetery Pond - 0.4 ac
- ⑧ Sewer Lagoons - 17.6 ac
- ⑨ Xeroscape Garden - 0.14 ac
- ⑩ Platte River Farms Outlot - ~27.9 ac
- ⑪ Rogers Farm Outlot - 6.4 ac
- ⑫ Old Homestead Detention Pond - 0.4 ac
- ⑬ Goodrich Court Detention Pond - 0.2 ac
- ⑭ Riverfront - 8.0 ac
- ⑮ PEP Tract B - 13.6 ac
- Town of Platteville Property



Map Produced: 11/5/2021

PRELIMINARY ESTIMATE OF PROBABLE COSTS



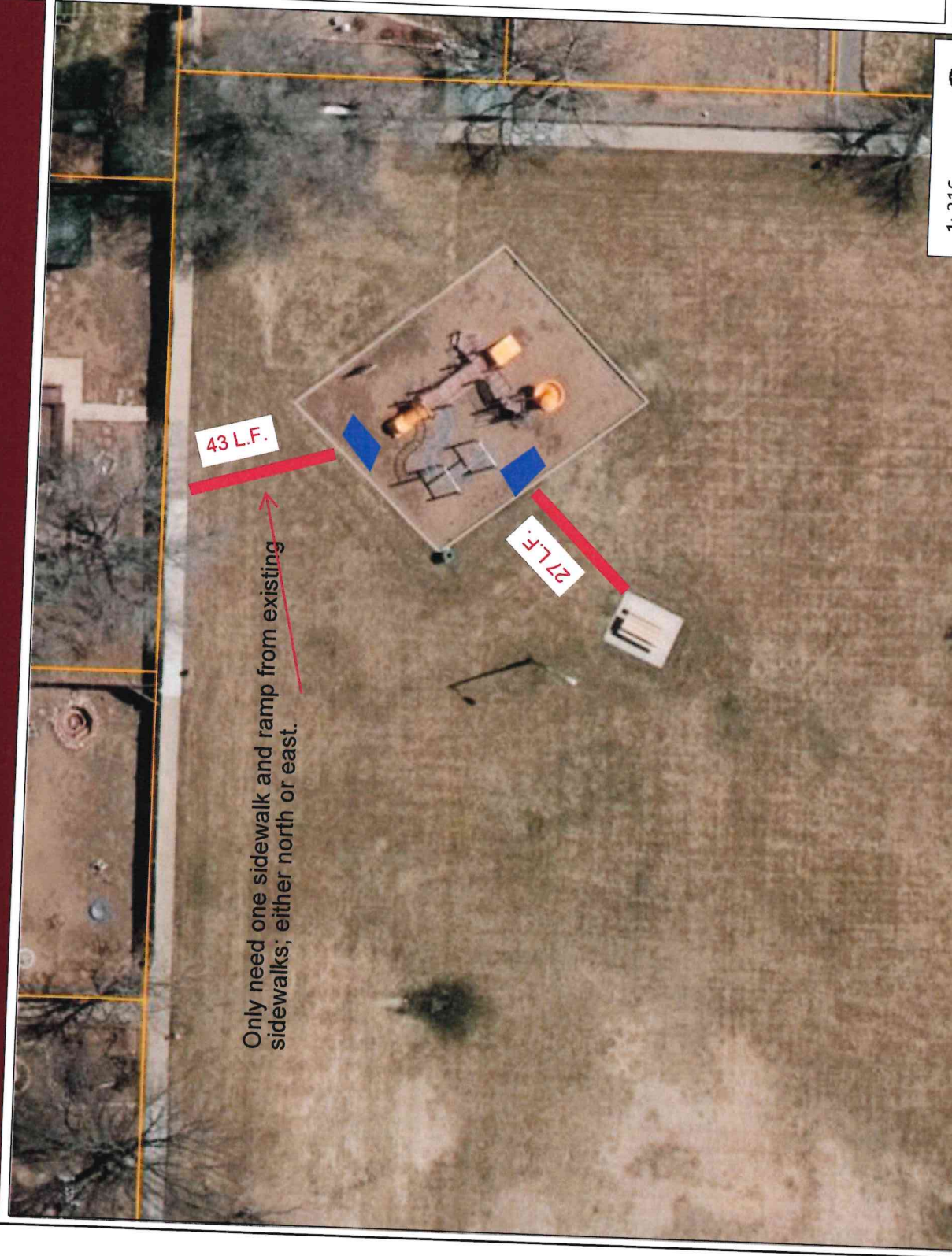
PLATTEVILLE CDBG SIDEWALK AND ADA RAMP S

DESCRIPTION	QUANTITY	UNITS	UNIT COST	1/30/2024 TOTAL
CORONADO PARK				
NORTH ACCESS SIDEWALK (5')	24	SY	\$ 70.00	\$ 1,680.00
PLAYGROUND TO PICNIC AREA SIDEWALK (5')	15	SY	\$ 70.00	\$ 1,050.00
PLAYGROUND ADA RAMP	2	EA	\$ 3,500.00	\$ 7,000.00
MOBILIZATION	1	LS	\$ 973.00	\$ 973.00
CONTINGENCY (10%)	1	LS	\$ 973.00	\$ 973.00
TOTAL				\$ 11,676.00
LINCOLN PARK				
REMOVE SIDEWALK (4')	16	SY	\$ 20.00	\$ 320.00
REMOVE CURB & GUTTER	18	LF	\$ 20.00	\$ 360.00
CURB AND GUTTER	18	LF	\$ 45.00	\$ 810.00
EAST SIDEWALK (6')	24	SY	\$ 70.00	\$ 1,680.00
STREET ADA RAMP	1	EA	\$ 4,500.00	\$ 4,500.00
PLAYGROUND ADA RAMP	2	EA	\$ 3,500.00	\$ 7,000.00
MOBILIZATION	1	LS	\$ 1,467.00	\$ 1,467.00
CONTINGENCY (10%)	1	LS	\$ 1,467.00	\$ 1,467.00
TOTAL				\$ 17,604.00
RIVERVIEW PARK				
NORTH SIDEWALK (5')	132	SY	\$ 70.00	\$ 9,240.00
WEST SIDEWALK (5')	149	SY	\$ 70.00	\$ 10,430.00
STREET ADA RAMP	2	EA	\$ 4,500.00	\$ 9,000.00
PLAYGROUND ADA RAMP	1	EA	\$ 3,500.00	\$ 3,500.00
PLAYGROUND ADA EQUIPMENT	1	EA	\$ 5,300.00	\$ 5,300.00
IRRIGATION/LANDSCAPE MODIFICATIONS	1	EA	\$ 2,500.00	\$ 2,500.00
MOBILIZATION	1	LS	\$ 3,997.00	\$ 3,997.00
CONTINGENCY (10%)	1	LS	\$ 3,997.00	\$ 3,997.00
TOTAL				\$ 47,964.00
ROGERS FARM PARK				
SIDEWALK (5')	34	SY	\$ 70.00	\$ 2,380.00
PLAYGROUND ADA RAMP	2	EA	\$ 3,500.00	\$ 7,000.00
MOBILIZATION	1	LS	\$ 938.00	\$ 938.00
CONTINGENCY (10%)	1	LS	\$ 938.00	\$ 938.00
TOTAL				\$ 11,256.00
Consulting Engineering/Construction Administration				\$7,500
TOTAL PARK IMPROVEMENTS				\$ 96,000.00



WELD COUNTY
ONLINE MAPPING

Coronado Park



Only need one sidewalk and ramp from existing sidewalks; either north or east.

43 L.F.

27 L.F.

1:316

52.7 Feet

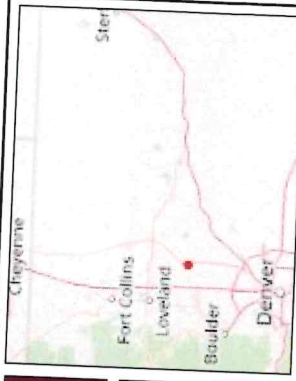
26.37

0

52.7

WGS_1984_Web_Mercator_Auxiliary_Sphere
© Weld County Colorado

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION



Legend

- Parcels
- Highway
- County Boundary

Potential Sidewalk

ADA Ramps

Notes

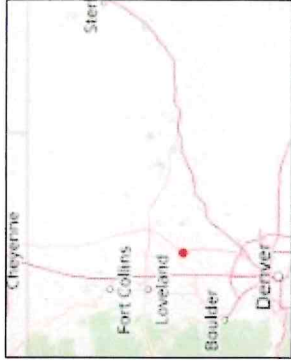


WELD COUNTY
ONLINE MAPPING

Lincoln Park



1: 633



Legend

- Parcels
- Highway
- County Boundary

Notes

105.5 0 52.74 105.5 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere
© Weld County Colorado

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Lincoln Park ADA Sidewalks & Ramps (Playground & Current Ramp)

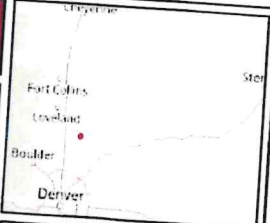




Lincoln Park ADA Sidewalks & Ramps (Frank Place)



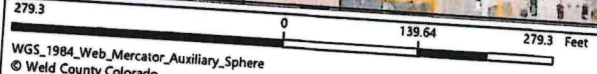
Riverview Park New Sidewalks



- Legend**
- Parcels
 - Highway
 - County Boundary



1:1,676



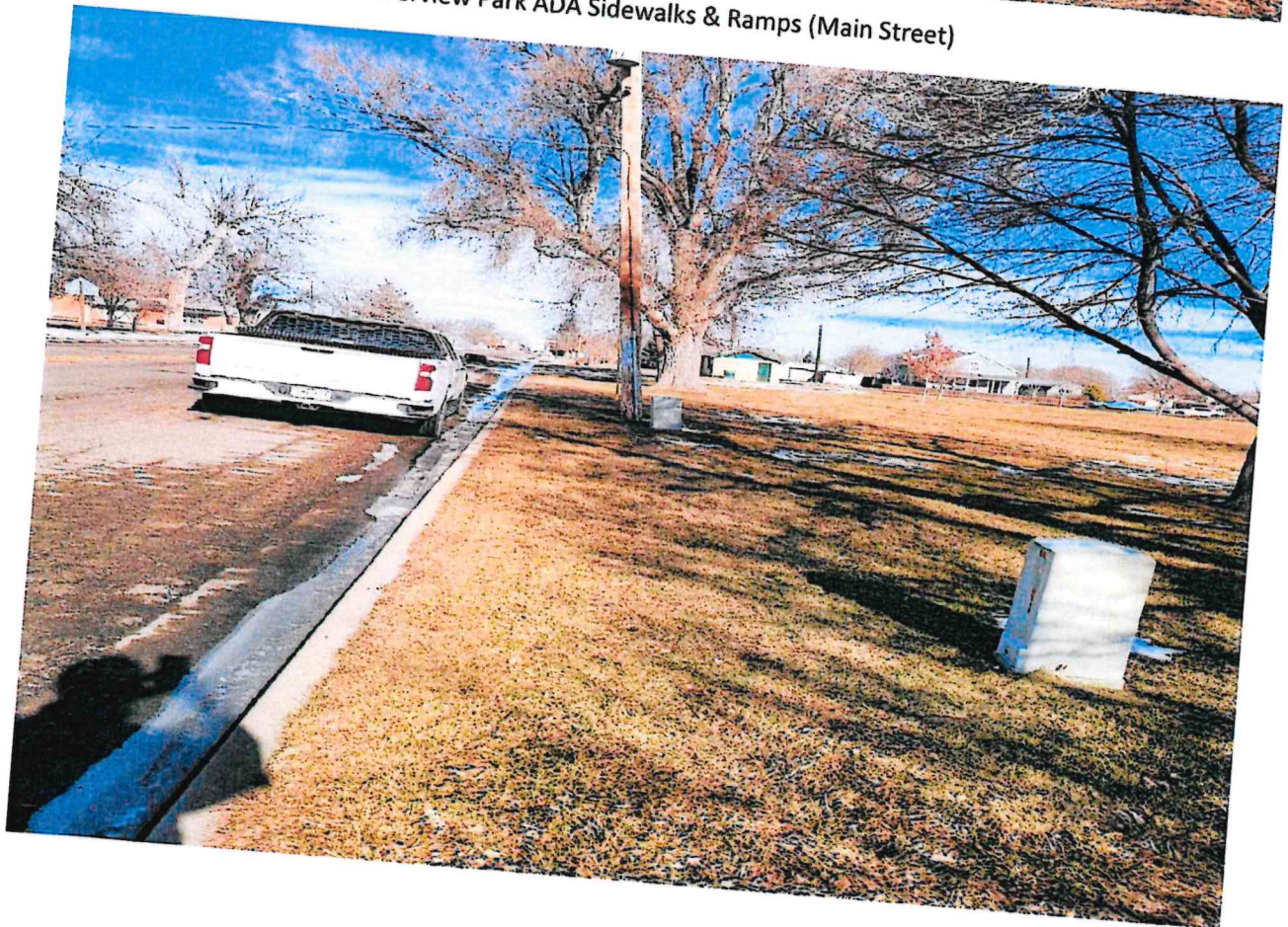
WGS_1984_Web_Mercator_Auxiliary_Sphere
© Weld County Colorado

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Notes

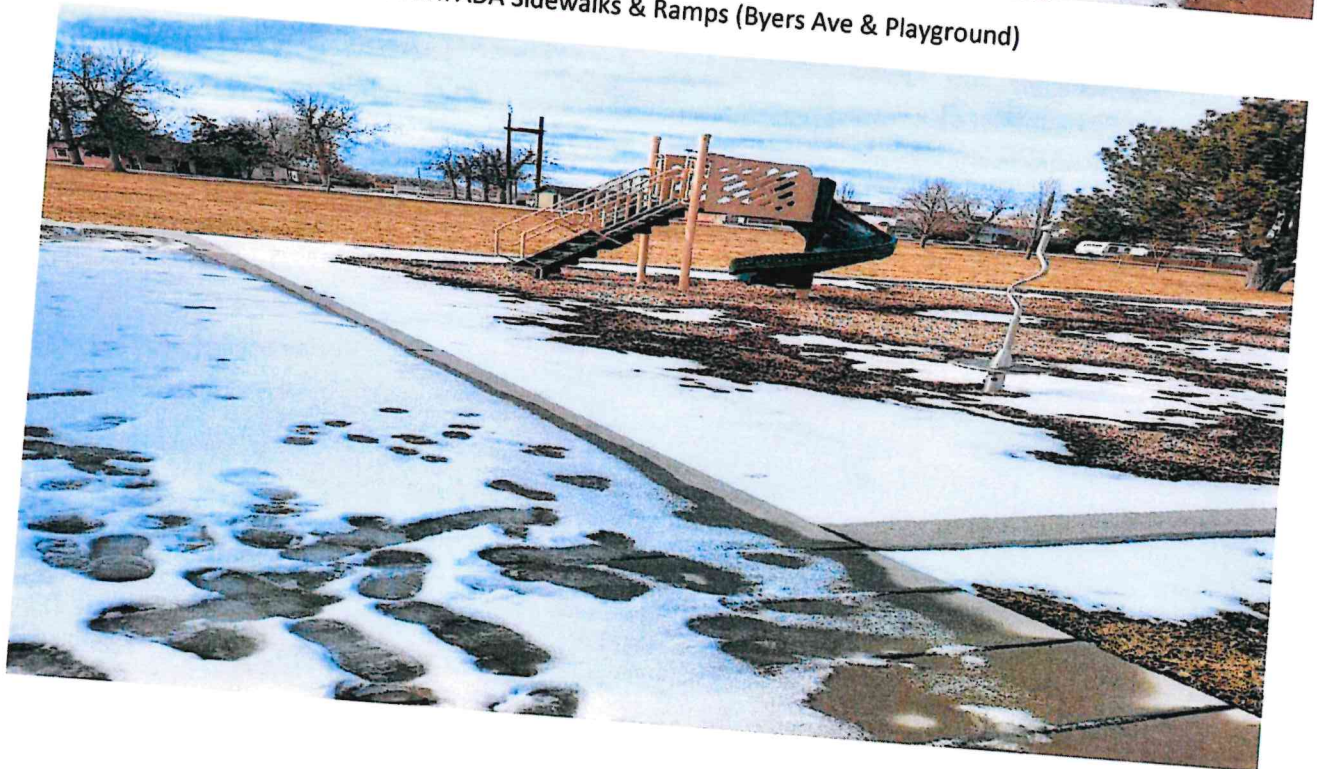


Riverview Park ADA Sidewalks & Ramps (Main Street)





Riverview Park ADA Sidewalks & Ramps (Byers Ave & Playground)





WELD COUNTY
ONLINE MAPPING

Rodger Farm Park



Add sidewalks and ADA ramps
for playground access.

30 LF.

30 LF.

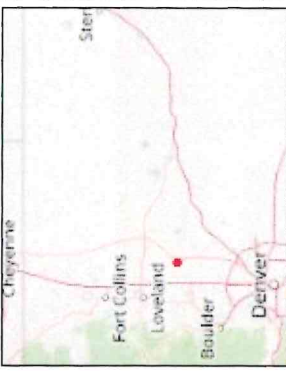
RODGERS CIR

793

1: 419



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THIS MAP IS NOT TO BE USED FOR NAVIGATION



- Legend**
- Parcels
 - Highway
 - County Boundary

Notes



Agenda Item Cover Sheet

MEETING DATE: October 1, 2024
AGENDA ITEM: Community Complex Parking Area Landscape Upgrade
DEPARTMENT: Capital Improvement Fund - Public Facilities
PRESENTED BY: Troy Renken, Town Manager

SUMMARY

The proposal will provide the following decorative cobble rock to place along the southern property line of the ballfields parking lot and the parking area for the horseshoe and volleyball pits on the western end of the town's complex north of Reynolds Ave.

- 210 tons of 2" - 4" Cobble stones
- Delivery from supplier to the Town site.
- Placement with the slinger machine over the 12,000 square foot areas.
- Laborer(s) to grade and level the total amount of materials placed by the slinger machine.

Town staff did solicit a secondary bid from Ewing Outdoor Supply in Fort Lupton. The verbal estimate they provided for the cobble and delivery was \$600 more than those line items in the Bedrock Slingers proposal. Ewing was not able to place the material.

FINANCIAL CONSIDERATIONS

Please see the attached proposal from Bedrock Slingers; bid proposal #45559 in the amount of \$23,004.00. These funds are available in the Capital Improvement Fund - Public Facilities line item.

RECOMMENDED ACTION

Move to approve the proposal from Bedrock Slingers in the amount of \$23,004.00.

ATTACHMENTS

Bedrock Slingers Bid Proposal #45559 dated 09/24/2024



Bedrock LLC
 10611 Highway 257 Spur
 Greeley, CO 80634
 Dispatch 970-776-8150
www.groundsolutionsco.com

Bid Proposal: 45559

Contractor: City of Platteville
Contact: David Brand
Email: dbrand@plattevillegov.org
Date: 9/24/2024
Phone: 970-785-2245
Job: Community Complex Ballfield Parking Area

Description	Unit x amount	Price
2" - 4" Cobble Purchase Price:	210 tons x \$43.75	\$ 9,187.50
Delivery: Slinger picking up total amount of material from supplier and delivering to jobsite		\$ 3,140.00
Placement: Slinger placing total amount of materials into designated areas		\$ 6,808.50
Grading: Laborer(s) grading & leveling the total amount of material placed by the Slinger		\$ 3,868.00
	Total	\$ 23,004.00

David Brand

To accept this proposal and the disclosure page, please sign below and fax or email a copy back to Bedrock LLC. All disclosures below are applicable to all proposals unless specifically noted in the descriptions above.

ACCEPTANCE OF PROPOSAL

Signature _____ Date ____/____/20__

If you have any questions, please call Ryan 719-726-2150 and thank you for your consideration.

Ryan Clifford Sales



Disclosure: This bid covers all material and labor as described above. Delivery schedules will be mutually agreed upon by both companies. All material is subject to availability. If tax exempt certificate is not provided all applicable taxes will be added to the material pricing as shown above. This bid is open for acceptance for 30 days from date of quote. Pricing will be subject to escalation if accepted after 30 days. This bid is only good if the site has access for our slinger truck to place the material directly into the desired areas. (requires the truck to be within 60 foot of application area).

Payment Terms: Due upon receipt, unless current contract reflects other terms. All invoices shall be due and payable upon receipt. If any invoices are not paid on or before thirty (30) days after receipt, the outstanding balance of the invoice shall thereafter bear interest at the rate of 1.5% per month, compounding monthly, until paid. If Bedrock LLC is required to institute legal action to collect any past due invoice, it is agreed that Bedrock LLC shall be entitled to all costs of collection, including but not limited to court costs and reasonable attorneys' fees. If you do not have an account set up with Bedrock LLC / Ground Solutions prior to your project starting you will be asked to provide a credit card or check prior to the start of work for payment.

Fuel Surcharge: Effective July 1, 2018 there will be a fuel surcharge system put into place if fuel costs go above \$3.00/gallon and will be placed on each invoice according to the scale listed. \$3.51 to \$4.00= \$0.35/ton, \$4.01 to \$4.50= \$0.70/ton, \$4.51 to \$5.00= \$1.05/ton, \$5.01 to \$5.50= \$1.40/ton, \$5.51 to \$6.00= \$1.75/ton, \$6.01 to \$6.50= \$2.10/ton. Surcharge will be based off pricing information found at the website: <https://www.colorado.aaa.com/automotive/fuel>

Progress Billing: Any ongoing project that extends beyond 2 weeks for the scope of work outlined in the estimate will be subject to progress billing.

Traffic Control: Any traffic control that is need for a project is the customers responsibility. Unless otherwise noted in this proposal.



Agenda Item Cover Sheet

MEETING DATE: October 1, 2024
AGENDA ITEM: 2025 Draft Budget
DEPARTMENT: Legislative
PRESENTED BY: Troy Renken, Town Manager

SUMMARY

The draft budget for 2025 is being presented for Board review. The initial draft is always very basic and is a working copy to be used during the budget workshop scheduled for Monday, October 14th.

FINANCIAL CONSIDERATIONS

Review of proposed draft operating and capital budget that will be finalized before the December 15th, 2024 State of Colorado deadline.

RECOMMENDED ACTION

Move to approve accept the 2025 draft operating and capital budget that will be discussed in detail during the October 14th budget workshop.

ATTACHMENTS

2025 Draft Budget

**Town of Platteville
Budget Document
12/31/2024**

YTD TB Month

8 Assessed valuation
Mill Levy

56,214,780
18.385

1,033,508.73

Revenues

Account #	Account Description	2023 Actual	2024 YTD	2024 Projected	2024 Budget	2025 Budget
GENERAL FUND						
REVENUES						
TAXE 100-0000-411000	General Property Taxes	878,011	1,046,480	999,935	999,935	977,294
TAXE 100-0000-411001	Interest on Delinquent Taxes	1,370	871	1,307	1,000	1,000
TAXE 100-0000-413000	Specific Ownership Tax	39,510	21,652	40,000	45,000	45,000
TAXE 100-0000-414000	Sales Tax	1,633,695	990,198	1,485,298	1,500,000	1,500,000
TAXE 100-0000-414100	Vehicle Sales Tax	63,637	17,269	25,903	15,000	17,500
TAXE 100-0000-415002	Electric Tax	99,486	42,643	63,965	70,000	70,000
TAXE 100-0000-415003	Gas Tax	96,270	43,819	90,000	65,000	75,000
TAXE 100-0000-415004	Communications Tax	1,279	2,917	4,375	1,500	4,000
TAXE 100-0000-415009	Occupations Tax	142	106	159	-	-
TAXE 100-0000-416000	Exempt Fuel Tax	3,671	1,547	2,321	3,000	3,000
TAXE 100-0000-416001	Use Tax	2,984	-	-	-	-
LICE 100-0000-422000	Animal License	2,465	1,661	2,250	2,000	2,000
LICE 100-0000-423000	Business/Sales Tax/Contractor License	3,864	3,221	4,831	5,000	3,500
LICE 100-0000-424000	Liquor License	176	179	268	250	250
LICE 100-0000-425000	Excavation permit	99	100	150	-	-
LICE 100-0000-426000	Building Permit	42,030	44,256	66,383	80,000	80,000
LICE 100-0000-427000	Special Use Permit	25	25	38	-	-
LICE 100-0000-426005	School District Impact Fee	-	1,054	1,581	-	4,743
LICE 100-0000-426006	Fire District Impact Fee	-	2,266	3,399	-	6,798
TAXE 100-0000-431000	County Road and Bridge	20,920	17,859	34,815	34,815	34,815
TAXE 100-0000-432000	Cigarette Tax	6,438	2,663	3,995	4,200	4,200
TAXE 100-0000-433000	Highway Users Tax	158,855	121,642	142,785	156,817	156,817
TAXE 100-0000-434000	Oil and Gas Severance Tax	153,887	89,483	89,483	140,000	100,000
TAXE 100-0000-436000	Motor Vehicle Road Tax	22,031	11,485	17,227	21,000	21,000
TAXE 100-0000-437000	Mineral Lease	37,585	24,180	37,585	30,000	30,000
MISC 100-0000-441000	Administrative Fee	231,695	151,229	226,844	226,844	226,844
CHAI 100-0000-444000	Ball Field/Park Rental Fee	1,380	580	1,380	2,000	2,000
CHAI 100-0000-444500	Recreation Fees/Donations	61,764	47,241	50,000	50,750	50,750
CHAI 100-0000-444501	Concession Sales	4,901	3,339	3,339	4,000	4,000
CHAI 100-0000-444520	Fort Vasquez / Welcome Center	9,510	5,375	6,500	7,000	7,000
CHAI 100-0000-445000	Refuse Collection	208,646	134,332	201,497	200,000	200,000
CHAI 100-0000-445100	Cleanup Days	4,231	3,440	4,159	6,500	6,500
CHAI 100-0000-445500	Street Lights	44,301	30,212	45,318	45,000	45,000
CHAI 100-0000-446001	Community Center Rental	8,851	8,795	9,000	8,500	8,500
CHAI 100-0000-447500	Zoning, Subdivision, Annexation	4,800	8,550	8,550	3,000	3,000
FINE 100-0000-451000	Misc Police Fees	3,728	3,077	3,250	4,000	4,000
FINE 100-0000-451001	Restitution	(573)	2,171	3,257	500	500
MISC 100-0000-451100	Court Costs	9,218	5,516	8,274	7,000	7,000
FINE 100-0000-452000	Fines	186,766	132,862	152,000	125,000	150,000
MISC 100-0000-511001	Development Reimbursement	1,425	18,247	19,500	2,500	5,000
CHAI 100-0000-511450	Gilcrest Law Enforcement Services	107,207	80,442	119,379	122,960	122,960
MISC 100-0000-511500	Development Reimbursement	2,867	-	2,500	-	-
CHAI 100-0000-511501	SRO Services	105,004	40,950	61,424	137,950	137,950
MISC 100-0000-512000	Earnings on Investments	197,193	125,856	188,784	65,000	100,000
MISC 100-0000-512002	Misc Revenue - Public Works	-	30	45	5,000	5,000
MISC 100-0000-513000	Sale of Town Property	-	-	-	2,500	2,500
MISC 100-0000-514001	Utility Bill Penalties/Interest	5,810	-	-	5,000	5,000
MISC 100-0000-514500	Royalties	158,136	89,199	104,129	40,000	100,000
MISC 100-0000-518100	Grant Revenue	(3,804)	20	30	-	-
MISC 100-0000-519000	Convenience Fees	2,436	1,493	2,240	2,000	2,000
MISC 100-0000-519003	Misc. Revenue-Senior Organization	15,192	9,442	15,000	18,000	15,000
MISC 100-0000-519004	Misc. Revenue - Police	111	521	91	1,000	1,000
MISC 100-0000-519100	Misc Revenue -General	33,663	14,440	23,429	15,000	15,000
MISC 100-0000-520300	Grant Revenue	32,994	6,004	6,004	20,000	20,000
MISC 100-0000-522040	United Way-Recreation	7,000	7,000	7,000	4,600	4,600

TOTAL GENERAL FUND REVENUES		4,712,878	3,417,938	4,390,977	4,306,120	4,388,021
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General Fund Expenditures

LEGISLATIVE Expenditures

100-0110-617000	Trustee/PC Salary	9,010	2,940	6,460	7,000	7,000
100-0110-616000	Mayor Salary	4,325	2,100	4,200	4,200	4,200
100-0110-618000	Payroll Taxes	218	83	124	170	170
100-0110-618002	PERA	1,669	545	818	975	975
100-0110-651700	Codification	300	-	2,800	2,800	2,800
100-0110-653000	Dues/Subscriptions	2,795	3,491	3,491	3,328	3,491
100-0110-653300	Publishing	2,194	1,351	1,351	1,500	1,500
x 100-0110-654400	Supplies/Small Equipment	149	121	182	150	150
100-0110-660010	Board Videos	-	-	-	-	-
100-0110-654440	Small Equipment	153	-	-	-	-
100-0110-660010	Citizen Advisory Committees	-	1,735	2,603	6,800	6,800
x 100-0110-671000	Travel/Training/Meetings	2,530	1,392	3,000	3,000	3,000
100-0110-701600	Community Donations	1,740	1,230	2,000	3,000	3,000
100-0110-701700	Election Expenses	-	-	-	4,000	4,000
100-0110-702900	Misc Professional fees	3,345	2,660	2,660	-	-

TOTAL LEGISLATIVE

		28,427	17,648	29,689	36,923	37,086
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ADMINISTRATIVE Expenditures

100-0140-613000	Contract Accountant	16,505	21,193	23,000	23,000	23,000
100-0140-615000	Judicial Services	7,200	4,800	7,200	7,200	7,200
100-0140-651500	Recruitment	683	-	-	-	-
100-0140-652300	Copier/Postage Meter	17,348	16,203	24,304	15,000	15,000
x 100-0140-653000	Dues/Subscriptions	4,360	661	1,747	1,951	1,951
100-0140-653900	Insurance/Bonds	43,592	52,812	75,108	75,108	82,155
100-0140-654400	Supplies/Small Equipment	10,538	7,436	7,534	7,000	7,000
100-0140-654420	Bank Fees	-	-	-	500	500
100-0140-654430	Credit Card Fees	272	46	69	-	-
100-0140-654440	Small Equipment	3,247	2,937	3,200	3,000	3,000
100-0140-654600	Employee Holiday Party	6,010	1,217	7,500	7,500	7,500
100-0140-654610	Misc	13,673	6,778	15,000	15,000	15,000
100-0140-655000	Caselle/Asyst Software	5,498	11,578	17,000	1,500	15,000
100-0140-671000	Travel/Training/Meetings	6,936	3,842	5,500	5,000	5,000
100-0140-701000	Weld County Treasurer Fees	10,795	10,469	10,794	10,000	10,000
100-0140-701100	Accounting/Auditing	12,000	12,500	12,000	12,500	12,500
100-0140-701500	Computer Consulting/Expense	91,333	61,624	72,000	85,000	85,000
100-0140-680000	Impact fee pass through	-	-	-	-	-
10-0140-702600	Legal Services	-	18,540	27,810	22,500	22,500
100-0140-702610	Prosecuting Attorney	-	4,200	10,000	10,000	10,000
x 100-0140-702900	Misc Professional Fees	5,019	2,831	3,500	3,500	3,500
100-0140-754010	Phones/Pager/Data Line/TV	4,123	7,164	10,746	5,500	10,000
100-0140-792500	M/R Equipment	31	21	31	500	500
100-0140-811000	Capital Outlay	-	742,493	742,493	5,000	5,000
100-0140-810103	Computer/Software Purchases	69,116	19,723	22,000	20,000	20,000
100-0140-810104	Website Development	4,100	7,540	9,300	1,000	1,000

TOTAL ADMINISTRATIVE

		332,380	1,016,608	1,107,836	337,259	362,306
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BUILDINGS AND GROUNDS Expenditures

100-0150-651500	Recruitment	120	514	500	500	500
100-0150-652900	Uniforms/Equipment	634	435	652	650	650
100-0150-654400	Supplies/Small Equipment	3,078	5,402	5,000	6,500	6,500
100-0150-656900	Ditch/Well Water Assessment	12,820	14,101	14,101	15,000	15,000
100-0150-671000	Travel/Training/Meetings	-	-	500	500	500
100-0150-701400	Cleaning Fees	18,363	16,900	25,350	20,000	25,000
100-0150-754010	Phones/Pager/Data Line/TV	3,002	2,261	3,392	3,500	3,500
100-0150-754020	Utilities	36,729	35,486	53,229	37,000	55,000
100-0150-754030	Water Fee to Water Fund	3,400	2,667	3,400	4,000	4,000
100-0150-754040	Sewer Fee to Sewer Fund	1,000	1,000	1,000	1,500	1,500

100-0150-791000	M/R Buildings	28,260	10,986	30,189	20,000	20,000
100-0150-792500	M/R Equipment	17,773	15,621	14,686	12,000	12,000
100-0150-793500	M/R Grounds	5,816	25,195	27,500	6,500	6,500
100-0150-794000	Landscaping	2,870	1,813	2,500	5,000	5,000
100-0150-810150	Building/Rooms	8,043	7,911	8,500	15,000	15,000
100-0150-795000	Fort Vasquez Maintenance	90	-	-	-	-
100-0150-815109	Capital improvement projects	103,350	2,500	2,500	50,000	50,000
100-0150-651800	Mosquito Control	6,370	-	-	6,000	6,000
100-0150-651801	Pest Abatement	2,829	-	-	3,000	3,000

TOTAL BUILDINGS AND GROUNDS

254,549	142,792	192,998	206,650	229,650
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PLANNING, ZONING & ECONOMIC DEVELOPMENT Expenditures

100-0160-611000	Salary/Wages	-	-	-	-	-
100-0160-653000	Dues/Subscriptions	-	-	-	-	-
100-0160-654400	Supplies/Small Equipment	-	-	-	-	-
100-0160-655200	Publications/Advertising	-	466	-	-	-
100-0160-671000	Travel/Training/Meetings	-	-	-	1,500	1,500
100-0160-701300	Building Inspection Fees	28,142	33,849	37,000	35,000	40,000
100-0160-702100	Engineer Services	9,654	15,661	17,000	12,000	17,000
100-0160-702200	Planning Services	41,339	15,270	25,000	35,000	35,000
100-0160-702600	Legal Services	6,407	3,438	7,000	7,000	7,000

TOTAL PLANNING, ZONING & ECONOMIC DEVELOPMENT Exp

85,543	68,685	86,000	90,500	100,500
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POLICE Expenditures

100-0210-651500	Recruitment	2,042	1,740	2,610	5,000	5,000
100-0210-652400	Crime Control/Investigation	2,608	1,851	4,752	5,000	5,000
100-0210-652450	Code Enforcement Training/Supplies	473	97	145	500	500
100-0210-652460	Animal Shelter/Control	194	653	979	2,000	2,000
100-0210-652900	Uniforms/Equipment	4,541	6,796	8,000	8,000	8,000
100-0210-653000	Dues/Subscriptions	1,495	530	1,025	800	800
100-0210-653800	Gas/Oil	37,576	21,129	31,693	40,000	40,000
100-0210-653900	Insurance/Bonds	-	-	-	-	-
100-0210-654400	Supplies/Small Equipment	3,488	983	1,475	5,000	5,000
100-0210-654410	Postage/Copies	-	-	-	-	-
100-0210-671000	Travel/Training/Meetings	2,290	922	5,000	5,000	5,000
100-0210-681000	Community/Youth Programs	3,387	1,561	2,473	3,000	3,000
100-0210-683000	Computer/Radio Fees	6,505	6,468	8,002	11,500	11,500
100-0210-702600	Legal Services	2,891	1,869	2,804	3,000	3,000
100-0210-754010	Phones/Pager/Data Line/TV	13,048	8,980	13,470	14,000	14,000
100-0210-792500	M/R Equipment	5,340	3,655	5,158	4,000	4,000
100-0210-796500	M/R Vehicles	17,395	9,342	14,014	15,000	20,000
100-0210-810217	Computers	-	2,153	2,153	3,000	3,000

TOTAL POLICE

103,273	68,731	103,753	124,800	129,800
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WAGES AND BENEFITS

100-0170-611000	Public Works Salaries	202,357	185,326	277,989	246,387	253,779
100-0170-611003	Administration Salaries	222,092	235,299	352,949	329,240	336,831
100-0170-611004	Police Salaries	900,465	540,919	811,379	870,175	894,423
100-0170-611005	Recreation Salaries	137,453	103,812	155,718	147,857	152,293
100-0170-611007	Museum Salaries	12,118	4,986	7,480	38,198	15,000
100-0170-618000	Payroll Taxes	27,824	16,042	24,063	28,623	29,403
100-0170-618001	FPPA	100,194	60,845	91,268	112,829	115,958
100-0170-618002	PERA	116,030	69,805	104,708	116,470	119,593
100-0170-618003	Longevity	55,121	19,118	28,676	57,285	57,285
100-0170-618004	Health, Dental, Vision	217,724	190,443	285,664	322,284	334,311
100-0170-619000	Workers Compensation	27,478	25,316	34,474	34,474	34,629

TOTAL WAGES AND BENEFITS

2,018,855	1,451,911	2,174,367	2,303,821	2,343,506
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PUBLIC WORKS Expenditures

100-0305-651500	Recruitment	139	1,857	1,857	500	500
100-0305-652900	Uniforms/Equipment	1,463	1,002	1,503	1,500	1,500
100-0305-653800	Gas/Oil	11,172	4,861	7,291	12,000	12,000
100-0305-653900	Insurance/Bonds	-	-	-	-	-
100-0305-654400	Supplies/Small Equipment	5,364	2,640	4,000	4,000	4,000
100-0305-655200	Publications/Advertising	-	-	-	-	-
100-0305-671000	Travel/Training/Meetings	233	65	1,000	1,000	1,000
100-0305-702900	Misc Professional Fees	1,069	298	298	300	300
TOTAL PUBLIC WORKS		19,438	10,723	15,949	19,300	19,300
STREETS Expenditures						
100-0310-702100	Engineer Services	23,516	4,781	20,000	20,000	20,000
100-0310-703500	Weed Control	1,438	2,253	3,379	5,000	5,000
100-0310-754010	Phones/Pager/Data Line/TV	358	244	365	500	500
100-0310-792500	M/R Equipment	24,253	12,546	18,819	18,000	18,000
100-0310-796500	M/R Vehicles	4,176	2,807	4,210	2,500	2,500
100-0310-797000	Maintenance of Condition	137,131	33,728	75,000	75,000	75,000
100-0310-797500	Crack Sealing	37,800	50,000	50,000	50,000	50,000
100-0310-810320	PW Capital Items	269,855	478,825	478,825	485,000	350,000
100-0310-901000	Ice/Snow Removal	11,192	6,942	10,475	15,000	15,000
100-0310-902000	Signs	7,204	3,472	5,209	15,000	15,000
100-0310-905000	Street Lighting	45,315	29,764	44,646	42,000	42,000
100-0310-957000	Land Lease-UP	8,601	-	8,601	9,000	9,000
TOTAL STREETS		570,838	625,362	719,530	737,000	602,000
SANITATION Expenditures						
100-0320-703000	Refuse Collection	209,704	124,607	186,911	190,000	190,000
100-0320-703001	Cleanup Days	23,570	11,402	18,000	20,000	20,000
TOTAL SANITATION		233,274	136,009	204,911	210,000	210,000
PARKS Expenditures						
100-0510-654602	Park Equipment Purchase	-	-	-	-	-
100-0510-703002	Sanitation	6,720	5,952	8,928	7,000	9,000
100-0510-703500	Weed Control	1,387	-	-	2,500	2,500
100-0510-754010	Phones/Pager/Data Line/TV	307	2,280	3,420	400	400
100-0510-754030	Water Fee to Water Fund	-	-	-	3,900	3,900
100-0510-756010	Community Events	6,110	691	1,037	5,000	5,000
100-0510-791000	M/R Buildings	(142)	416	624	5,000	5,000
100-0510-792500	M/R Equipment	40,860	10,445	20,000	50,000	50,000
100-0510-793500	M/R Grounds	23,411	17,224	25,836	30,000	30,000
100-0510-796500	M/R Vehicles	1,380	719	1,079	2,500	2,500
100-0510-815109	Capital Outlay	-	-	-	-	-
TOTAL PARKS		80,031	37,728	60,924	106,300	108,300
RECREATION Expenditures						
100-0530-652100	Concession Supplies	4,464	3,475	4,464	4,500	4,950
100-0530-653900	Insurance/Bonds	-	-	-	-	-
100-0530-654400	Supplies/Small Equipment	2,423	2,430	3,470	4,500	5,000
100-0530-654430	Credit Card Fees	5,688	4,040	6,060	6,500	6,500
100-0530-654610	Misc	1,882	1,673	2,509	3,500	4,000
100-0530-655300	Recreation Equipment	6,849	2,451	7,000	5,000	7,250
100-0530-655400	Recreation Uniforms	8,401	7,634	8,500	8,500	8,750
100-0530-656400	Trophies/Awards	1,964	1,504	2,256	3,000	3,500
100-0530-657500	Youth Activities	5,416	6,010	9,015	6,000	8,000
100-0530-657550	Viking Time Expenses	2,436	372	3,000	3,000	-
100-0530-671000	Travel/Training/Meetings	3,062	1,255	3,000	3,000	3,000
100-0530-673000	Background Checks	2,322	-	-	1,500	2,500
100-0530-701500	Computer Consulting/Expense	2,151	2,568	3,000	3,000	4,500
100-0530-702500	League/Tournament Fees	6,507	4,930	7,000	7,500	7,500
100-0530-754010	Phones/Pager/Data Line/TV	1,239	1,030	1,546	1,500	1,700
100-0530-754050	Lights-Ballfields	314	-	-	-	-

TOTAL RECREATION		55,118	39,373	60,821	61,000	67,150
SENIORS Expenditures						
100-0540-653800	Gas/Oil	539	-	-	1,500	1,700
100-0540-654400	Supplies/Small Equipment	8,004	5,868	6,000	5,000	7,500
100-0540-671000	Travel/Training/Meetings	2,099	949	1,423	2,500	3,000
100-0540-671800	Activity Expenses	7,965	10,511	12,500	15,000	17,500
100-0540-672000	Town-Sponsored Meals	2,498	957	2,300	2,000	2,500
100-0540-754010	Phones/Pager/Data Line/TV	305	379	569	400	600
100-0540-796500	M/R Vehicles	2,684	2,144	3,216	3,000	3,200
TOTAL SENIORS		24,093	20,808	26,008	29,400	36,000
HISTORICAL SOCIETY Expenditures						
100-0550-653900	Insurance/Bonds - Pioneer	-	-	-	3,000	3,281
100-0550-754010	Communications - Pioneer	2,198	1,628	2,442	2,500	2,500
100-0550-755000	Security - Pioneer	210	134	201	600	600
100-0550-791000	M/R Buildings - Pioneer	2,626	7,321	10,981	12,000	12,000
100-0550-793500	M/R Grounds - Pioneer	319	-	-	-	-
100-0550-794000	Landscaping -Pioneer	-	-	-	-	-
100-0550-794010	Consignment expenses - Welcome Ctr	-	1,453	1,500	1,500	1,500
100-0550-794020	Activity Expenses - Welcome Ctr	-	1,205	2,000	2,000	2,000
100-0550-794030	Merchandise and Materials - Welcome Ctr	-	2,318	2,500	2,000	2,500
100-0550-795000	Supplies - Welcome Ctr	11,148	1,392	1,500	1,000	1,500
TOTAL HISTORICAL SOCIETY		16,501	15,451	21,124	24,600	25,881
TRANSFERS						
100-0610-982802	Donation to Harvest Daze Fund	15,000	14,145	10,000	15,000	15,000
TOTAL TRANSFERS		15,000	14,145	10,000	15,000	15,000
TOTAL GENERAL FUND EXPENDITURES		3,837,320	3,665,973	4,813,909	4,302,553	4,286,480
NET INCOME GENERAL FUND		875,558	(248,035)	(422,933)	3,567	101,541
End Fund Balance		\$ 4,049,882	\$ 4,925,440	\$ 4,925,440	\$ 4,925,440	\$ 4,502,507
End Fund Balance		\$ 4,925,440	\$ 4,677,405	\$ 4,502,507	\$ 4,929,007	\$ 4,604,047

LIBRARY FUND REVENUES

Revenues						
210-0000-411000	General Property Taxes	50,876	58,806	58,806	57,517	56,215
210-0000-411001	Interest on Delinquent Taxes	77	49	74	20	20
210-0000-411100	Senior/Veterans Tax	-	-	-	-	-
210-0000-438000	Library District	1,212,832	1,311,051	1,311,051	1,311,657	1,311,657
210-0000-438100	Donations	639	-	-	-	-
210-0000-490000	Earnings on Investments	155,344	123,810	185,715	50,000	50,000
210-0000-438110	Misc Revenue	15	2,050	3,075	-	-
210-0000-438120	Xcel Energy Rebate	13,260	4,680	7,020	15,000	15,000
GILCREST LIBRARY Revenues						
210-2110-490000	Earnings on Investments	12,498	14,015	21,022	-	-
TOTAL LIBRARY FUND REVENUES		1,445,542	1,514,461	1,586,763	1,434,194	1,432,892

LIBRARY FUND EXPENDITURES

Expenditures						
210-0000-611000	Salary/Wages	297,266	259,178	388,768	350,182	385,077
210-0000-611001	Seasonal Wages	-	-	-	-	-
210-0000-618000	Payroll Taxes	6,333	4,115	6,172	7,004	7,004
210-0000-618002	PERA	48,129	38,689	58,034	44,143	44,143

210-0000-618003	Longevity	33,264	3,185	4,777	28,400	28,400
210-0000-618004	Health, Dental, Vision	65,032	37,888	56,832	100,903	104,941
210-0000-619000	Workers Compensation	9,710	5,178	6,515	6,515	6,371
210-0000-650120	Archives	2,500	2,500	3,750	2,500	2,500
210-0000-652000	Donations Given	500	2,282	3,424	3,000	4,000
210-0000-653000	Dues/Subscriptions	1,172	1,892	2,838	1,500	1,500
210-0000-653900	Insurance/Bonds	18,592	18,786	24,503	24,503	26,802
210-0000-654100	Circulating Materials	1,685	6,773	10,160	24,500	20,000
210-0000-654200	Periodicals	394	379	569	500	500
210-0000-654300	Audio/Visual	16,633	5,522	8,283	6,000	6,000
210-0000-654400	Supplies/Small Equipment	7,436	1,727	2,591	7,250	7,250
210-0000-654610	Misc	-	-	-	-	-
210-0000-655200	Publications/Advertising	7,965	3,337	5,006	10,000	10,000
210-0000-655800	Children's Programming	5,055	2,336	3,504	6,500	6,500
210-0000-655810	Adult Programming	3,811	1,961	2,942	3,750	4,500
210-0000-655820	Board / Volunteer Appreciation	3,184	395	592	3,000	3,000
210-0000-655830	Tuition Reimbursement	3,960	4,194	6,290	30,000	30,000
210-0000-655840	Storage Unit	455	520	780	1,500	1,500
210-0000-671000	Travel/Training/Meetings	2,344	724	1,087	2,500	2,500
210-0000-701000	Weld County Treasurer Fees	514	590	884	600	600
210-0000-701050	Administrative Fees	46,339	32,876	46,339	49,314	53,262
210-0000-701400	Cleaning Fees	6,075	4,495	6,743	8,000	9,000
210-0000-702900	Misc Professional Fees	-	400	600	10,000	1,000
210-0000-754010	Phones/Pager/Data Line/TV	5,175	5,033	7,549	7,500	7,500
210-0000-754020	Utilities	7,123	3,204	4,806	10,000	10,000
210-0000-791000	M/R Buildings	2,081	2,356	3,533	16,000	16,000
210-0000-792500	M/R Equipment	217	-	-	-	-
210-0000-793500	M/R Grounds	8,853	-	-	-	-
210-0000-812103	Contingency	2,149	-	-	5,000	20,000
210-0000-812104	Equipment Acquisitions	76	726	1,089	3,000	1,500
210-0000-812107	Art/Furnishings	242	-	-	2,000	2,000
210-0000-812109	Library Capital Items	6,851	13,975	20,963	100,000	-
TOTAL PLATTEVILLE LIBRARY		621,114	465,215	689,920	875,564	823,350

TOTAL PLATTEVILLE LIBRARY

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GILCREST LIBRARY Expenditures

210-2110-611000	Salary/Wages	102,661	54,757	82,135	135,965	149,539
210-2110-611001	Seasonal Wages	-	-	-	-	-
210-2110-618000	Payroll Taxes	452	884	1,326	2,719	2,719
210-2110-618002	PERA	14,085	8,139	12,209	15,174	15,174
210-2110-618003	Longevity	1,477	277	415	2,300	6,000
210-2110-618004	Health, Dental, Vision	12,831	5,455	8,182	14,415	14,992
210-2110-619000	Workers Compensation	2,986	1,592	2,240	2,240	2,190
210-2110-653900	Insurance/Bonds	-	-	-	-	-
210-2110-654100	Circulating Materials	10,399	7,237	10,856	15,000	12,000
210-2110-654200	Periodicals	483	229	343	400	400
210-2110-654300	Audio/Visual	1,187	453	680	2,000	1,500
210-2110-654400	Supplies/Small Equipment	2,100	1,587	2,380	2,500	4,000
210-2110-655800	Children's Programming	3,389	2,323	3,485	6,500	6,500
210-2110-655810	Adult Programming	2,404	1,820	2,730	3,750	4,500
210-2110-701400	Cleaning Fees	5,400	3,885	5,828	6,500	7,000
210-2110-754010	Phones/Pager/Data Line/TV	2,578	643	965	2,750	3,000
210-2110-754020	Utilities	4,415	2,838	4,258	5,000	5,000
210-2110-791000	M/R Buildings	8,689	3,721	5,581	8,500	8,500
210-2110-792500	M/R Equipment	214	-	-	-	-
210-2110-793500	M/R Grounds	-	-	-	-	-
210-2110-815109	Capital Outlay	-	-	-	10,000	6,500
210-2110-812104	Equipment and furnishings	-	-	-	2,000	2,000
	Transfers	-	-	-	-	-
TOTAL GILCREST LIBRARY		175,749	95,840	143,611	237,713	251,514

TOTAL GILCREST LIBRARY

TOTAL LIBRARY EXPENDITURES

		796,863	561,055	833,531	887,398	1,074,864
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NET INCOME LIBRARY

		648,679	953,407	753,232	546,796	358,028
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Beg Fund Balance		\$ 3,105,537	\$ 3,754,216	\$ 3,754,216	\$ 3,754,216	\$ 4,507,448
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End Fund Balance	\$ 3,754,216	\$ 4,707,623	\$ 4,507,448	\$ 4,301,013	\$ 4,865,476
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CEMETERY REVENUES

Revenues

220-0000-490000	Earnings on Investments	11,429	8,333	12,499	3,500	3,500
220-0000-573000	Lot Sales	20,000	11,200	16,800	22,000	22,000
220-0000-573002	Vault Sales	1,665	1,110	1,665	1,500	1,500
220-0000-573004	Open/Close Fees	19,355	13,700	25,000	25,000	25,000
220-0000-577000	Water Tower Lease	19,409	8,000	25,000	15,000	15,000
220-0000-578000	Land Lease-Water Fund	50,000	33,333	50,000	50,000	50,000
220-0000-512002	Misc Revenue	-	-	-	-	-

TOTAL CEMETERY REVENUES		121,858	75,676	130,964	117,000	117,000
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CEMETERY EXPENDITURES

Expenditures

220-0000-611000	Salary/Wages	25,677	19,816	29,724	26,252	27,040
220-0000-618000	Payroll Taxes	376	324	487	457	471
220-0000-618002	PERA	3,201	2,947	4,421	3,733	3,845
220-0000-618003	Longevity	753	125	187	2,115	6,746
220-0000-618004	Health, Dental, Vision	1,410	2,072	3,108	6,487	6,487
220-0000-619000	Workers Compensation	1,121	598	928	551	555
220-0000-652900	Uniforms/Equipment	877	601	902	1,000	1,000
220-0000-653800	Gas/Oil	3,724	1,548	2,322	4,000	4,000
220-0000-653900	Insurance/Bonds	2,590	2,617	2,590	4,720	5,163
220-0000-654400	Supplies/Small Equipment	95	52	1,500	1,500	1,500
220-0000-654500	Vault Purchase (by Town)	4,250	-	3,450	3,000	3,000
220-0000-701050	Administrative Fees	37,071	13,200	37,071	19,726	21,305
220-0000-703002	Sanitation	4,362	2,968	3,850	4,200	4,200
220-0000-754010	Phones/Pager/Data Line/TV	189	139	209	300	300
220-0000-754020	Utilities	56	401	601	400	600
220-0000-792000	M/R Sprinklers	1,174	1,469	2,203	3,500	3,500
220-0000-792500	M/R Equipment	2,618	800	1,199	2,500	2,500
220-0000-793500	M/R Grounds	13,988	11,742	13,988	10,750	10,750
220-0000-794000	Mowing Contract	15,070	9,162	15,000	15,000	15,000
220-0000-796500	M/R Vehicles	1,669	935	1,402	600	600
220-0000-812206	Capital Outlay	5,623	-	80,000		
220-0000-812201	Capital Outlay	37,373	1,730	80,000		
	Transfer	-	-	-		

TOTAL CEMETERY EXPENDITURES		163,266	73,245	285,142	110,792	118,562
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NET INCOME CEMETERY		(41,408)	2,432	(154,178)	6,208	(1,562)
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End Fund Balance	\$ 319,177	\$ 277,769	\$ 277,769	\$ 277,769	\$ 123,592
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End Fund Balance	\$ 277,769	\$ 280,201	\$ 123,592	\$ 283,978	\$ 122,030
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CONSERVATION TRUST

Revenues

230-0000-490000	Earnings on Investments	3,945	2,876	4,314	1,500	1,500
230-0000-490100	Lottery	41,508	19,509	29,264	35,000	35,000

TOTAL CONSERVATION TRUST REVENUES		45,453	22,385	33,577	36,500	36,500
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CONSERVATION TRUST EXPENDITURES

Expenditures

230-0000-812304	Parks Capital Items	-	-	-		
230-0000-812306	Ball Field Maintenance	2,902	15,184	30,000	30,000	30,000
230-0000-812309	Tree City USA	7,542	538	6,000	6,000	6,000
		-	-	-		

TOTAL CONSERVATION TRUST EXPENDITURES		10,443	15,722	36,000	36,000	36,000
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NET INCOME CONSERVATION TRUST		35,009	6,663	(2,423)	500	500
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End Fund Balance	\$ 118,365	\$ 153,374	\$ 153,374	\$ 153,374	\$ 153,874
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End Fund Balance	\$ 153,374	\$ 180,038	\$ 150,952	\$ 153,874	\$ 154,374
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LAW ENFORCEMENT TRAINING FUND REVENUES

Revenues						
280-0000-448000	Impact fees	85	759	1,139	-	-
280-0000-448001	Victim Surcharge	47,343	46,849	70,274	55,000	55,000
280-0000-448002	Gilcrest Law Enforcement Services	30,814	20,110	30,166	32,000	32,000
280-0000-448003	SRO Services	21,076	9,580	14,370	34,487	34,487
280-0000-490000	Earnings on Investments	9,282	28,530	7,750	1,500	1,500
280-0000-513000	Sale of Town Property	-	-	-	-	-
280-0000-518100	Grant Revenue	-	2,848	-	25,000	25,000
		-	-	-	-	-
		-	-	-	-	-
TOTAL LAW ENFORCEMENT FUND REVENUES		108,599	108,676	123,697	147,987	147,987

LAW ENFORCEMENT TRAINING FUND EXPENDITURES

Expenditures						
280-0000-671500	Victim Advocates	2,500	2,210	4,500	2,500	2,600
280-0000-810210	Police Equipment	4,474	3,483	1,000	50,000	50,000
280-0000-810212	Dispatch / Radio Fees	35,798	33,712	35,798	44,000	44,000
280-0000-815200	Replacement Vehicle	30,000	55,000	30,000	55,000	60,000
280-0000-816000	Contingency for Replacement	49,149	9,325	49,149	15,000	30,000
	Transfer	(12,000)	-	-	-	-
TOTAL LAW ENFORCEMENT FUND EXPENDITURES		109,920	103,729	120,447	166,500	186,600

NET INCOME LAW ENFORCEMENT FUND	(1,321)	4,947	3,250	(18,513)	(38,613)
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Beg Fund Balance	\$ 302,497	\$ 301,176	\$ 301,176	\$ 301,176	\$ 304,426
End Fund Balance	\$ 301,176	\$ 306,123	\$ 304,426	\$ 282,663	\$ 265,813

HARVEST DAZE

HARVEST DAZE REVENUES

290-0000-511500	Donations	15,402	25	15,402	15,000	15,000
290-0000-511510	Booth Rental	200	100	150	150	150
290-0000-511530	Golf Registration	15,850	19,105	19,105	15,000	15,000
290-0000-511550	Beer Garden Sales	2,046	1,020	1,020	2,500	2,500
290-0000-490000	Earnings on Investments	21	15	15	15	15
290-0000-520000	Town Donation	15,000	-	15,000	15,000	15,000
		-	-	-	-	-
TOTAL HARVEST DAZE REVENUES		48,519	20,265	50,692	47,665	47,665

Expenditures

Expenditures

290-0000-652200	Advertising	-	-	-	-	-
290-0000-652210	Fireworks	8,000	8,000	8,000	8,000	8,000
290-0000-652220	Golf Tournament	8,719	9,039	8,719	9,000	9,000
290-0000-652260	Entertainment	9,975	8,575	9,975	7,000	7,000
290-0000-652270	Youth Activities	16,165	15,200	16,165	15,000	15,000
290-0000-652280	Beer Garden Expense	1,843	-	1,843	1,250	1,250
290-0000-652290	Sanitation Expense	1,025	-	1,025	1,500	1,500
290-0000-654400	Supplies/Small Equipment	1,426	67	3,836	1,500	1,500
290-0000-654610	Misc	214	1,502	2,253	3,000	3,000
		-	-	-	-	-
TOTAL HARVEST DAZE EXPENDITURES		47,366	42,383	51,816	46,250	46,250

NET INCOME HARVEST DAZE	1,153	(22,118)	(1,124)	1,415	1,415
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Beg Fund Balance	\$ 11,146	\$ 12,299	\$ 12,299	\$ 12,299	\$ 13,714
End Fund Balance	\$ 12,299	\$ (9,818)	\$ 11,175	\$ 13,714	\$ 15,129

CAPITAL IMPROVEMENT FUND

Revenues

CAPITAL IMPROVEMENTS Revenues

-	-	-	-
-	-	-	-

310-1000-491000	Sales Tax	820,277	496,586	744,879	800,000	800,000
310-1000-490000	Earnings on Investments	13,504	15,293	22,940	7,500	7,500
310-1000-490501	Donations	200,000				
310-1000-490500	Grant Revenue	4,579	-			
		-	-	-		
USE TAX Revenues		-	-	-		
310-1110-416001	Use Tax	32,856	36,640	38,500	35,000	35,000
310-1110-490000	Earnings on Investments	9,249	6,743	10,115	7,500	7,500
		-	-	-		
SIDEWALK MAINTENANCE Revenues		-	-	-		
310-1120-490900	Utility Billing Income	75,396	50,116	75,174	75,000	75,000
		-	-	-		
PUBLIC FACILITIES Revenues		-	-	-		
310-1130-490200	Impact Fee	-	8,990	8,990	2,096	2,096
310-1130-490000	Earnings on Investments	(54)	-	-		
310-1130-512002	Misc Revenue	-	-	-		
		-	-	-		
STORM DRAINAGE Revenues		-	-	-		
310-1140-490200	Impact Fee	-	1,601	1,601	1,601	1,601
310-1140-490000	Earnings on Investments	28,214	20,570	30,855	20,000	20,000
		-	-	-		
OVERSIZE / OVERWEIGHT Revenues		-	-	-		
310-1150-448001	Oversize/Overweight Fee	1,500	-	1,500	500	500
		-	-	-		
TRANSPORTATION Revenues		-	-	-		
310-1160-490200	Impact Fee	-	2,860	2,860	2,860	2,860
310-1160-490000	Earnings on Investments	0	-	-		
310-1160-520300	Grant Revenue	-	-	-		
		-	-	-		
PARKS Revenues		-	-	-		
310-1170-490200	Impact Fee	-	1,538	1,538	1,538	1,538
310-1170-490000	Earnings on Investments	15,079	10,994	16,491		
		-	-	-		
TOTAL CAPITAL IMPROVEMENT FUND REVENUES		1,200,601	651,931	955,443	953,595	953,595

Expenditures

Capital Improvements Expenditures

310-0000-654610	Misc	-	-	-	-	-
310-0000-810004	Grand Avenue Project	1,168,380	7,425	100,000	750,000	750,000
310-0000-810021	Street Patching	-	-	-		
310-0000-811000	Capital Improvements Projects	-	-	-		
310-1000-791500	Repairs and Maintenance	-	-	-		
310-0000-815109	Capital Outlay	-	-	-		
		-	-	-		
USE TAX Expenditures		-	-	-		
310-1110-654601	Mowing Contract	26,632	17,084	25,626	30,000	30,000
310-1110-791500	Repairs and Maintenance	-	-	-		
310-1110-815109	Capital Outlay	-	-	-		
		-	-	-		
SIDEWALK Expenditures		-	-	-		
310-1120-791500	Repairs and Maintenance	-	129,071	129,071	100,000	100,000
		-	-	-		
PUBLIC FACILITIES Expenditures		-	-	-		
310-1130-791500	Repairs and Maintenance	-	-	-		
310-1130-815109	Capital Outlay	8,200	-	25,000	50,000	50,000
		-	-	-		
STORM DRAINAGE Expenditures		-	-	-		
		-	-	-		
OVERSIZE Expenditures		-	-	-		
		-	-	-		
TRANSPORTATION Expenditures		-	-	-		
310-1160-815109	Capital Outlay	-	-	-		

510-0000-701501	Caselle-1/3 of Contract	-	-	-	5,000	5,000
510-0000-702100	Engineer Services	-	1,103	40,580	20,000	20,000
510-0000-702300	Testing	16,481	7,107	10,661	20,000	20,000
510-0000-702600	Legal	-	-	-	-	-
510-0000-702900	Misc Professional Fees	5,705	219	329	5,000	5,000
510-0000-754010	Phones/Pager/Data Line/TV	3,343	2,821	4,232	3,500	3,500
510-0000-754020	Utilities	72,522	33,624	50,436	75,000	75,000
510-0000-791000	M/R Buildings	62	39	58	7,500	7,500
510-0000-792500	M/R Equipment	6,851	12,744	19,115	13,000	13,000
510-0000-795500	M/R Systems	79,912	64,669	70,000	75,000	95,000
510-0000-796500	M/R Vehicles	1,042	149	1,300	1,300	1,300
510-0000-815101	Aerators/Interim Improvements	-	-	-	5,000	5,000
510-0000-815106	WWTP-Design/Engineering	-	-	551,110	-	-
510-0000-815109	Capital Outlay	-	255,607	383,411	300,000	300,000
510-0000-815207	Utility Plan Update 2018	-	-	-	-	-
510-0000-815209	SCADA Upgrade	8,772	299	8,500	3,500	6,000
510-0000-816100	Lift Station Pump	-	-	-	4,000	7,500
510-0000-900000	SRF loan - Principal	-	-	-	152,178	152,178
510-0000-800100	SRF loan - Interest	140,621	66,306	140,621	140,621	140,621
510-0000-800000	Depreciation Expense	213,650	-	-	-	-
	Sewer expansion	-	-	-	-	-
		-	-	-	-	-
	TOTAL SEWER FUND EXPENDITURES	812,779	612,914	1,534,409	1,170,304	1,207,828

NET INCOME SEWER FUND		342,844	54,370	(533,484)	(289,137)	(226,662)
	Beginning Balance	\$ 4,416,470	\$ 4,759,314	\$ 4,759,314	\$ 4,759,314	\$ 4,470,177
	Ending Balance	\$ 4,759,314	\$ 4,813,684	\$ 4,225,830	\$ 4,470,177	\$ 4,243,515
	Beginning Funds Available		\$ 2,303,354	\$ 2,303,354	\$ 2,303,354	\$ 1,769,870
	Cap assets and debt	\$ (2,455,960)				
	Ending Funds Available	\$ 2,303,354	\$ 2,357,724	\$ 1,769,870	\$ 2,014,217	\$ 1,543,208

WATER FUND

Revenues

520-0000-441000	Administrative Fee	3,400	2,667	4,000		
520-0000-441500	Upkeep Charge	583,332	455,304	682,957	660,235	660,235
520-0000-441501	Consumption	419,698	470,877	706,316	572,019	572,019
520-0000-441503	Service Charge	-	-	-	-	-
520-0000-443500	Meter/Yoke Fee	-	7,858	11,787	1,000	1,000
520-0000-446000	Investment Fees	-	15,271	22,907	3,300	3,300
520-0000-490000	Earnings on Investments	85,626	67,915	101,873	25,000	85,000
520-0000-491000	Misc Revenue	357,889	15,360	23,040		
520-0000-441502	Utility Bill Penalties/Interest	440	320	480	250	250
		-	-	-	-	-
	TOTAL WATER FUND REVENUES	1,450,386	1,035,573	1,553,360	1,261,804	1,321,804

Expenditures

Expenditures

520-0000-611000	Salary/Wages	91,908	48,275	72,413	112,761	116,144
520-0000-618000	Payroll Taxes	1,419	726	1,088	1,965	2,024
520-0000-618002	PERA	11,760	7,093	10,640	16,035	16,516
520-0000-618003	Longevity	2,856	-	-	2,250	2,250
520-0000-618004	Health, Dental, Vision	5,484	5,914	8,871	26,667	27,734
520-0000-619000	Workers Compensation	3,519	1,876	2,910	2,366	2,384
520-0000-651500	Recruitment	-	-	-	500	500
520-0000-652500	CWCWD Demand Charge	159,763	17,568	26,352	-	-
520-0000-652501	Treated Water Purchase	272,762	322,317	483,475	582,721	582,721
520-0000-652900	Uniforms/Equipment	975	668	1,002	1,000	1,000
520-0000-653000	Dues/Subscriptions	741	538	806	850	850
520-0000-653800	Gas/Oil	9,313	3,871	5,806	7,500	7,500
520-0000-653900	Insurance/Bonds	16,495	16,667	16,495	30,082	32,904
520-0000-654400	Supplies/Small Equipment	1,559	963	2,500	2,500	2,500
520-0000-654430	Credit Card Fees	16,899	13,220	19,830	18,500	18,500



Agenda Item Cover Sheet

MEETING DATE: October 1, 2024
AGENDA ITEM: Town Attorney
DEPARTMENT: Legal
PRESENTED BY: Katie Vera, Town Attorney

SUMMARY

Katie Vera, Town Attorney, will be present during the meeting to address agenda items and other questions or comments from the Board.

ATTACHMENTS

None



Agenda Item Cover Sheet

MEETING DATE: October 1, 2024
AGENDA ITEM: Town Manager Report
DEPARTMENT: Administration
PRESENTED BY: Troy Renken, Town Manager

SUMMARY

Mr. Renken was on vacation this past week and will provide a verbal report during the meeting.

ATTACHMENTS

None



Agenda Item Cover Sheet

MEETING DATE: October 1, 2024
AGENDA ITEM: Mayor Report
DEPARTMENT: Executive / Legislative
PRESENTED BY: Mike Cowper, Mayor

SUMMARY

Mayor Cowper will update the Board with any/all pertinent information currently at his disposal and will seek comments, questions, and concerns of the Board Members.

ATTACHMENTS

None