

TOWN OF PLATTEVILLE, COLORADO
BOARD OF TRUSTEES MEETING MINUTES
Regular meeting of the Platteville Board of Trustees will be held on
Tuesday, January 13, 2026 at 400 Grand Avenue, Platteville, CO.
Mayor Cowper called the meeting to order at 6:30 pm

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor:	Mayor Cowper
Mayor Pro Tem:	Nick Ralston
Trustees:	Larry Clark, Steve Nelson, Larry Hatcher, Hope Morris, Melissa Archambo
Absent:	Melissa Archambo
Staff Present:	Troy Renken, Town Manager; Danette Schlegel, Town Clerk/Treasurer;

APPROVAL OF THE AGENDA

Mayor Pro Tem Ralston moved to approve the agenda as presented. Trustee Hatcher seconded the motion. All members in favor.

AUDIENCE PARTICIPATION *(Public Comment Items not on the agenda)*

PRESENTATIONS & DISCUSSION

The Town Manager discussed the 2026 Municipal Election Ballot Questions and an Urban Growth Boundary Update with the Board and received direction to bring these items back in February for further consideration.

APPROVAL OF THE CONSENT AGENDA

Trustee Nelson moved to approve the consent agenda. Trustee Morris seconded the motion. All members in favor.

ACTION ITEMS

Resolution 2026-01

This past year TFP Nutrition dedicated 24 units of CBT to the Town as required to satisfy the water use for the property and the units were classified at temporary uses since that time. This resolution cancels the temporary use classification and makes the 24 units annual perpetual use for the Town. The Town's updated water portfolio now consists of 912 units of CBT held by Northern Water and the Town has 914 active meters in our system. Of the 914 water meters there are 881 - 5/8" (i.e. residential), 6 - 3/4", 13 - 1", 6 - 1.5", 5 - 2", and 1 - 6". Trustee Morris moved to approve Resolution 2026-02, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE TO APPLY FOR AN ANNUALLY RENEWABLE PERPETUAL WATER CONTRACT FOR THE RIGHT TO USE COLORADO - BIG THOMPSON PROJECT WATER AND FOR CANCELLATION OF TEMPORARY USE PERMITS. Trustee Nelson seconded the motion. All members in favor.

Resolution 2026-02

Sherri Rasmussen, Contracts Department Manager for Northern Water, has requested that the Town update the resolution that authorizes the Mayor and Town Clerk & Town Manager to execute contracts and applications on behalf of the Town to Northern Water. The current resolution on file is from 1990 when Lenora Sharp was the mayor and is included for your review. Trustee Nelson moved to approve Resolution 2026-01, A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PLATTEVILLE AUTHORIZING AND DIRECTING THE MAYOR, WITH ATTESTATION BY THE TOWN CLERK, AND THE TOWN MANAGER TO MAKE APPLICATION TO THE NORTHERN COLORADO WATER CONSERVANCY DISTRICT FOR TEMPORARY USE PERMITS FOR WATER ALLOTMENTS ORIGINALLY CONTRACTED TO CERTAIN OTHER ALLOTTEES FOR THE USE AND BENEFIT OF THE TOWN OF PLATTEVILLE. Mayor Pro Tem Ralston seconded the motion. All members in favor.

Mizpah Cemetery Rule and Regulations Update

With the cemetery expansion completed a discussion was needed regarding when to start selling the new lots east of the Veterans Memorial and what the fees should be. David Brand recommended that the Town wait a year to allow the new addition to get established (grass and trees) and to ensure the irrigation works properly before selling lots and having burials. David also made several revisions to the Mizpah Cemetery Rules & Regulations for the Board to consider and discussed these items during the meeting. Mayor Pro Tem Ralston moved to approve the updated rules and regulations for the Mizpah Cemetery and to not allow lot sales and burials in the new cemetery until January 2027. Trustee Morris seconded the motion. All Members in favor.

Town Fee Schedule Update

Each year at this time the fee schedule is reviewed and updated as needed and this year there's more recommendations than usual for fee increases. Trustee Nelson moved to approve the recommendations in the updated Appendix A Fee Schedule of the Platteville Municipal Code. Trustee Morris seconded the motion. All members in favor.

Town Entrance Signs

The Town had discussed new entrance or gateway signage for years and last year Ayres Associates provided several sign examples which were included for review. The Economic Development Committee solicited sign ideas in November and December and received one response from David Kabela and Ben Brannan that was included as well. The Board was asked to consider the sign proposals and if a sign design is selected, the Town Manager will work to have the design made into a construction document so the new sign(s) can be pursued this summer. The board chose the designs by Kabela/Brannan.

The Adams Group Audit Engagement Letter

The Town contracted with the Adams Group in 2020 to provide annual auditing of our financial records through 2025 and the contract has now expired. A proposal was made by the Town Manager to complete a new contract that renews annually unless proper notice is given to terminate the contract. Mayor Pro Tem Ralston moved to approve the Agreement for Professional Services with The Adams Group to continue providing auditing services of the Town's financial records on an annual basis in accordance with the agreement. Trustee Nelson seconded the motion. All members in favor.

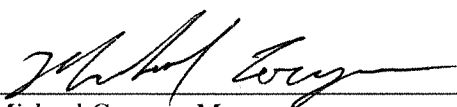
Reports

Committee Reports
Seniors/Rec
Police
Public Works
Town Manager
Mayor

ADJOURNMENT

Having no further business before the Board, the meeting was adjourned at 8:30 P.M.


Attest: Danette Schlegel, Town Clerk/Treasurer


Michael Cowper, Mayor

